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Beachwood Sewerage Authority
January 18, 2011

Note: Commissioner Kobus arrived to meeting @ 5:09

01-02-11

CD for Clayton Homes Company Bond.

Motion: Brown

Second: Turner

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

CORRESPONDENCE:

Letter from resident, Jeff Marchitello asking for sewer fee waiver until home can be renovated from the basement fire that occurred in July 2010. Only asking for 2011 – estimates 6 months for repairs.

Commissioners and engineer discussed Rules & Regulation requirements as well as safety concerns if sewer is not capped off. A motion by Turner asking to table this decision was made; second by Brown. All were in favor. Clerk will notify Mr. Marchitello and ask him to attend the next regular meeting to discuss before members.

Received 2010 Safety Incentive Program Report Form from JIF. Mr. Bruno completed and it was faxed to Conner Strong, Att: Ilene Laursen also was emailed important information on required classes that Frank Bruno and Tom Kirchgessner need to attend throughout the year when available either by CD / VIDEO or Class Instruction. All information has been copied and placed in file and in their possession.

2011 Training Seminar will be held Monday, January 24, 2011 @ 6:30 – Community Center. All Commissioners have been notified.

Received transcripts of the BSA Public Hearing and Adoption of Budget from Cole Transcription and Recording Service. A copy went to James Gluck and original is on file in the office of the BSA.

MEL/JIF ANNUAL REPORT 2009/2010 – Commissioners received in their folders.

REPORTS:

Frank: On call out

Tom Kirchgessner: On call out

Milly: Delinquent 2010 (746) 2011 (1570)

Beverly: Received 2011 Contract from Engineer, Frank Baer and to date only one RFQ from William Antonides & Company, adding that they are here for Commissioners review.

Frank Baer: Waiting for paperwork from Albert Marine for bulkhead project.

Jim Gluck: Will draft Res. # 01-02-11

Beachwood Sewerage Authority
January 18, 2011

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments. No response.

No further business. Motion was made to adjourn the meeting.

Motion: Kobus

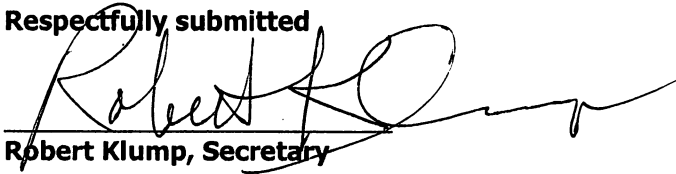
Second: Klump

Absent:

Roll call: Erickson, Kobus, Klump, Brown, and Turner

Meeting adjourned at 5:30 PM

Respectfully submitted

A handwritten signature in black ink, appearing to read "Robert Klump", written over a horizontal line.

Robert Klump, Secretary

February 1, 2011

BEACHWOOD SEWERAGE AUTHORITY
REORGANIZATION MEETING

The **Reorganization Meeting** of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Office. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Clerk.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will be given notice.

ROLL CALL

W. Erickson, Chairman
A. Kobus, Vice Chairman
R. Klump, Secretary – **Absent due to illness**
M. Brown, Treasurer
B. Turner, Commissioner - Reappointed
F. Bruno, Field Maintenance Supervisor
T. Kirchgessner, Asst. Field Maintenance Supervisor
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney at Law

At this time, Chairman Erickson turned the meeting over to Vice Chairman Kobus so she could ask for a nomination for Chairman.

Motion: M. Brown made a motion to nominate **W. Erickson as Chairman.**

Second: A. Kobus

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

Commissioner Kobus returned the meeting over to Chairman Erickson.

Chairman Erickson asked for a nomination for Vice Chairman.

Motion: B. Turner made the motion to nominate **A. Kobus as Vice Chairman**

Second: M. Brown

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

Chairman Erickson asked for a nomination for Treasurer.

Motion: B. Turner made a motion to nominate **M. Brown as Treasurer.**

Second: A. Kobus

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

Chairman Erickson asked for a nomination for Secretary.

Motion: A. Kobus made the motion to nominate **R. Klump as Secretary.**

Second: B. Turner

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

REORGANIZATION MEETING

FEBRUARY 1, 2011

PAGE 2

As required, by State Statute, proposals for qualified professionals – **Auditor** - was advertised January 14, 2011. One sealed proposal was received and opened at 4 PM, January 21, 2011. Submitted proposals were from William E. Antonides & Company and Hutchins, Farrell, Meyer & Allison, P.A. After careful review, William E. Antonides & Company was appointed as the auditor for the Authority.

RESOLUTIONS:

02-03-11: Motion to appoint William E. Antonides of the firm William E. Antonides & Company as the auditor and to approve and sign contract.

Motion: M. Brown Second: A. Kobus

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

02-04-11: Motion to appoint Frank Baer, Jr., P.E. as the engineer and to approve and sign contract.

Motion: M. Brown Second: B. Turner

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

02-05-11: Motion to appoint the firm GLUCKWALRATH LLP as Bond Counsel and to approve and sign contract.

Motion: A. Kobus Second: M. Brown

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

02-06-11: Motion to appoint Conner Strong Companies, Inc. as the Insurance Consultant and to approve and sign contract.

Motion: B. Turner Second: M. Brown

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

02-07-11: Motion to appoint TD Bank as the banking depository for the payroll account and operating fund as the paying agent for all Authority Notes and Bonds pursuant to various trustee accounts with said banking institution for the year.

Motion: A. Kobus Second: B. Turner

Roll call: Erickson, Kobus, Brown, and Turner – ayes Absent: Klump

02-08-11: Motion to authorize that any three of the following are authorized signatures on checks of the Beachwood sewerage Authority:

**Walter Erickson – Robert Klump – Allison Kobus – Matthew Brown
– Brian Turner - Milly Tangen – Beverly Clayton.**

Motion: B. Turner Second: A. Kobus

Roll call: Erickson, Kobus, Brown, and Turner – ayes Absent: Klump

02-09-11: Motion to approve the draft of the Beachwood Sewerage Authority Cash Management Plan.

Motion: A. Kobus Second: B. Turner

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

REORGANIZATION MEETING
FEBRUARY 1, 2011
PAGE 3

02-10-11: Motion to appoint Frank J. Baer, Jr., P.E. as Public Agency Compliance Officer for the Beachwood Sewerage Authority.

Motion: M. Brown Second: A. Kobus

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

02-11-11: Motion to accept the 2011 meeting schedule. Meetings are held on the third Tuesday of each month at 5:00 PM.

Motion: A. Kobus Second: B. Turner

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

02-12-11: It is recommended that we designate the Asbury Park Press and the Newark Star Ledger to receive notices that are required by law to be advertised.

Motion: A. Kobus Second: M. Brown

Roll call: Erickson, Kobus, Brown, and Turner – ayes Absent: Klump

Commissioners received a list of appointed Commissioners for 2011. Commissioner Brian Turner was re-appointed. Term is 02/01/2011 – 01/31/2016.

Chairman Erickson opened the meeting to the public for question and comments.

Motion to open: M. Brown Second: A. Kobus All in favor – ayes. Absent: Klump

No response from Public.

Motion to close: M. Brown Second: A. Kobus All in favor – ayes. Absent: Klump

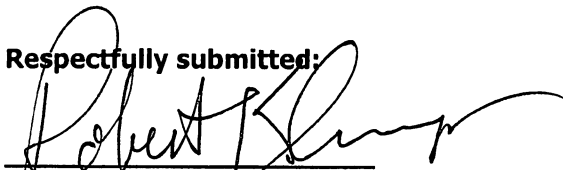
No further business – **Motion to adjourn the REORGANIZATION MEETING.**

Motion: B. Turner Second: A. Kobus

Roll call: Erickson, Kobus, Brown, and Turner – ayes. Absent: Klump

Meeting adjourned at **5:20 PM**

Respectfully submitted:



Robert Klump, Secretary – Absent

Signing on his behalf is Walter Erickson, Chairman



February 15, 2011

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Clerk.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will receive notice.

ROLL CALL:

W. Erickson, Chairman
A. Kobus, Vice Chairman
R. Klump, Secretary
M. Brown, Treasurer
B. Turner, Commissioner
F. Bruno, Asst. Field Maintenance Supervisor
T. Kirchgessner, Asst. Field Maintenance Supervisor
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney

Approval of minutes for the Regular Meeting held on January 18, 2011.

Motion: Kobus

Second: Turner

Absent:

Approved: Erickson, Klump, Kobus, Brown, and Turner

RESOLUTIONS:

02-13-11

Approval of Operating Fund Vouchers for \$302,334.14

Motion: Klump

Second: Brown

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner.

02-14-11

Contract for preventative maintenance with Pumping Services for \$2,150.00 for the year 2011. Contract is on file.

Motion: Kobus

Second: Turner

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

Beachwood Sewerage Authority
February 15, 2011

02-15-11

Approve the purchase of a new pump from Pilot Electric Company Inc. in the amount of \$9,159.20 plus the cost of freight. Total not to exceed \$9,500.00

Motion: Brown

Second: Kobus

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

02-16-11

Approve the Emergency Repair Contract with Pumping Services not to exceed \$5,000.00

Motion: Turner

Second: Kobus

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

02-17-11

Approve the cost for labor to clean wet well at pump stations not to exceed \$2,500 to Russell Reid Waste Hauling and Disposal Company.

Motion: Turner

Second: Kobus

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

02-18-11

Authorize to dispose of old trash pump – zero value

Motion: Brown

Second: Klump

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

02-19-11

Authorize the purchase of a Dell Laptop Computer not to exceed \$400.00.

Motion: Turner

Second: Kobus

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

02-20-11

Appoint the 2011 NJUA JOINT INSURANCE FUND CONTACTS for the Beachwood Sewerage Authority as follows: Chairman, Walter Erickson as Fund Commissioner and Field Maintenance Asst. Thomas Kirchgessner as Safety Coordinator. B. Clayton will forward to Connor Strong, Karen LaSala.

Motion: Brown

Second: Turner

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

CORRESPONDENCE:

OCUA – Certificate of 2011 Annual Charge \$3,825.00 per million gallons - (note: increase of \$93.00 from 2010 per million gallons).

OCUA – Deficiency Notification for the 2010 Calendar Year is \$12,315.60. Last year the BSA had a credit of \$63,444.00. Total approximately \$75,760.00 over last years' costs.

Copy of Beachwood Water Department Monthly Backwash Usage/Meter Report submitted by Cliff Schiel. Meter was set in July of 2010. Chairman Erickson will meet with a member of the governing body to discuss.

Copy of email to resident, Jeff Marchitello who requested a waiver for sewer charges while his home is being re-constructed from fire damage. Mr. Marchitello stated that he would attend this meeting to discuss his situation. NOTE: Mr. Marchitello did not attend meeting.

Beachwood Sewerage Authority
February 15, 2011

REPORTS:

Frank: Reported on several repairs, replacements, and services that need to be addressed.

Tom Kirchgessner: No report

Milly: Delinquent 2010 (674) 2011 (1329)

Beverly: No report

Frank Baer: Contracts for Albert Marine are signed and will now schedule a pre-construction meeting before bulkhead project begins. Brief meeting with County in regards to Bowline & Spray.

Jim Gluck: Discussed easement for Burt Davis property

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments. No response.

No further business. Motion was made to adjourn the meeting.

Motion: Turner

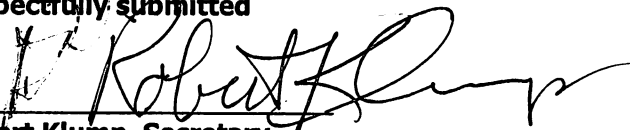
Second: Klump

Absent:

Roll call: Erickson, Kobus, Klump, Brown, and Turner

Meeting adjourned at 6:00 PM

Respectfully submitted


Robert Klump, Secretary

Beachwood Sewerage Authority
March 15, 2011

CORRESPONDENCE:

NJ MEL Helpline memo was received and is on file.

REPORTS:

Frank: No report

Tom Kirchgessner: Informed members that school is good and classes will be completed in May but cannot sit for the exam until he has one year of employment, which will be in September.

Milly: Delinquent 2010 (600) 2011 (1200)

Beverly: No report

Frank Baer: Reported on mainline at Bowline and Spray, stating that we will TV this line to determine if the dip is downhill or uphill. Also, stated that he has a call into Albert Marine to narrow down a start date for the bulkhead project.

Jim Gluck: Will draft Mr. Soos letter regarding the reduced cost of laterals for Block 11.44, Lots 1.04 and 1.03.

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments. No response.

No further business. Motion was made to adjourn the meeting.

Motion: Turner

Second: Brown

Absent:

Roll call: Erickson, Kobus, Klump, Brown, and Turner

Meeting adjourned at 5:10 PM

Respectfully submitted


Robert Klump, Secretary

Beachwood Sewerage Authority
April 19, 2011

CORRESPONDENCE:

Letter from the Law Office of Stein & Supsie – Regarding Jeff & Debra Way vs. Beachwood Sewerage Authority – Date of Incident: February 14, 2011
Jim Gluck is in receipt of this letter as well as Frank Bruno and Tom Kirchgessner. To date, Mrs. Way has submitted two OPRA requests for information.

Call out report and Roto Rooter invoice regarding Mr. McCormack. He would like to ask for a reimbursement for cost of plumber. Mr. McCormack did not attend meeting as he previously stated. Chairman Erickson asked Attorney, R. Allen to send letter to inform Mr. McCormack that his reimbursement request is denied.

Engineer Frank Baer updated the Operation and Maintenance Manual with an Addendum No. 1 dated March 21, 2011 regarding contact emergency telephone numbers. Manual has been updated and copies given to Frank Bruno and Tom Kirchgessner as well as copies made for each pump station.

Letter from Attorney, James Gluck to Mr. Gordon Soos regarding decision of lateral costs for lots 11.44/1.03 & 1.04. Commissioners voted to give Mr. Soos a 50% deduction on the lateral costs for each and no road restoration fee (dirt road). No resolution at this time as letter stated, "Mr. Soos should advise if terms are acceptable" to date there has been no response from Mr. Soos.

OCUA 2011 Metered Flow Date Report for Jan, Feb, March. Report shows that usage flow is down by 17.607 million gallons when compared to last year for the same period.

Received copy of Beachwood Water Department Monthly Backwash Usage 1st quarter 2011 – total gallons 1,205,273. Frank Bruno and Tom Kirchgessner were copied.

Received from a property owner a copy of a letter NJ Natural Gas has been sending out throughout town. B. Clayton responded by contacting the Borough Engineer, Jim Oris to make him aware and to clarify the streets involved so landowners understand that they do not have to install laterals, adding that Beachwood does not have a moratorium on road openings following paving work. Mr. Bruno - copied

Letter sent to James DeLigny at the OC Sheriff Dept. regarding BSA protocol for call outs during after hours. Beachwood Police Chief, Wm. Cairns - copied.

Copy of Change Order No. 001 for Project No. BSA-2010-2, Cedar Street Bulkhead Project increases of \$1,480.00.

Resolution No. 04-23-11

Approve Change Order No. 001 for \$1,480.00 to add additional backboard for bulkhead cap for BSA-2010-2. Contractor, Albert Marine Construction, Inc.

Motion: Kobus

Second: Turner

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

Beachwood Sewerage Authority
April 19, 2011

REPORTS:

Frank: Informed Commissioners that the Spray and Bowline sewer line has been filmed and the results show that the whole pipe is a problem. Frank Baer was informed of findings. Mr. Bruno also reported that he videotaped 821 Pacific Ave. and 711 Halliard Ave. found roots and cut. He feels that we must begin a root control program using chemical foam. Mr. Bruno gave a report on the DEP Inspection because of the call outs to the Way and McCormack back ups – Passed inspection. Discussed repairing the flower planters in front of building, Matt Brown volunteered to do the repair. Mr. Klump asked to have the front doormat replaced.

Tom Kirchgessner: No report

Milly: Delinquent 2010 (558) 2011 (1500)

Beverly: No report

Frank Baer: Absent

Robert Allen: Will draft letter to Mr. McCormack and Resolution No. 04-23-11 for Change Order.

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments. No response.

No further business. Motion was made to adjourn the meeting.

Motion: Brown

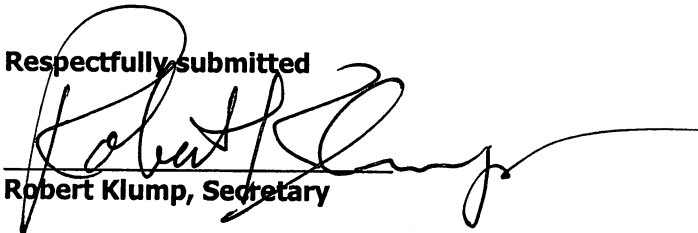
Second: Kobus

Absent:

Roll call: Erickson, Kobus, Klump, Brown, and Turner

Meeting adjourned at 6:00 PM

Respectfully submitted


Robert Klump, Secretary

May 17, 2011

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
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- (4) All individuals supplying a stamped self-addressed envelope will receive notice.

ROLL CALL:

W. Erickson, Chairman - **Absent - SICK**
A. Kobus, Vice Chairman - **Absent - SICK**
R. Klump, Secretary
M. Brown, Treasurer
B. Turner, Commissioner
F. Bruno, Asst. Field Maintenance Supervisor
T. Kirchgessner, Asst. Field Maintenance Supervisor
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney

In the absence of our Chair and Vice Chair, Secretary, Bob Klump will run the meeting

Approval of minutes for the Regular Meeting held on April 19, 2011.

Motion: Brown Second: Turner
Absent: Kobus - Erickson Approved: Klump, Brown, and Turner

RESOLUTIONS:

05-24-11

Approval of Operating Fund Vouchers for \$345,706.80

Motion: Turner Second: Brown
Absent: Kobus - Erickson Roll call: Klump, Brown, and Turner

Beachwood Sewerage Authority
May 17, 2011

CORRESPONDENCE:

State Grand Jury Subpoena Requesting Records Case No. 2009-05742

State of NJ DEP letter to Mr. Bruno regarding residents, Debbie and Jeff Way.
Mr. Gluck and Mr. Baer will meet to discuss a response to this letter.

Letter from Frank Baer recommendation for payment to Albert Marine Construction for \$52,632.00 for service rendered under Contract BSA-2010-2 Cedar Street Pump Station Bulk heading. Commissioners agreed job is complete.

Letter from Frank Baer to Ocean County Engineer, Frank Scarantino regarding the sanitary sewer replacement on Bowline and Spray Avenue.

Change order 001 for additional pavement repair regarding lateral replacement @ 944 Seaman Avenue in the amount of \$250.00 – BSA Contract 2011 / Clayton Homes Co.

Resolution No. 05-25-11 – Approval of Change Order 001 for \$250.00 for additional pavement use for a lateral repair.

Motion: Brown

Second: Turner

Absent: Erickson, Kobus

Roll call: Klump, Brown, and Turner

Fax from Esq. Doug Shearer regarding Block 11.44, Lot 1.04 – Costs related to laterals for property owner, Mr. Soos.

Resolution No. 05-26-11 – Approve a cost deduction of laterals for Block 11.44, Lots 1.03 and 1.04. No charge for road restoration and each lateral will cost \$650.00.

Motion: Brown

Second: Turner

Absent: Erickson, Kobus

Roll call: Klump, Brown, and Turner

REPORTS:

Frank: Discussed a summer helper and the extended period needed to flush all the lines in town, also would like someone who can work approximately four months.

Mr. Bruno stated that he has someone who applied that fits this job script but would like to call the previous employer and inquire about his performance. Commissioners agreed to approve the hiring of this applicant at a rate of \$10.00 per hour beginning June 1, 2011 through September 30, 2011 on the go ahead from Mr. Bruno.

Resolution No. 05-27-11 – Approval to hire Thomas J. Lezak as BSA Summer Helper beginning June 1, 2011 to September 30, 2011 at \$10.00 per hour.

Motion: Brown

Second: Turner

Absent: Erickson, Kobus

Roll call: Brown, Klump, and Turner

Mr. Bruno discussed the planter repairs and suggested to remove and replace with just car bumpers but will first check the face of outside wall and if brick face follows down behind planter. Mr. Bruno reported that a root control program would cost approximately eight to ten thousand dollars a year and would like members to consider this as a yearly maintenance.

Beachwood Sewerage Authority
May 17, 2011

Tom Kirchgessner: Reported that he has finished school and will be taking the exam tomorrow. Everyone wished him good luck.

Milly: Delinquent 2010(492) 2011 (1128)

Beverly: Requested approval to purchase a paper shredder for office, also thanked members for the pre-approved purchase of an office scanner.

Frank Baer: Will fill out Right to Know paperwork and submit to state as required.

Jim Gluck: Informed members that his office has all records requested as per subpoena and will deliver by deadline to the State.

PUBLIC:

Secretary Klump opened the meeting up to the public for questions and comments.

Mr. Soos of 75 Oak Street addressed the Commissioners in regards to the Spray and Bowline repair project. He offered a proposal of taking on the project for an approximate cost of \$12,000. to the BSA. Mr. Soos explained that he would have the area opened up for the required storm drains and at the same time perhaps do the needed replacement of the sewer lines. Commissioners asked Mr. Baer his feelings on this proposal. Mr. Baer stated that the price is very good but Mr. Soos would have to outline costs in writing so we can review and make a recommendation. Frank Bruno discussed buying a by pass pump for the Authority. Mr. Soos stated that he would have the cost estimated to us by Monday. At this time, Mr. Soos left the meeting. Mr. Soos phone #908 419 2549

No further business. Motion was made to adjourn the meeting.

Motion: Brown

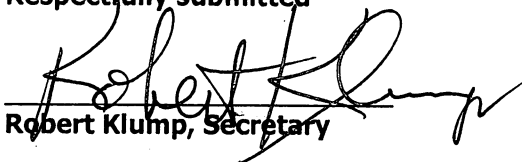
Second: Turner

Absent: Erickson, Kobus

Roll call: Klump, Brown, and Turner

Meeting adjourned at 6:45 PM

Respectfully submitted


Robert Klump, Secretary



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Beachwood Sewerage Authority
June 21, 2011

CORRESPONDENCE:

Letter from Scibal Associates, Inc providing claim number #W98121 for Jeff and Debra Way.

Citizen of the Year – request for letters due by June 30, 2011

Letter dated May 18, 2011 from James Gluck regarding Case No. 2009-05742 for documents requested as per the Grand Jury Subpoena.

Proposal from HOMES BY JAG LLC (Mr. Soos) regarding sewer line replacement for Bowline and Spray.

Notice from OCUA listing proposed rates for 2012. BULK RATE - \$3,882 per million gallons. This is a \$150.00 increase per million gallons from the 2011 rate schedule.

Notice of changes to Certificate of Insurance from Conner Strong, Ilene Laursen. Engineer, Frank Baer and Attorney, James Gluck were copied via email.

Note: Commissioner Turner arrived at 5:07 PM

REPORTS:

Frank: Obtain prices for rope to be placed at the Cedar Street pump station. Commissioners agreed that 1" is good. Reported that root killer product is on hold at this time. Asked about the DEP letter regarding Mr. & Mrs. Way if it has this been addressed. Frank Baer and Jim Gluck stated that they are working on a reply and refer any DEP calls to them.

Tom Kirchgessner: Pass exam that will allow him to sit for license test in October.

Milly: Delinquent 2010(418) 2011 (855)
Reported that she is waiting to hear when audit will begin.

Beverly: Reported that the 2012 Member Renewal Application for JIF/MEL Coverage effective January 1, 2012 has been completed and executed.

Frank Baer: 2010 Right to Know Survey Update is completed. Stated that meeting to discuss Spray and Bowline sewer line project has been scheduled for Monday, June 27 at 1 PM with Ocean County Engineer, Frank Scarantino in the engineering building 3rd floor conference room at 129 Hooper Avenue along with Ron Roma, Jim Oris, Bud Erickson, and Jim Gluck.

Jim Gluck: Stated that he will call Trenton in a few weeks for a status of the Grand Jury Subpoena, also will attend the county meeting on Monday to determine what will be the outcome.

Beachwood Sewerage Authority
June 21, 2011

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments – **No Response.**

No further business. Motion was made to adjourn the meeting.

Motion: Brown

Second: Klump

Absent: Kobus

Roll call: Erickson, Klump, Brown, and Turner

Meeting adjourned at 5:30 PM

Respectfully submitted

Allison E. Kobus, as acting secretary

Robert Klump, Secretary - absent

Fig. 1. (a) Schematic diagram of the experimental setup. (b) Photograph of the experimental setup.

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Beachwood Sewerage Authority
July 19, 2011

Note: Commissioner Turner arrived at 5:20 pm

CORRESPONDENCE:

Letter stating that the OCUA established the bulk rate to be charged to its participants at \$3,882. per million gallons beginning January 1, 2012. M. Tangen has been copied.

Letter of request from Joseph Feoranz, Jr. of 333 Windward Avenue, states that on June 25, 2011 he had a kitchen fire, which did extensive damage and the Building Official, has declared the home uninhabitable. Mr. Feoranz is asking that sewer fees be waived until home is re-constructed.

After commissioners discussed request, it was determined that unless Mr. Feoranz has sewer pipe cut, capped, and inspected the Authority cannot inactivate as per Rules & Regulations. Commissioner, Matt Brown stated that he would explain to the Feoranz family of the BSA decision.

Beachwood Water Department Monthly Backwash Usage 2011 – All have been copied.

REPORTS:

Frank: Reported on root control and informed members of the Pine Beach Emergency call out that cost overtime. Due to the number of unexpected lateral repairs, the line for contracted services is exhausted. Commissioners agreed to take monies from the Renewal and Replacement Fund to cover any further emergency repairs. Chairman Erickson noted that this would be discussed during budget time with auditor. Mr. Gluck will draw up the interlocal agreement between Pine Beach and Beachwood Sewerage Authority.

Tom Kirchgessner: Flushing main lines throughout town.

Milly: 2010 tax lien accounts - **405** Delinquent Past Due 2011 - **1643**

Beverly: No report

Frank Baer: Reported that Ocean County Engineer stated that they would split costs 50/50 for the Bowline and Spray Avenue Project. Mr. Baer added that he is waiting for a few cost estimates to come in.

Jim Gluck: Will call Trenton for a status of the Grand Jury Subpoena.

Beachwood Sewerage Authority
July 19, 2011

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments – **No Response.**

No further business. Motion was made to adjourn the meeting.

Motion: Brown

Second: Kobus

Absent: Klump

Roll call: Erickson, Kobus, Brown, and Turner

Meeting adjourned at 5:40 PM

Respectfully submitted


Robert Klump, Secretary

Beachwood Sewerage Authority
August 16, 2011

08-34-11: Approval to reimburse tax lien holder MDSASS #09-00017, Borough Reference #279437 for \$269.49. The Borough Tax Collector in error sent this check and the BSA posted check in error.

Motion: Turner

Second: Klump

Absent: Kobus

Roll call: Erickson, Klump, Brown, and Turner

08-35-11: Approval of Change Order 002 for \$400.00 to BSA Contractor, Clayton Homes Company for additional pavement needed at 352 Tiller and 144 Mermaid Avenue.

Motion: Klump

Second: Turner

Absent: Kobus

Roll call: Erickson, Klump, Brown, and Turner

CORRESPONDENCE:

OCUA Metered Flow Data Report for the 2nd quarter (April, May, June) amount used 125.139. This total is 19.618 million gallons less than last year 2010 for the same period (144.757)

Jim Oris sent notice of a preconstruction meeting for Monday, July 25, 2010 regarding roadway and drainage improvements to Locker Street and Spray Avenue. Frank and Tom were copied.

Postcard inviting ALL to attend the Beachwood Memorial Service 7 pm at the Beachwood Beach on September 11 2011.

Letter from Frank Baer in reference to 845 Sunset Road, Block 3.01, and Lot 2. Mr. Baer states that there is no sewer service to this property, property has septic system and it is recommended that should the septic system become inoperable or non-conforming pursuant to the OC Board of Health, that the homeowner be required to connect to the BSA system, paying ALL costs for construction of lateral from the main to the property line, and payment of the appropriate connection fee enforced at such time. Since a recent closing on this property, both closing attorneys were faxed this letter and a copy has been sent to the new owner, Mr. William Harpe.

Letter from Habitat for Humanity was received regarding sanitary sewer connection for Pine Beach, Block 92, Lot 1 (Suarez). Dianna Giuliano is the Construction Program Coordinator who is seeking confirmation of a connection into the Beachwood Sewer System for service and to include the costs for hook up. The road frontage is on Capstan Avenue that borders Washington Street Rear in Pine Beach. The BSA has a file on this from August 2, 1983 and November 16, 1999, requesting permission to hook up into our system, adding that both requests came from the Pine Beach governing body on behalf of Mr. Hernando Montanez-Suarez relating to the existing house. Now, Habitat for Humanity is looking to build a new dwelling and needs a letter of assurance to move forward on this project.

NOTE: Commissioner Kobus entered the meeting @ 5:13 PM

Engineer Frank Baer asked Tom Clayton to work up price for Suarez lateral and then he will draft letter to Dianna Giuliano of Habitat of Humanity. Commissioners will not move ahead until Habitat obtains variance from Pine Beach for this undersized lot before we move any further on this request.

Beachwood Sewerage Authority
August 16, 2011

REPORTS:

Frank: Reported that the Borough of Beachwood will begin billing the Sewerage Authority for Police Traffic Control as needed for lateral repairs and installation on roads deemed high traffic. Jim Gluck will draft an inter-local agreement for next meeting.

Mr. Bruno informed members of costs pertaining to the root control foam, adding that he received approval from OCUA – all three chemicals were acceptable. Chairman Erickson asked Frank whether it is the lateral, or main that needs to be shut down for the foam product to absorb into the root system. Mr. Bruno stated that he would call and ask that question. The Chairman also stated that he would talk to auditor about making this a line item in the budget for next year.

Next, a question arose concerning call outs in the middle of the night. Mr. Bruno is seeking approval to make a judgment call as to whether or not it can wait until morning so long as the street is not backed up or the homeowner's basement is not filling up with sewer water. Mr. Bruno feels that a few of the call outs late at night can in fact wait a few hours. Commissioners all agreed that it is a judgment call for both field supervisors after the customer answers a few questions.

Mr. Bruno asked for a clarification on what he should do about the lateral repairs. He says he has three more with masses of roots that he considers emergency repairs. Chairman Erickson said to repair the three in need for now, then in the future try using the cutter as a short-term fix until the budget meeting, then the Authority, at that time, will create a budget line just for repairs. If at anytime you (Frank Bruno) feel it is an emergency, use your best judgment whether it needs to be replaced or just cut.

Tom Kirchgessner: Flushing lines with summer helper, Tom. All is going well.

Milly: 2010 tax lien accounts - **381** Delinquent Past Due 2011 - **1450**

Beverly: Quote from Stanley Steemer for carpet cleaning for \$365.44. Members agreed and approve the quote. B. Clayton will call and set up date. Will send letter to new owner @ 845 Sunset Road regarding septic/sewer (see correspondence above) and when sewer estimate is received from Tom Clayton it will be forwarded to Frank Baer to send letter to Habitat of Humanity, D. Giuliano regarding Suarez.

Frank Baer: Spray and Bowline proposals –

1. Erbe Carting LLC \$25,242.50
2. NJ Site & Utility Contractors, Inc. \$24,480.00

Estimates have come in over threshold and we must go out to bid on this project, adding that Frank Scarantino needs in writing an agreement validating the 50/50 share of project costs. Chairman Erickson stated that this is top priority. Jim Gluck will prepare agreement between Beachwood Sewerage Authority and Ocean County Engineering Department.

Jim Gluck: It was stated that Jim will prepare letter to OC Engineer, Frank Scarantino regarding the 50/50 split on repair costs and draft an inter-local agreement between BSA and Pine Beach and the BSA with Beachwood Police Dept. Jim and Frank stated they will work on letter of response to DEP and Jim will check status of the Grand Jury Subpoena.

Beachwood Sewerage Authority
August 16, 2011

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments – **No Response.**

No further business. Motion was made to adjourn the meeting.

Motion: Kobus

Second: Turner

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

Meeting adjourned at 5:55 PM

Respectfully submitted



Robert Klump, Secretary



Weinert - Smildzins - Baer

August 5, 2011

Edward M. Weinert, P.L.S., P.P.
Imants A. Smildzins, P.P., C.L.A.
Frank J. Baer, Jr., P.L.S., P.P.

Ms. Beverly Clayton
Beachwood Sewerage Authority
1133 Beach Avenue
Beachwood, New Jersey 08722

Re: Block 3.01, Lot 2
845 Sunset Road
Our file BSA-001

Dear Ms. Clayton:

As per your request, we have reviewed the information relative to the above referenced property and find that no sewer service has been provided for this property, rather it appears that it has been serviced by an individual on-site septic system.

It is our recommendation that since a sewer main does exist within a portion of Sunset Road, in close proximity to this property, that should the existing septic system on the subject property become inoperable or otherwise non-conforming pursuant to Board of Health regulations (present and/or future), that the property owner be required to connect to the Authority's system, paying all costs for construction of the lateral from the main to the property line, and payment of the appropriate connection fee in force at such time.

I trust this provides the required certification and should there be any questions, please do not hesitate to call.

Very truly yours,

Frank J. Baer, Jr., P.E.
Authority Engineer

September 20, 2011

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Clerk.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will receive notice.

ROLL CALL:

W. Erickson, Chairman
A. Kobus, Vice Chairman
R. Klump, Secretary
M. Brown, Treasurer
B. Turner, Commissioner
F. Bruno, Asst. Field Maintenance Supervisor
T. Kirchgessner, Asst. Field Maintenance Supervisor
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney

Approval of minutes for the Regular Meeting held on August 19, 2011.

Motion: Turner

Second: Allison

Absent:

Approved Erickson, Klump, Kobus, Brown, and Turner

RESOLUTIONS:

09-36-11

Approval of Operating Fund Vouchers for \$39,631.94

Motion: Klump

Second: Brown

Absent:

Roll call: Erickson, Kobus, Klump, Brown, and Turner

09-37-11

Request the BSA Engineer and Counsel to review bid from Seminole Construction and make recommendations for formal award of Contract 2011-2 Spray Avenue Sewer Replacement for \$15,100.00.

Motion: Brown

Second: Turner

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

Beachwood Sewerage Authority
September 20, 2011

09-38-11:

To create a zero value for a generator that needs to be disposed.

Motion: Brown

Second: Kobus

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

09-39-11:

Approval to extend the employment of Summer Helper, Thomas Lezack to October 31, 2011

Motion: Turner

Second: Kobus

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

CORRESPONDENCE:

Letter dated August 22, 2012 from Engineer, Frank Baer addressing the concerns that Laura Dougherty of the DEP had express in a letter to the Authority regarding the integrity of our sewer system. Mr. Baer addressed her concerns and assures her that the Authority is always addressing the needs of its customers and public safety in general.

As requested last meeting, B. Clayton called for a copy of the as-built from Mathis Construction for the 2001 Surf Avenue Line Extension and Lateral Installations. Frank Bruno and Tom Kirchgessner were copied on August 24, 2011.

Letter dated September 14, 2011 from Engineer, Frank Baer to Diana Giuliano of Habitat for Humanity responding to her questions regarding sewer availability and costs estimates to hook into our system, adding that the Pine Beach Land Use Board along with an interlocal agreement between Pine Beach and the Beachwood Sewerage Authority must grant approvals.

Engineer, Frank Baer advertised for the **CONTRACT BSA-2011-2 SPRAY AVENUE SEWER REPLACEMENT** – the following picked up Bid Form Packages:

Seminole Construction - Ed Price
128 Bartlett Avenue
West Creek, NJ 08092
C-856 373 0201
W-609 296 0700

\$15,100.00 - Low Bid

The Earle Companies - Roy Huemer
PO Drawer 556
Farmingdale, NJ 07727
W-732 308 1113 ext 107

\$27,513.13

SEE RESOLUTION# 09-37-11 - Review bid /make award recommendation.

Chairman Erickson discussed project and appointed Tom Kirchgessner to oversee the construction of this project.

Beachwood Sewerage Authority
September 20, 2011

REPORTS:

Frank: Mr. Bruno asked for a resolution to zero out the value on an old generator. (See 09-38-11). Discussed pump repair at Pinewald station, also that hose on JetVac need to be replaced. Mr. Bruno stated that perhaps in next year's budget to include a back-up system for alarm.

Tom Kirchgessner: Almost done with flushing but would like to see Tom Lezak have his time extended to October 31, 2011. (see resolution 09-39-11)

Milly: 2010 tax lien accounts - 329 Delinquent Past Due 2011 - 1300

Beverly: Printed 357 sewer bills for tax lien - Borough added to their mailing - saved on postage. Met with new tax collector, Wendy on Sept 12 - date set for tax lien advertising is Friday, October 21, tax lien sale is Friday, November 18.

Called for 2001 as-built from Mathis Construction August 19 and received them on August 24.

Need mark outs for an estimated cost of installation for Mr. Lipton on Block 5.24, Lot 9.

REMINDER: MUAA Christmas Party is December 8, 2011

Frank Baer: Reported that he will put together the contract for house laterals and repairs to advertise, also needs an estimated number for repairs to include.

Jim Gluck: Asked all members to review the Interlocal Service Agreement by next meeting so final draft can be prepared.

Mr. Gluck gave a report on the call-out policy of the Dover MUA as requested by members at the last meeting.

Operating Policy Procedure:

Foreman - 24 hour call out Monday thru Friday

Assistant Forman - 24 hour call out Saturday and Sunday

Alternate shifts

Minimum of 3 hours for a call out

One man decides if it is an emergency - then call for back up.

Agreement letter to County Engineer regarding the 50/50 split for costs of Spray Avenue Sewer Replacement Project, also to include any change orders that may occur.

Mr. Gluck reported that he contacted, Detective Thomas Page on the out come regarding the State Grand Jury Subpoena - Criminal Justice Case No. 2009-05742. Mr. Page stated that there were no findings.

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments - **No Response.**

No further business. Motion was made to adjourn the meeting.

Motion: Klump

Second: Kobus

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Turner

Beachwood Sewerage Authority
September 20, 2011

Meeting adjourned at 5:35 PM

Respectfully submitted


Robert Klump, Secretary

October 18, 2011

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Clerk.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will receive notice.

ROLL CALL:

W. Erickson, Chairman
A. Kobus, Vice Chairman – **Arrived @ 5:30 PM**
R. Klump, Secretary
M. Brown, Treasurer
B. Turner, Commissioner – **Resign as of October 2011**
F. Bruno, Asst. Field Maintenance Supervisor – **Absent – Class in Atlantic City**
T. Kirchgessner, Asst. Field Maintenance Supervisor
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney
W. Antonides, Auditor

Approval of minutes for the Regular Meeting held on September 20, 2011.

Motion: Klump
Absent:

At this time, Mr. Antonides presented a review of the 2012 Budget with the Commissioners. All questions and concerns were answered and it was determined that customer user fees would increase. Chairman Erickson entertained a motion to approve the Budget Introduction as presented. It was also noted that Bookkeeper, Milly Tangen did an excellent job in providing all numbers needed to expedite budget completion.

RESOLUTIONS:

10-40-11

Approval of the Introduction for the 2012 Annual Budget and Capital Budget Program for the Beachwood Sewerage Authority as presented by William Antonides & Company.

Motion: Brown
Absent: Kobus

Second: Klump
Roll call: Erickson, Klump, and Brown

Beachwood Sewerage Authority

October 18, 2011

10-41-11

Approval of Operating Fund Vouchers for \$35,861.06

Motion: Klump

Second: Brown

Absent: Kobus

Roll call: Erickson, Kobus, Klump, and Brown

10-42-11:

Approve Change Order #003 BSA-CONTRACT 2011 for \$760.00 for the emergency manholes repairs on Tiller Avenue.

Motion: Brown

Second: Klump

Absent: Kobus

Roll call: Erickson, Klump, and Brown

CORRESPONDENCE:

Brian Turner submitted a letter of resignation to Mayor and Council on October 5, 2011, as he no longer resides in Beachwood. The governing body accepted letter and stated that this position will be filled by the first of the year.

Letter from Frank Baer to Frank Scarantino regarding the agreement between the BSA and County for the replacement of sewer main for Spray and Bowline Avenues. County agrees to pay 50% of the total costs. Mr. Baer stated that the County is now drafting a developer's agreement that will be sent to the Freeholders to approve.

Letter from Frank Baer re: Contract BSA-2012-2 bid contract review. After review of bid contracts by Mr. Baer and Mr. Gluck, it is their recommendation to award contract to Seminole Construction, LLC for \$15,100.00.

10-43-11: Approval to award Beachwood Sewerage Authority Contract 2012-2 to Seminole Construction, LLC for \$15,100.00 for the Spray and Bowline sewer line replacement.

Motion: Klump

Second: Brown

Absent:

Roll call: Erickson, Klump, Kobus, and Brown

NOTE: Commissioner Kobus arrived at meeting during reports @ 5:30 PM

REPORTS:

Frank: Attending class in Atlantic City

Tom Kirchgessner: Asked for permission to recycle pump and generator, also inquired whether the BSA should clean the main lines of the Cranberry Triangle – there seems to be a collection of grease in the manhole on Sunset and Maple. Frank Baer stated that it is due to low flow from that area. He stated that Tom should contact Borough to see if these homes all have check valves before flushing and even though, Wind River Developers have not yet turn system over to the BSA officially, we must service the few homes in that area for they pay user fees to the authority.

Milly: 2010 tax lien accounts - **211**

Delinquent Past Due 2011 - **1771**

Beverly: Stated to the members the last three meetings she has asked for costs of sewer availability for Block 5.24, Lot 9 on Surf Avenue. Nothing has been done as of this

Beachwood Sewerage Authority

October 18, 2011

date. Received as-built from Mathis Construction August 24, 2011 – copied Field Supervisor. REMINDER: MUAA Christmas Party is December 8, 2011 – six tickets are available.

Frank Baer: Stated that he will advertise for the house sewer lateral connections & repairs prior to November 1, 2011. See resolution below

10-44-11: Approval for Engineer, Frank Baer to advertise for BSA-Contract – 2012 for House Laterals and repairs.

Motion: Kobus

Second: Brown

Absent:

Roll call: Erickson, Klump, Kobus, and Brown

Jim Gluck: Reported that he will follow up on preparing Interlocal Agreements, also send letter to State of New Jersey – Case No. 2009-05742 requesting for a written response on findings.

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments – **No Response.**

No further business. Motion was made to adjourn the meeting.

Motion: Kobus

Second: Klump

Absent:

Roll call: Erickson, Klump, Kobus, and Brown

Meeting adjourned at 6:00 PM

Respectfully submitted



Robert Klump, Secretary

November 15, 2011

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

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- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will receive notice.

ROLL CALL:

W. Erickson, Chairman
A. Kobus, Vice Chairman – **Arrived @ 5:20 PM**
R. Klump, Secretary
M. Brown, Treasurer
J. Ernst, Commissioner
F. Bruno, Asst. Field Maintenance Supervisor
T. Kirchgessner, Asst. Field Maintenance Supervisor
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney

Approval of minutes for the Regular Meeting held on October 15, 2011.

Motion: Klump Second: Brown Abstain: Ernst
Absent: Kobus Approved Erickson, Klump, Kobus, and Brown

RESOLUTIONS:

11-45-11

Approval of Operating Fund Vouchers for \$297,154.63

Motion: Klump Second: Brown Abstain: Ernst
Absent: Kobus Roll call: Erickson, Kobus, Klump, and Brown

CORRESPONDENCE:

Letter from Frank Baer to Seminole Construction requesting that contract be executed and returned.

Beachwood Sewerage Authority
November 15, 2011

Frank Baer stated that BSA is in receipt of Insurance Certificate but Ed Price of Seminole has not supplied the Performance Bond required before contract can be executed, so there will be no action taken at this time. Mr. Gluck suggested that the Commissioners authorize the engineer to move ahead, subject to review of the performance bond when received. (Resolution No. 10-43-11) All members agreed so project can get started.

OCUA 2011 Metered Flow Data Report for the third quarter. Total amounts to 20.363 million gallons less when compared to the same period in 2010.

Copy of invoice for \$880.68 for damage to the BSA castings and lid during a borough road project. Invoice was sent to Borough Engineer, Jim Oris to submit to Swift Paving Company.

OCUA letter informing us of the 2012 Bulk Rate of \$3,882 per million gallons would result in a 2012 Annual Charge of \$1,048,140.

REPORTS:

Frank: Reported that mainline cutters are broken and is looking into repair costs verses replacement. DEP has requested a set of line maps – *Mr. Bruno was instructed to call and request a letter in writing by Frank Baer before maps are released.*

Tom Kirchgessner: Reported on generator problems at Cedar Street due to a power outage. He met with JCP&L and problem was resolved.

NOTE: Allison Kobus entered meeting at this time 5:20 PM

Milly: Tax Lien Sale will be on November 18, 2011 @ 9:30 am – There are 168 accounts subject to sale and 1588 delinquent 2011 accounts. In addition, audit is done and 2012 Budget is not yet complete but will call Bill Antonides this week.

Beverly: Informed members that John Ernst was sworn in as the replacement of Brian Turner at the borough meeting on November 14, 2012. Term expires in January 31, 2016. Gave a reminder to all that December meeting will be the Public Hearing and Cole Transcription Service has been notified.

At this time, Chairman Erickson and all the members welcomed John Ernst to the Authority and look forward to working with him.

Frank Baer: Bids for CONTRACT BSA-2012 House Connection Laterals were opened at 4PM today and the results are as follows:

John Boyd Construction	
5299 Asbury Avenue	\$185,712.00
Tinton Falls, NJ 07753	
732 922 1770	

Beachwood Sewerage Authority
November 15, 2011

**Utility Innovations
CMW Contractors
450 Shrewsbury Plaza
Suite 367
Shrewsbury, NJ 07702
908 241 8810**

\$133,590.00

Mr. Baer stated that prices came in very high when compared to last years bid award, and he recommends to the board that we scrap these and go out for bid again. Award will be made in December.

11-46-11

Approval to re-advertise for CONTRACT BSA-2012 House Connection Laterals and Repairs.

Motion: Kobus

Second: Brown

Abstain:

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Ernst

Frank Baer also reported that he would draft letter to David Lipton stating depth and length of lateral needed on the Surf Avenue vacant 40x100 lot, Block 5.24, Lot 9. It was suggested that the members meet at 4:30 on December 20, 2011 to cover all open issues such as Audit – Budget – Bids – Public Hearing to begin @ 5 PM.

Motion was made by Commissioner Kobus to advertise December 20, 2012 Public Hearing for 4:30 PM. Seconded by Commissioner Klump. All in favor – Ayes.

Jim Gluck: Mr. Gluck reported that Interlocal Agreements with be ready in January. Chairman Erickson asked for an update on the response letter from the State Grand Jury Subpoena of Records. Mr. Gluck stated that he would call tomorrow.

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments – **No Response.**

No further business. Motion was made to adjourn the meeting.

Motion: Klump

Second: Kobus

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Ernst

Meeting adjourned at 6:00 PM

Respectfully submitted



Robert Klump, Secretary

December 20, 2011

BEACHWOOD SEWERAGE AUTHORITY

**PUBLIC HEARING / ADOPTION OF THE 2012 BSA BUDGET
AND REGULAR MEETING**

The regular meeting of the Beachwood Sewerage Authority was held at 4:30 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Clerk.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will be given notice.

ROLL CALL:

W. Erickson, Chairman
A. Kobus, Vice Chairman
R. Klump, Secretary
M. Brown, Treasurer
J. Ernst, Commissioner
F. Bruno, Field Maintenance Supervisor
T. Kirchgessner, Asst. Field Maintenance Supervisor
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney at Law
W. Antonides, Auditor
I. Cole, Cole Transcription Service

At this time Chairman Erickson has James Gluck chair the Public Hearing.

Adoption of Resolutions:

12-47-11: Connection Fees – effective January 1, 2012 to be \$2,150.00 per connection.

12-48-11: Usage Fees – effective January 1, 2012 to be \$416.00 per annum.

12-49-11: Commercial Rates – effective January 1, 2012 to be \$3.25 per thousand gallons for overage.

12-50-11: Adoption of the Beachwood Sewerage Authority 2012 Budget. Motion was made by Commissioner Brown to table the adoption of the 2012 budget until next meeting; seconded by Commissioner Kobus. Roll call: Erickson, Klump, Kobus, Brown, and Ernst – All were in favor.

Page 2

2011 MEL Annual Report

REPORTS:

Frank Bruno asked for attorney, Jim Gluck to review the list of fixed assets and to draft a resolution to zero out items listed. Bookkeeper asked for a copy of list for her records.

Tom Kirchgessner informed members that he passed his exam for his C-1 license.

Milly Tangen reported on tax lien sale – 114 accounts were sold. Ms. Tangen asked for two resolutions.

12-53-11

Approval the transfer for the 2011 budget line items.

Motion: Brown

Second: Kobus

Roll call: Erickson, Klump, Kobus, Brown, and Ernst

12-54-11

Approval to cash out and return CD to Clayton Homes Company.

Motion: Kobus

Second: Klump

Roll call: Erickson, Klump, Kobus, Brown, and Ernst

B. Clayton stated that all professional contracts are due by the first week in January for review. The BSA will advertise for an Auditor as per the "Fair and Open Process". She proposed to change the December meetings to the second week as this would help avoid any problems with bills being mailed so close to the due date of January 1st. This will be memorialized at the re-organization meeting on February 7, 2012.

Motion to approve the 2012 Yearly Calendar, Holiday Schedule, and Salary Guide.

Motion: Brown

Second: Kobus

Roll call: Erickson, Klump, Kobus, Brown and Ernst

12-55-11

Approve to extend the grace period to January 15, 2012 for the first quarter payment due January 1, 2012.

Motion: Brown

Second: Kobus

Roll call: Erickson, Klump, Kobus, Brown and Ernst

Ms. Clayton suggested that the BSA audit and budget be completed by August 2012 next year.

Frank Baer reported that we had NO BIDDERS for the second re-bid for the BSA Contract for House Laterals and Connections. After some discussion it was suggested to retain three contractors to use when an emergency arises also the possibility of shared services was suggested as well as possibly extending the contract from last year if both parties agree (BSA and Clayton Homes) until a solution is reached.

Mr. Baer added that Seminole Construction is in compliance with all required documents and was issued a notice to proceed.

PUBLIC:

Chairman Erickson opened the meeting up to the public for questions and comments.

NO RESPONSE

No further business. Motion was made to adjourn the meeting.

Motion: Kobus

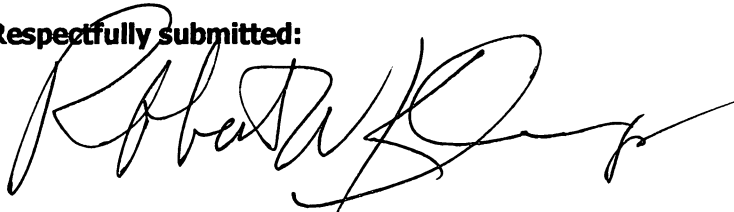
Second: Brown

Absent:

Roll call: Erickson, Klump, Kobus, Brown and Ernst – ayes.

Meeting adjourned at 5:35 PM

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Robert W. Klump', written in a cursive style.

Robert W. Klump, Secretary