

2012

**BEACHWOOD SEWERAGE
AUTHORITY**

Authority Budget

Department Of



**Community
Affairs**

Division of Local Government Services

2012

BEACHWOOD SEWERAGE AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By _____ Date _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By _____ Date _____

PREPARER'S CERTIFICATION

OF THE

2012

BEACHWOOD SEWERAGE AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/ Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate; and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.



(Preparer's Signature)

William E. Antonides, Jr. C.P.A.

(name)

Auditor

(title)

Post Office Box 1137

(address)

Wall, New Jersey 07719

(address)

732-681-0980

(phone number)

732-681-4033

(fax number)

APPROVAL CERTIFICATION

OF THE

2012

BEACHWOOD SEWERAGE AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

It is hereby certified that the Authority Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Beachwood Sewerage Authority, at an open meeting held pursuant to N.J.A.C. 5:31-2.3, on the eighteenth day of October, 2011.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the governing body thereof.

Secretary's signature

Robert W. Klump

(name)

Secretary

(title)

1133 Beach Avenue

(address)

Beachwood, New Jersey 08722

(address)

(732) 240-2608

(phone number)

(732) 240-7278

(fax number)

**AUTHORITY INFORMATION SHEET
2012**

Please complete the following information regarding this Authority:

Name of Authority:	Beachwood Borough Sewerage Authority		
Address:	1133 Beach Avenue		
City, State, Zip	Beachwood	NJ	08722
Phone:	732-240-2608	Fax:	732-240-7278

Preparer's Name:	William E. Antonides, Jr. CPA		
Preparer's Address	2807 Hurley Pond Road		
City, State, Zip	Wall	NJ	07719
Phone:	732-681-0980	Fax:	732-681-4033

Chief Executive Officer:	Walter G. Erickson		
Phone:	732-240-2608	Fax:	732-240-7278
E-mail:	beachwood_sewer_authority@verizon.net		

Chief Financial Officer:			
Phone:		Fax:	
E-mail:			

Name of Auditor	William E. Antonides, Jr., CPA		
Name of Firm	William E. Antonides and Company		
Address	2807 Hurley Pond Road		
City, State, Zip	Wall	NJ	07719
Phone:	732-681-0980	Fax:	732-681-4033
E-mail:	antonidescpa@monmouth.com		

Membership of Board of Commissioners (Full Name):	Title
Walter G. Erickson	Chair
Allison Kobus	Vice Chair
Matthew Brown	Treasurer
Robert Klump	Secretary
John Ernst	Commissioner

2012

BEACHWOOD SEWERAGE AUTHORITY

**AUTHORITY BUDGET
RESOLUTION**

FISCAL YEAR: FROM JANUARY 1, 2012 TO DECEMBER 31, 2012

WHEREAS, the Annual Budget and Capital Budget for the Beachwood Sewerage Authority for the fiscal year period beginning January 1, 2012 and ending December 31, 2012 has been presented before the governing body of the Beachwood Sewerage Authority at its open public meeting of October 18, 2011; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,545,000, Total Appropriations, including any Accumulated Deficit if any, of \$1,881,290, and Total Unreserved Retained Earnings utilized of \$336,290, and

WHEREAS, the Capital Budget as introduced reflects Total Appropriations of \$22,190 and Total Unreserved Retained Earnings planned to be utilized as funding thereof, of \$22,190; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Beachwood Sewerage Authority, at an open public meeting held on October 18, 2011 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Beachwood Sewerage Authority for the fiscal year beginning January 1, 2012 and ending December 31, 2012 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Beachwood Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on October 16, 2012.

(Secretary)

(Date)

Governing Body
Member

Aye

Recorded Vote

Nay

Abstain

Absent

BUDGET MESSAGE 2012

BEACHWOOD SEWERAGE AUTHORITY

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

1. **Complete a brief statement on the 2012 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.**

The 2012 proposed authority budget reflects an increase of \$53,947 when compared to the amended 2011 operating budget. The major changes in the 2012 budget are adjustments to several revenue items and an increase of \$36,290 in the use of surplus to support the operating budget. Other lesser increases and decreases were spread throughout the budget appropriations.

2. **Complete a brief statement on the impact the proposed Annual Budget will have on the Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any.**

The Commissioners anticipate a rate change in the amount of \$8 per year for each user account.

3. **Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.**

The local economy is reflective of the State's overall economy and has not had significant impact on the proposed 2012 authority budget.

4. **Describe the reasons for utilizing Unreserved Retained Earnings in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc.**

The planned use of the Unreserved Retained Earnings in the proposed budget is designed to control the impact of the annual user rate.

5. **If the proposed Annual Budget contains an Accumulated Deficit either existing or anticipated, pursuant to N.J.S.A. 40A:5A-12, then an explanation as to reasons for occurrence must be disclosed.**

N/A

2012

AUTHORITY BUDGET

BEACHWOOD SEWERAGE AUTHORITY

SEWER
(OPERATION)

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

ANTICIPATED REVENUE

<u>OPERATING REVENUES</u>	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
SERVICE FEES	* A-1 *	1,500,000 *	1,476,000 *
CONNECTION FEES	* A-2 *	*	*
PARKING FEES	* A-3 *	*	*
OTHER OPERATING REVENUES	* A-4 *	<u>45,000 *</u>	<u>45,000 *</u>
TOTAL OPERATING REVENUES	* R-1 *	<u>1,545,000 *</u>	<u>1,521,000 *</u>
<u>NON-OPERATING REVENUES</u>			
OPERATING GRANTS & ENTITLEMENTS	* A-5 *	*	*
LOCAL SUBSIDIES & DONATIONS	* A-6 *	*	*
INTEREST ON INVESTMENTS AND DEPOSITS	* A-7 *	*	*
OTHER NON-OPERATING REVENUES	* A-8 *	<u>*</u>	<u>14,000 *</u>
TOTAL NON-OPERATING REVENUES	* R-2 *	<u>0 *</u>	<u>14,000 *</u>
TOTAL ANTICIPATED REVENUES (R-1 + R-2)	* B-1 *	<u>1,545,000 *</u>	<u>1,535,000 *</u>

2012

AUTHORITY BUDGET

BEACHWOOD SEWERAGE AUTHORITY

SEWER
(OPERATION)

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

BUDGETED APPROPRIATIONS

OPERATING APPROPRIATIONS

			2011
	CROSS	2012	CURRENT YEAR'S
<u>ADMINISTRATION</u>	REF.	BUDGET	ADOPTED
			BUDGET
SALARY & WAGES	* *	106,530 *	101,800 *
FRINGE BENEFITS	* *	35,300 *	29,444 *
OTHER EXPENSES	* *	<u>95,164 *</u>	<u>79,201 *</u>
TOTAL ADMINISTRATION	* E-1 *	<u>236,994 *</u>	<u>210,445 *</u>
 <u>COST OF PROVIDING SERVICE</u>			
SALARY & WAGES	* *	144,100 *	138,000 *
FRINGE BENEFITS	* *	43,315 *	39,917 *
OTHER EXPENSES	* *	<u>1,172,100 *</u>	<u>1,159,200 *</u>
TOTAL COST OF PROVIDING SERVICE	* E-2 *	<u>1,359,515 *</u>	<u>1,337,117 *</u>
 TOTAL PRINCIPAL PAYMENTS ON DEBT SERVICE IN LIEU OF DEPRECIATION			
	* D-1 *	<u>250,000 *</u>	<u>245,000 *</u>
 TOTAL OPERATING APPROPRIATIONS (E-1 + E-2 + D-1)			
	* B-2 *	<u><u>1,846,509 *</u></u>	<u><u>1,792,562 *</u></u>

2012

AUTHORITY BUDGET

BEACHWOOD SEWERAGE AUTHORITY

SEWER
(OPERATION)

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

BUDGETED APPROPRIATIONS

<u>NON-OPERATING APPROPRIATIONS</u>	CROSS REF.	2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
TOTAL INTEREST PAYMENTS ON DEBT	* D-2 *	34,781 *	42,438 *
OPERATIONS & MAINTENANCE RESERVE	* *	*	*
RENEWAL & REPLACEMENT RESERVE(S)	* C-1 *	*	*
MUNICIPALITY/COUNTY APPROPRIATION	* *	*	*
OTHER RESERVES	* C-2 *	*	*
TOTAL NON-OPERATING APPROPRIATIONS	* B-3 *	34,781 *	42,438 *
ACCUMULATED DEFICIT	* B-4 *		
TOTAL OPERATING & NON-OPERATING APPROPRIATIONS & ACCUMULATED DEFICIT (B-2 + B-3 + B-4)	* B-5 *	1,881,290 *	1,835,000 *
LESS: UNRESERVED RETAINED EARNINGS UTILIZED	* R-3 *	336,290 *	300,000 *
NET TOTAL APPROPRIATIONS (B-5 - R-3)	* B-6 *	1,545,000 *	1,535,000 *

2012 ADOPTION CERTIFICATION

BEACHWOOD SEWERAGE AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Beachwood Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the sixteenth day of October, 2012.

(Secretary's signature)

Robert W. Klump

(name)

Secretary

(title)

1133 Beach Avenue

(address)

Beachwood, New Jersey 08722

(address)

(732) 240-2608

(phone number)

(732) 240-7278

(fax number)

**2012
BEACHWOOD SEWERAGE AUTHORITY**

**AUTHORITY
ADOPTED BUDGET RESOLUTION**

FISCAL YEAR: FROM JANUARY 1, 2012 TO DECEMBER 31, 2012

WHEREAS, the Annual Budget and Capital Budget/Program for the Beachwood Sewerage Authority for the fiscal year beginning January 1, 2012 and ending December 31, 2012 has been presented for adoption before the governing body of the Beachwood Sewerage Authority at its open public meeting of October 16, 2012; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,545,000, Total Appropriations, including any Accumulated Deficit, if any, of \$1,881,290 and Total Unreserved Retained Earnings utilized of \$336,290, and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$22,190 and Total Unreserved Retained Earnings planned to be utilized of \$22,190; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Beachwood Sewerage Authority, at an open public meeting held on October 16, 2012 that the Annual Budget and Capital Budget/Program of the Beachwood Sewerage Authority for the fiscal year beginning January 1, 2012 and ending December 31, 2012 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary)

(Date)

<u>Member</u>	<u>Recorded Vote</u>			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>

2012

BEACHWOOD SEWERAGE AUTHORITY

(Name)

AUTHORITY

CAPITAL

BUDGET/

PROGRAM

**2012 CERTIFICATION of AUTHORITY CAPITAL
BUDGET/PROGRAM**

BEACHWOOD SEWERAGE AUTHORITY

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

□

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Beachwood Sewerage Authority, on the eighteenth day of October, 2011.

□

(Secretary's signature)

Robert W. Klump

(name)

Secretary

(title)

1133 Beach Avenue

(address)

Beachwood, New Jersey 08722

(address)

(732) 240-2608

(phone number)

(732) 240-7278

(fax number)

2012 CAPITAL BUDGET/PROGRAM MESSAGE

BEACHWOOD SEWERAGE AUTHORITY

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

- 1) Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes

- 2) Has each capital project/project financing been developed from a specific capital improvements plan or report; does it include full lifecycle costs, and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction served by the authority?

Yes

- 3) Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

No .

- 4) Describe the projected impacts of the proposed capital projects, including impact the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The proposed capital projects in the the budget reflect amounts to be expended for additions to the computer and collection system.

- 5) Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None .

- 6) Please indicate which capital projects/project financings are being undertaken within the boundry of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan?

None .

2012

AUTHORITY CAPITAL BUDGET

SEWER
(OPERATION)

BEACHWOOD SEWERAGE AUTHORITY

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

PROPOSED YEAR'S CAPITAL IMPROVEMENT PLAN

<u>PROJECTS</u>	<u>ESTIMATED TOTAL COST</u>	<u>FUNDING SOURCES</u>			
		<u>UNRESERVED RETAINED EARNINGS</u>	<u>RENEWAL & REPLACEMENT RESERVE</u>	<u>DEBT AUTHOR.</u>	<u>OTHER SOURCES</u>
A Riser/Castings	3,000	3,000			
B Vac Hose	2,200	2,200			
C Back-Up System:	3,990	3,990			
D Computers	2,500	2,500			
E Root Control	2,500	2,500			
F Software	8,000	8,000			
G					
H					
I					
J					
K					
L					
M					
N					
O					
P					
TOTAL	22,190	22,190	0	0	0

2011

AUTHORITY CAPITAL PROGRAM

**SEWER
(OPERATION)**

BEACHWOOD SEWERAGE AUTHORITY

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

5 YEAR CAPITAL IMPROVEMENT PLAN COSTS

<u>PROJECTS</u>	<u>ESTIMATED TOTAL COST</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
A Riser/Castings	3,000	3,000				
B Vac Hose	2,200	2,200				
C Back-Up System	3,990	3,990				
D Computers	2,500	2,500				
E Root Control	2,500	2,500				
F Software	8,000	8,000				
G						
H						
I						
J						
K						
L						
M						
N						
O						
P						
TOTAL	22,190	22,190	0	0	0	0

2012

AUTHORITY CAPITAL PROGRAM

SEWER
(OPERATION)

BEACHWOOD SEWERAGE AUTHORITY

FISCAL YEAR PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

5 YEAR CAPITAL PLAN FUNDING SOURCES: From Year 2011 to Year 2015

<u>PROJECTS</u>	<u>ESTIMATED TOTAL COST</u>	<u>FUNDING SOURCES</u>			
		<u>UNRESERVED RETAINED EARNINGS</u>	<u>RENEWAL & REPLACEMENT RESERVE</u>	<u>DEBT AUTHOR.</u>	<u>OTHER SOURCES</u>
A Risers/Castings	3,000	3,000			
B Vac Hose	2,200	2,200			
C Back-Up System:	3,990	3,990			
D Computers	2,500	2,500			
E Root Control	2,500	2,500			
F Software	8,000	8,000			
G					
H					
I					
J					
K					
L					
M					
N					
O					
P					
TOTAL	22,190	22,190	0	0	0