

April 16, 2013

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Clerk.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will receive notice.

ROLL CALL:

W. Erickson, Chairman - **ABSENT**
A. Kobus, Vice Chairman – **ACTING CHAIR**
R. Klump, Secretary
M. Brown, Treasurer
J. Ernst, Commissioner
F. Bruno, Asst. Field Maintenance Supervisor
T. Kirchgessner, Asst. Field Maintenance Supervisor
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney

Commissioner Allison Kobus is acting Chairman in the absence of Water Erickson.

Approval of minutes for the Regular Meeting held on March 19, 2013.

Motion: Klump
Absent: Erickson
Second: Ernst
Abstain:
Approved Klump, Kobus, Brown, and Ernst

RESOLUTIONS:

04-29-13

Approval of Operating Fund Vouchers for \$33,827.61

Motion: Klump
Absent: Erickson
Second: Ernst
Abstain:
Roll call: Klump, Kobus, Brown, and Ernst

04-30-13

Approve the Zero Value of a "2000" 20HP Barnes Pump as described.

Motion: Ernst
Absent: Erickson

Second: Klump
Roll call: Klump, Kobus, Brown, and Ernst

Abstain:

Beachwood Sewerage Authority
April 16, 2013

04-31-13

Approve the release and return of Project Maintenance Bond to Seminole Construction for \$2,210.00

Motion: Brown

Second: Klump

Abstain:

Absent: Erickson

Roll call: Klump, Kobus, Brown, and Ernst

04-32-13

Approval to hire summer helper Corey Mosley @ \$12.00 to begin May 1, 2013 through August 31, 2013.

Motion: Brown

Second: Klump

Abstain:

Absent: Erickson

Roll call: Klump, Kobus, Brown, and Ernst

CORRESPONDENCE:

Letter from Frank Baer recommending the release of final payment to Seminole Construction for the Spray Avenue Project for \$2,210.00. See Resolution No. 04-31-13

Letter from Beverly Carter and Costas Fabian commenting on the minutes of Feb. 19, 2013. Mr. Gluck stated that all paperwork be submitted to JIF Insurance so they can make a determination.

Copy of denial letter for reimbursement from Attorney, James Gluck.

REPORTS:

Frank: Requested to hire Corey Mosley as summer helper from May 1st thru August 31st. See Resolution No. 04-32-13.

Tom Kirchgessner: Reported that a manhole inside drop needs to be repaired and asked if he could get quotes from other sources since this is out of scope in our contract with Kiely Service Company who quoted us \$4500 to repair. Both attorney and engineer agreed that Tom could get other quotes for repair.

Milly: 2013 (1687) – 2012 (246) Discussed Tax Lien Sale timeline.

Beverly: Reported that letters of thanks were sent out to TRMUA, Bayshore Electric, and Dover Oil for their immediate assistance during Superstorm Sandy, also informed members of the new requirements for submitting Financial Disclosure Statements. Each member was given information.

Frank Baer: Discussed the proposal to re-install for the drop connection for the manhole repair, adding that it is a good idea to go out for other prices for repair.

Jim Gluck: Reported that he has not seen to date any interlocal agreement from Habitat for Humanity as of this date.

Beachwood Sewerage Authority
April 16, 2013

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments. **No response.**

No further business. Motion was made to adjourn the meeting.

Motion: Klump

Second: Ernst


Abstain:

Absent: Erickson

Roll call: Klump, Kobus, Brown, and Ernst

Meeting adjourned at 5:21 PM

Respectfully submitted

A handwritten signature in black ink, appearing to read "Robert Klump", is written over a horizontal line.

Robert Klump, Secretary

May 21, 2013

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

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ROLL CALL:

W. Erickson, Chairman
A. Kobus, Vice Chairman
R. Klump, Secretary
M. Brown, Treasurer
J. Ernst, Commissioner
F. Bruno, Asst. Field Maintenance Supervisor
T. Kirchgessner, Asst. Field Maintenance Supervisor
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney

Approval of minutes for the Regular Meeting held on April 16, 2013.

Motion: Kobus	Second: Ernst	Abstain:
Absent:	Approved Erickson, Klump, Kobus, Brown, and Ernst	

RESOLUTIONS:

05-33-13

Approval of Operating Fund Vouchers for \$312,324.45

Motion: Klump	Second: Brown	Abstain:
Absent:	Roll call: Erickson, Klump, Kobus, Brown, and Ernst	

05-34-13:

Approval to pay the Borough of Beachwood Tax Collector for Tax Lien Sale Ad Fees for \$1,301.13.

Motion: Klump	Second: Ernst	Abstain:
Absent:	Roll call:	

Beachwood Sewerage Authority
May 21, 2013

05-35-13:

Approval to authorize fund transfers by the TD Bank Bond Trustee from the Revenue Deposit Account at Ocean First Bank as necessary from Ocean First Bank Revenue Deposit Account to the Revenue Fund Trust Account at TD Bank.

Motion: Kobus

Second: Ernst

Abstain:

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Ernst

05-36-13:

Approval to waive Connection Fee for Habitat of Humanity for sewer connection to Pine Beach, block 92, lot 1 (accessed via Capstan Avenue in Beachwood.

Motion: Ernst

Second: Kobus

Abstain:

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Ernst

CORRESPONDENCE:

OCUA 2013 METERED FLOW DATA REPORT for 1st quarter Jan, Feb, and March 64,641 gallons. Totals show an increase of 4,651 million gallons from same quarter in 2012 with totals 59,990. Cost increase of **\$18,055.18**. (\$3,882. X 4,651)

Letter dated May 3, 2013 from QUAL-LYNX on denial of claim regarding Beverly Carter, file # X61427-1099.

Copy of letter dated May 8, 2013 from Beverly Carter & Costas Fabian to QUAL-LYNX requesting an appeal on the denial letter.

Follow up letter from Diana Giuliano of Habitat for Humanity requesting a status update on their request. James Gluck will draft response letter stating Connection Fee was waived. **See Resolution: 05-36-13**

Certified letter from homeowner, James R. Cifelli regarding a drainage problem in front of his home @ 1152 Cable Avenue. Mr. Cifelli feels it is sewer related and would like it fixed. Frank Baer will draft letter informing owner that it is the storm drain and to contact Borough.

REPORTS:

Frank: Reported that Kiely had the lowest quote and will do the repairs to the inside drop at force main, also discussed laterals that need replacing and/or foamed. The line repair by A J Perri was discussed. Commissioners told Mr. Bruno to RE-TV line and video just to show that line is clear, adding a written report.

Tom Kirchgessner: Stated that lines are being flushed throughout town.

Milly: 2012 Tax Lien Sale funds due the BSA total \$50,159.89 and should have the check on June 6.

Beverly: Nursery School practice emergency drill will be on Monday, June 3rd @ 10 am. Chief Tapp submitted all BSA claims to FEMA and a check will be sent in the amount of

Beachwood Sewerage Authority
May 21, 2013

\$32,791.00 (new generator \$24,000 – repairs on loaner generator \$8,791 – debris removal \$1,600)

Frank Baer: Stated that he would like to inspect sewer lines in the Cranberry Triangle before new homes connect.

James Gluck: Draft letter to Habitat of Humanity

PUBLIC:

Chairman Erickson opened the meeting to the public for questions and comments. **No response.**

No further business. Motion was made to adjourn the meeting.

Motion: Brown

Second: Ernst

Abstain:

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Ernst

Meeting adjourned at 6:00 PM

Respectfully submitted



Robert Klump, Secretary

June 18, 2013

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

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ROLL CALL:

W. Erickson, Chairman
A. Kobus, Vice Chairman
R. Klump, Secretary
M. Brown, Treasurer
J. Ernst, Commissioner
F. Bruno, Asst. Field Maintenance Supervisor
T. Kirchgessner, Asst. Field Maintenance Supervisor - **ABSENT**
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney

Approval of minutes for the Regular Meeting held on May 21, 2013.

Motion: Klump Second: Brown Abstain:
Absent: Approved Erickson, Klump, Kobus, Brown, and Ernst

RESOLUTIONS:

06-36-13

Approval of Operating Fund Vouchers for \$31,952.57

Motion: Klump Second: Brown Abstain:
Absent: Roll call: Erickson, Klump, Kobus, Brown, and Ernst

06-37-13

Approval to purchase a Dell Computer from CSI Computers Inc., not to exceed \$1,000.00 (this is to replace Clayton computer from 2004)

Motion: Ernst Second: Kobus Abstain:
Absent: Roll call: Erickson, Klump, Kobus, Brown, and Ernst

Beachwood Sewerage Authority
June 18, 2013

CORRESPONDENCE:

OCUA – Notice of Public Hearing on Proposed 2014 Rates – Bulk Rate will stay the same as last year @ \$3,882 per million gallons.

Reply letter from Frank Baer to James Cifelli regarding a drainage complaint. Clerk copied Borough Public Works and Borough Engineer as it is a storm basin and road grading that is the issue.

REPORTS:

Frank: Lateral was installed at Compass Ave and Beachwood Blvd before County repaved road. Jet-Vac turbo was repaired and is now operational. Discussed lateral replacements and repairs – Mr. Bruno reported there are approximately twenty-four – Commissioners authorized repairs for nine plus the inside drop for \$4,500., foaming mainlines was discussed as well.

Tom Kirchgessner: ABSENT

Milly: No report

Beverly: No report

Frank Baer: Stated that out of the twenty-four repairs – start with the most inoperable and work down list – once budget line is exhausted go to the "Renewal and Replacement" it was set up for just that purpose. Commissioners agreed. Mr. Baer also reiterated his fax to Field Supervisor stating it is prudent to insure that all electrical components for the panel(s), generator, etc. be adjusted so that they are located higher than the 100-year flood elevation. Wet well equipment is already in a wet and hazardous environment. Manholes on Cedar Way should be changed to have watertight, gasketed castings to reduce the potential for infiltration and the reverse, exfiltration should wastewater backup in these structures. This also included was a Preliminary Working Map issued by FEMA for the Cedar Street Pump Station and it was noted that this station has been reduced to an A flood zone. Note: New generator was raised during installation.

James Gluck: He will obtain encroachment language from Frank Baer regarding Cedar Street Pump Station

PUBLIC:

Chairman Erickson opened the meeting to the public for questions and comments. **No response.**

No further business. Motion was made to adjourn the meeting.

Beachwood Sewerage Authority
June 18, 2013

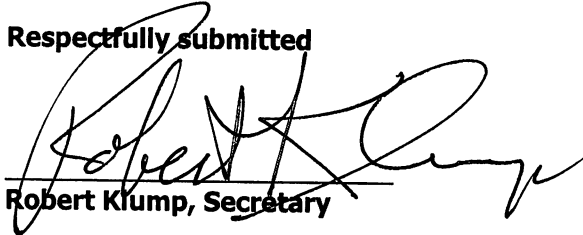
Motion: Klump
Absent:

Second: Kobus
Roll call: Erickson, Klump, Kobus, Brown, and Ernst

Abstain:

Meeting adjourned at 5:31 PM

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Robert Klump', written over a horizontal line.

Robert Klump, Secretary

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Figure 1

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Figure 1

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Beachwood Sewerage Authority
July 16, 2013

REPORTS:

Frank: Budget line for Contracted Services was reviewed. Mr. Bruno said that funds are in short supply. Once again, Mr. Baer responded that Renewal and Replacement is available for just that reason. Mr. Gluck will draft a resolution authorizing and/or set a dollar amount for approval for next meeting.

Tom Kirchgessner: Still flushing lines

Milly: No report

Beverly: No report

Frank Baer: Recommends keeping close track of the 20% over contract prices on the Kiely Construction Contract.

Jim Gluck: Reviewed the Davis property map on Cedar Street, which is bordering BSA Pump Station to determine encroachment. Mr. Gluck stated that he would walk property before drafting a letter to the Davis family.

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments – **No Response.**

No further business. Motion was made to adjourn the meeting.

Motion: Kobus

Second: Klump

Absent: Ernst

Roll call: Erickson, Klump, Kobus, and Brown

Meeting adjourned at 5:12 PM

Respectfully submitted



Robert Klump, Secretary

August 20, 2013

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

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ROLL CALL:

W. Erickson, Chairman
A. Kobus, Vice Chairman
R. Klump, Secretary
M. Brown, Treasurer
J. Ernst, Commissioner
F. Bruno, Asst. Field Maintenance Supervisor
T. Kirchgessner, Asst. Field Maintenance Supervisor
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney

Approval of minutes for the Regular Meeting held on July 16, 2013.

Motion: Kobus
Abstain: Ernst
Absent:

Second: Brown
Approved Erickson, Kobus, Klump, and Brown

RESOLUTIONS:

08-39-13

Approval of Operating Fund Vouchers for \$325,509.81

Motion: Klump Second: Ernst
Abstain: Roll call: Erickson, Klump, Kobus, Brown, and Ernst

08-40-13

Approval to transfer \$100,000 from Renewal and Replacement Fund into Contracted Services for sewer repairs.

Motion: Klump Second: Brown
Abstain: Roll call: Erickson, Kobus, Klump, Brown, and Ernst
Absent:

Beachwood Sewerage Authority
August 20, 2013

08-41-13

Approval for Emergency Sewer Repairs as listed.

Motion: Kobus

Second: Ernst

Abstain:

Roll call: Erickson, Klump, Kobus, Brown, and Ernst

Absent:

CORRESPONDENCE:

OCUA 2nd Quarter 2013 Metered Flow Data Report – Shows an Increase of flow of 7.562 million gallons x \$3,882.00 = \$29,355.68 in cost overage.

REPORTS:

Frank: No report

Tom Kirchgessner: Reported that Corey quit on Friday, August 16, 2013 and that we will need to look for someone to for a replacement for next summer.

Milly: No report

Beverly: No report

Frank Baer: Stated that he will prepare bids to advertise for Lateral installations and Repairs for 2014.

Jim Gluck: Reported that letter regarding the Davis property will be going out now that search is complete.

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments – **No Response.**

No further business. Motion was made to adjourn the meeting.

Motion: Erickson

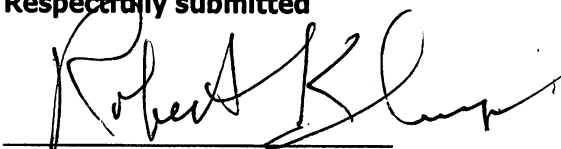
Second: Kobus

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Ernst

Meeting adjourned at 5:47 PM

Respectfully submitted



Robert Klump, Secretary

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Beachwood Sewerage Authority
September 17, 2013

CORRESPONDENCE: - None

REPORTS:

Frank: Reported that County plans to pave Beachwood Blvd soon and would like permission to do a lateral repair as County places a three-year moratorium after each road job. Commissioners approved request.

Tom Kirchgessner: No report

Milly: Reported that Audit was completed and awaiting report, adding that she will set up meeting to discuss the 2014 Budget.

Beverly: Reported that FEMA checks have been received and will wait for balance due. It was mentioned that commercial accounts need to be adjusted to match water department readings because when a rollover occurs the numbers will work out. B. Clayton will look into this before 2014 as it must be timed right for readings.

Frank Baer: Stated that he is working on bid specs for laterals and hopes to have ready for the next meeting.

Jim Gluck: No report

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments – **No Response.**

No further business. Motion was made to adjourn the meeting.

Motion: Kobus

Second: Ernst

Absent:

Roll call: Erickson, Klump, Kobus, Brown, and Ernst

Meeting adjourned at 5:25 PM

Respectfully submitted


Robert Klump, Secretary

REMINDERS

BSA MEETING – OCTOBER 20, 2013
BSA MEETING – NOVEMBER 19, 2013
BSA PUBLIC HEARING - DECEMBER 10, 2013
MUAA CHRISTMAS PARTY – DECEMBER 12, 213



1. *Journal of the American Medical Association*, 1997; 278: 1025-1030.



Beachwood Sewerage Authority
October 15, 2013

10-45-13

Approve the Introduction of the 2014 Beachwood Sewerage Authority Budget as prepared by Dottie Gallagher of William Antonides & Company.

Motion: Klump

Second: Kobus

Abstain:

Roll call: Erickson, Klump, Kobus, and Ernst

Absent: Brown

CORRESPONDENCE:

Thank you letter from resident, Martee Padilla for assistance from Frank and Tom during a sewer call out.

OPRA request for information on easement and sewer hookup for Block 4.46, Lot 11 was discussed.

REPORTS:

Frank: Encroachment @ 101 Cedar Street

Tom Kirchgessner: No report

Milly: Audit and Budget are complete.

Beverly: No report

Frank Baer: Informed members that bids for the 2014 Lateral Installations will be opened on Thursday, October 24, 2013 @ 2 PM as advertised.

On another issue, Mr. Baer examined survey map on Block 4.48, Lot 1 (101 Cedar Street) and determined that this owner has encroach onto BSA property. This river view home is for sale and lot lines must be recognized by owners/realtor and corrected before home is sold.

Brandon Dickstein: A letter will go out to owners: Burton & Maryellen Davis, giving notice that this encroachment must be corrected before property is sold.

PUBLIC:

Chairman Erickson opens the meeting up to the public for questions and comments – **No Response.**

Beachwood Sewerage Authority
October 15, 2013

No further business. Motion was made to adjourn the meeting.

Motion: Kobus

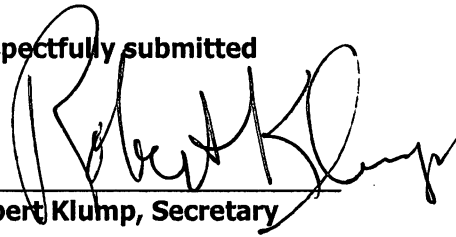
Second: Ernst

Absent: Brown

Roll call: Erickson, Klump, Kobus, and Ernst

Meeting adjourned at 5:30 PM

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Robert Klump', written over a horizontal line.

Robert Klump, Secretary

Meeting Reminders

BSA Meeting – November 19, 2013

BSA PUBLIC HEARING – December 10, 2013

MUAA Christmas Party – December 12, 2013

2014 Authority Budget Resolution BEACHWOOD SEWERAGE AUTHORITY

RESOLUTION NO. 10-45-13

DATE: OCTOBER 15, 2013

FISCAL YEAR: FROM: January 1, 2014 **TO:** December 31, 2014

WHEREAS, the Annual Budget and Capital Budget for the Beachwood Sewerage Authority for the fiscal year beginning, January 1, 2014 and ending, December 31, 2014 has been presented before the governing body of the Beachwood Sewerage Authority at its open public meeting of October 15, 2013; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,719,600, Total Appropriations, including any Accumulated Deficit if any, of \$ 1,823,500 and Total Unrestricted Net Assets utilized of \$ 103,900; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 5,500 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$ 5,500; and

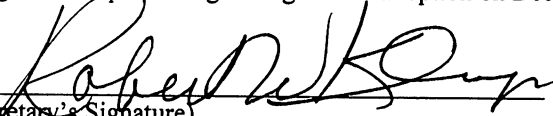
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Beachwood Sewerage Authority, at an open public meeting held on October 15, 2013 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Beachwood Sewerage Authority for the fiscal year beginning, January 1, 2014 and ending, December 31, 2014 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Beachwood Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 10, 2013.


(Secretary's Signature)

10/15/13
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Walter Erickson	X			
Robert Klump	X			
Matthew Brown				X
Allison Kobus	X			
John Ernst	X			

BEACHWOOD SEWERAGE AUTHORITY

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- ROLL CALL:**

Approval of minutes for the Regular Meeting held on October 15, 2013.

Second: Ernst

Approved Kobus, Klump, Brown, and Ernst

RESOLUTIONS:

Approval of Operating Fund Vouchers for \$268,301.81

Second: Brown

Roll call: Erickson, Klump, Brown, and Ernst

B. Clayton asked to have Account #756 changed from a two unit to a three unit dating back to August 15, 2002 as per NJ DCA. BSA members asked if the user fees for the unpaid unit could be collected. Attorney Gluck stated that it is possible to collect six years, which amount to \$2,211.94. Members agreed to have letter sent to owner requesting past fees and have rental changed to a three unit as per NJ DCA Certificate of Registration dated November 2002.

Approve to change Account #756, Block 2.37, and Lot 4 @ 223 Mermaid Avenue from a two unit to a three unit as per State of NJ Dept. of Community Affairs Certificate of Registration, which states that dwelling has been a

Beachwood Sewerage Authority
November 19, 2013

multiple unit of three since August 15, 2002 and request Daniel Toth pay user fees from August 15, 2002 to October 1, 2013 totaling \$2,211.94.

Motion: Ernst

Second: Kobus

Abstain:

Roll call: Kobus, Klump, Brown, and Ernst

11-48-13

Approve the 2012 Annual Audit for the Beachwood Sewerage Authority.

Motion: Brown

Second: Klump

Abstain:

Roll call: Kobus, Klump, Brown, and Ernst

HOUSE CONNECTION LATERALS – 2014 BIDS OPENED ON OCTOBER 24, 2014

J. F. Kiely Service Company	\$111,600
SL MacIntyre Underground, LLC	118,800
Shore Connection, Inc.	180,000
Advantage Sitework, LLC	199,044

Letters from Frank Baer and James Gluck in regards to bid award for the 2014 House Connection Laterals. After bid, review both recommends that the Authority award J.F. Kiely Service Company.

11-49-13

Approval to award the BSA CONTRACT-2014 House Connection Laterals to J. F. Kiely Service Company for the total base bid price of \$111,600.00

Motion: Ernst

Second: Klump

Abstain:

Roll call: Kobus, Klump, Brown, and Ernst

CORRESPONDENCE:

OCUA - Third Quarter Metered Flow Data Report – flow is up by 7.33 million gallons from last year, which shows an increase of \$28,455.06

OCUA – Preliminary Estimate for the 2014 Annual Bulk Rate Charge was is \$3,882 per million gallons for normal domestic sewage.

REPORTS:

Frank: Resident of 409 Mizzen Avenue – discussed alternate route to connect sewer lateral from Berkeley Avenue. The vacant land behind this house is Borough owned but will still need to create an easement. Mr. Bruno also inquired if letter to Burt Davis. Mr. Gluck stated that he would address encroachment in letter to the Davis family.

Tom Kirchgessner: No report

Milly: No report

Beverly: Suggested that Commercial Rates for overage be increased from \$3.50 to \$3.75 per 1,000 gallons over unit allowance. Members agreed. In addition, reminded members of dinners scheduled for December and to let her know who are attending.

Beachwood Sewerage Authority
November 19, 2013

Frank Baer: Reported that he will review specs for Auto Body Repair Shop to be built on Block 4.23, Lots 3, 10 and 10.01. O'Donnell, Stanton & Associates is proposing to utilize the existing sanitary sewer lateral on Capstan Avenue.

Jim Gluck: Stated he will take care of correspondence with Burton and Maryellen Davis and follow up on the easement for 400 block of Mizzen Avenue and Pearl Streets so that it can be filed with County.

PUBLIC:

Chair, Kobus opens the meeting up to the public for questions and comments – **No Response.**

No further business. Motion was made to adjourn the meeting.

Motion: Brown

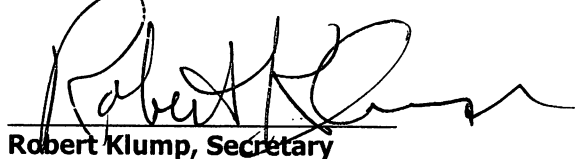
Second: Ernst

Absent:

Roll call: Kobus, Klump, Kobus, Brown, and Ernst

Meeting adjourned at 6:45 PM

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Robert Klump', is written over a horizontal line.

Robert Klump, Secretary

**BEACHWOOD SEWERAGE AUTHORITY
COUNTY OF OCEAN
RESOLUTION 13-**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of every local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2012 has been completed and filed with the Beachwood Sewerage Authority pursuant to N.J.S.A. 40A:5A-15, and


WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Beachwood Sewerage Authority, hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2012, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified copy of this resolution.

**IT IS HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION
PASSED AT A MEETING HELD ON November 19th, 2013.**



Secretary

11/19/13

Date

STATE OF NEW JERSEY)
BEACHWOOD SEWERAGE AUTHORITY)
COUNTY OF OCEAN)

We, the members of the governing body of the Beachwood Sewerage Authority, County of Ocean, of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the governing body of the Beachwood Sewerage Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have reviewed the annual audit report for the fiscal year ended December 31, 2012, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

Allison Kobus (L.S.) Allison Kobus, Vice Chairman

Robert Klump (L.S.) Robert Klump, Secretary

Matthew Brown (L.S.) Matthew Brown, Treasurer

John Ernst (L.S.) John Ernst, Commissioner

Passed away 11/3/13 (L.S.) Walter Erickson, Chairman

Sworn to and subscribed before me
This 19th day of November, 2013

Mildred C. Tangen
Notary Public of New Jersey

Mildred C. Tangen
Notary Public of New Jersey
My Commission Expires 7/15/2014

The Authority Clerk shall set forth the reason for the absence of signature of any member(s) of the governing body.

IMPORTANT: This certificate must be sent to the Division of Local Government Services, CN 803, Trenton, NJ 08625

December 10, 2013

BEACHWOOD SEWERAGE AUTHORITY

**PUBLIC HEARING / ADOPTION OF THE 2013 BSA BUDGET
AND REGULAR MEETING**

The regular meeting of the Beachwood Sewerage Authority was held at 4:30 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Clerk.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will be given notice.

ROLL CALL:

A. Kobus, as acting Chairman
R. Klump, Secretary
M. Brown, Treasurer
R. McNabb, Commissioner
F. Bruno, Field Maintenance Supervisor - **ABSENT**
T. Kirchgessner, Asst. Field Maintenance Supervisor
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney at Law
D. Gallagher, Auditor
S. Cole, Cole Transcription Service

At this time acting Chairman, A. Kobus calls on Attorney, James Gluck to officiate the Public Hearing.

Adoption of Resolutions:

12-50-13: Connection Fees – effective January 1, 2014 to be \$2,250.00 per connection.

Motion: Klump Second: Kobus Roll call: Kobus, Klump, Brown, and McNabb

12-51-13: Usage Fees – effective January 1, 2014 to be \$420.00 per annum.

Motion: Klump Second: Kobus Roll call: Kobus, Klump, Brown, and McNabb

12-52-13: Commercial Rates – effective January 1, 2014 to be \$3.75 per thousand gallons for overage.

Motion: Brown Second: Kobus Roll call: Kobus, Klump, Brown, and McNabb

12-53-13: To approve and adopt the Beachwood Sewerage Authority 2014 Budget as presented.

Motion: Brown Second: McNabb Roll call: Kobus, Klump, Brown, and McNabb

Beachwood Sewerage Authority
December 10, 2013
Page 2

Motion to close the PUBLIC HEARING portion of the meeting was made by Commissioner Kobus; seconded by Commissioner McNabb. All were in favor.
Attorney, James Gluck returned the meeting to Chairman Erickson.

This meeting was duly recorded by Cole Transcription & Recording Service and is on file at the office of the Beachwood Sewerage Authority. Chairman Kobus resumed the Regular Meeting at 5:14 PM.

S. Cole packed up recording equipment and left the meeting.

REGULAR MEETING OF THE BEACHWOOD SEWERAGE AUTHORITY:

Approval of minutes for the meeting held on November 19, 2013.

Motion: Klump

Second: Brown

Abstain: McNabb

All in favor: Kobus, Klump, and Brown

RESOLUTIONS:

12-54-13

Approval of Operating Fund Vouchers in the amount of \$25,228.77

Motion: Klump

Second: Brown

Roll call: Kobus, Klump, Brown, and McNabb

12-55-13

Approval to inactivate Account #1276, Block 3.36, Lot 6.02 for 909 Tiller Avenue as per Demolition Permit #13-00408 for builder, Rudy Rinderer until a C/O is issued.

Motion: Kobus

Second: Brown

Roll call: Kobus, Klump, Brown, and McNabb

12-56-13

Approve budget transfers as presented by Bookkeeper, Milly Tangen.

Motion: Kobus

Second: McNabb

Roll call: Kobus, Klump Brown, and McNabb

CORRESPONDENCE:

Letter from Frank Baer regarding Renewal and Replacement Fund Annual Certification for our records. Copy is on file with Bookkeeper.

Letter from Frank Baer stating after reviewing all documents submitted by J.F. Kiely for the House Laterals Connection 2014 Contract for the bid amount of \$111,600.00, he recommends that BSA accept and execute agreement.

REPORTS:

Frank Bruno: Absent

Tom Kirchgessner: No report

Beverly Clayton: Asked Commissioners for their consideration in changing the meeting stipend in the Employee 2014 Yearly Calendar from \$15.00 to \$25.00 per meeting.

Chairman Kobus agreed to amend meeting stipend to \$25.00; second by M. Brown. All in favor – ayes.

Motion to approve the 2014 Yearly Calendar, Holiday Schedule, and Salary Guide.

Motion: McNabb

Second: Klump

Roll call: Kobus, Klump, Brown, and McNabb

Clayton also reported that Carefree Landscaping asked for permission to maintain the grass area along the outside fence on Pinewald Road as his business backs up to area, he will also adjust our sprinklers so they service the grass area as well. A motion made by Kobus to give permission to Matt Vogel of Carefree Landscaping to volunteer his service to maintain area without charge. Second by: McNabb. All were in favor – ayes. Clayton added that she will contact Mr. Vogel for an estimate to remove existing trees and replace with low growing azaleas to lessen any obstruction for drivers on Pinewald.

Frank Baer: Execute agreements and mail to Kiely Construction.

James Gluck: Suggested to place Cedar Street property encroachment on next agenda to discuss how to handle.

PUBLIC:

Chairman Kobus opened the meeting up to the public for questions and comments.

NO RESPONSE

No further business. Motion was made to adjourn the meeting.

Motion: Klump

Second: Brown

Absent:

Roll call: Kobus, Klump, Brown, and McNabb

Meeting adjourned at 5:30 PM

Respectfully submitted:

Robert W. Klump, Secretary