

January 15, 2019

**BEACHWOOD SEWERAGE AUTHORITY**

The regular meeting of the Beachwood Sewerage Authority held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Clerk.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will receive notice.

**ROLL CALL:**

R. Tapp, Secretary and acting Chairman  
M. Brown, Vice Chairman  
T. Abramski, Commissioner  
Carl Schmidt, Treasurer  
J. Risk, Commissioner Field Operations & Equipment  
T. Kirchgessner, Field Maintenance Supervisor  
T. Clayton, Asst. Field Maintenance Supervisor  
J. D'Aleo, Line Maintenance Worker  
M. Tangen, Bookkeeper  
B. Clayton, Senior Clerk  
B. Rukowski, OPA  
F. Baer, Jr., P.E., Engineer - Absent  
J. Gluck, Attorney

Chairman Tapp welcomed our new Commissioner, Tom Abramski to the Authority.

**Approval of minutes for the Public Hearing held December 11, 2018**

Motion: Schmidt                      Second: Risk  
Abstain: Abramski                  Approved: Brown, Tapp, Risk, and Schmidt

**Approval of minutes for the Regular Meeting held on December 11, 2018**

Motion: Schmidt                      Second: Brown  
Abstain: Abramski                  Approved: Brown, Tapp, Risk, and Schmidt

**RESOLUTIONS:**

**01-01-19**

**Approval of Operating Fund Vouchers for \$53,610.85**

Motion: Schmidt                      Second: Risk  
Abstain: Abramski                  Roll call: Brown, Tapp, Risk, and Schmidt

**Beachwood Sewerage Authority**  
**January 15, 2019**

**01-02-19**

**Approval for the sale of Surplus Personal Property no Longer needed for Public Use.**

Motion: Brown

Second: Schmidt

Abstain: Abramski

Roll call: Brown, Tapp, Risk, and Schmidt

**CORRESPONDENCE:**

Received from Cole Transcription Services the Transcript of Proceedings from our Public Hearing held December 11, 2018. The original is on file in office and a copy was given to Mr. Gluck for his records.

Resolution from the Borough Beachwood for the re-appointment of **Matthew Brown** to the Sewerage Authority and Commissioner, **Thomas Abramski** taking over the unexpired term of Ronald McNabb.

BSA Engineer Frank Baer sent over a synopsis of the meeting held on Friday, January 4, 2019 regarding Casa Nova application for sewer service for block 2.16, lots 3, 4, & 5. Attending were Joseph Chinnery, Principal Engineer, Robert Tapp, Tom Clayton.

*Tonight, in the absence of Engineer, Frank Baer, our acting Chairman, R. Tapp asked Assistant Supervisor, Tom Clayton to give a synopsis on the discussion that took place at the January 4, 2018 meeting.*

*Frank Baer strongly suggested that the clay main be replaced to Schedule 40 PVC at the easement in rear of building and was agreed by Joseph Chinnery, Engineer for Applicant.*

*Also stated that Grease Traps and CC4 Boxes be installed at each separate store unit as required to grade to each unit.*

*In addition, that at no time will access be restricted to manhole or lateral clean-outs. Moreover, the lateral connection for house is tied into easement will be reconnected to the new Schedule 40 Easement Main.*

*Note: If for whatever reason the decision to change clay easement main from clay to plastic is not installed; Mr. Joseph Chinnery was informed to:*

- 1. TV inspection before and after all work is completed will be required.*
- 2. Install sheeting along clay main to protect it from any load bearing that could result from new building construction or old building demolition.*

**REPORTS:**

**Tom K:**

- Cedar Street Pump Station – reported on estimate by Joe Bahr.

**Beachwood Sewerage Authority**  
**January 15, 2019**

**Tom C:**

- The Generator at Pinewald Pump Station has been installed and wired, along with the extra work that Bahr Electric did for us. We are now waiting on exhaust system installation as the new generator puts off much more heat than the old one, creating a potential fire hazard for the building.
- We had six call-outs to clogged laterals with one that had to be replaced by Kiely last Thursday morning.
- Mizzen Avenue is having the gas main replaced from Rt9 to Railroad Avenue, Pearl Street to Berkeley Avenue. All were marked for sewer laterals.

**John A:**

Stated they need to purchase a new metal detector, as the old one is no longer repairable. Commissioners agreed to have men go out and price one, then Bernie said he could get the maker of the one they use at a very good price. All agreed and John will wait to hear from Mr. Rukowski.

**Milly:**

- Received copy of the approved Budget.

**Beverly:**

- List of 2019 Commissioners - Congratulations to Matt Brown and Tom Abramski
- BSA 2019 Meeting List
- Holidays
- Requesting Inactivate sewer charges for Bk 11.30, Lot 1 for 347 Neptune Avenue until it is sold. Property will be transferred over to the Beachwood Volunteer Fire Company.
  - **Response:** Mr. Gluck requested that he would need a letter from the Fire Company showing transfer before charges can be removed and account inactivated.
- Met with Randy from Chap Construction and Ray from Beachwood Glass on payment window in front. Randy will call to set up another meeting to discuss the inside area design.

**B. Rukowski:**

- Old generator will be on govdeals.com for auction.
- Received estimate for repairs at the Cedar Street Pump Station submitted by Joe Bahr, and before awarding he would like to carefully review before awarding as he has some concerns, also inquired if we need a quote for a plumber.

**Beachwood Sewerage Authority**  
**January 15, 2019**

**Frank Baer:**

- Will report on Casa Nova meeting at the February 19<sup>th</sup> meeting.

**Jim Gluck:**

- Looked over and discussed information for 5yr. capital plan.

**Public:** Motion to open for comments and questions - No response  
Motion to close - All in favor: ayes

**No further business. Motion made to adjourn the meeting.**

Motion: Schmidt

Second: Risk

Abstain:

Roll call: Brown, Tapp, Risk, Schmidt, and Abramski

**Meeting adjourned at 5:20 PM**

**Respectfully submitted**

  
**Robert Tapp, Secretary**

**MEETING REMINDERS**

Reorganization Meeting will be held on Tuesday, **February 5, 2019 @ 5 PM**

BSA Regular Meeting will be held on Tuesday, **February 19, 2019 @ 5 PM**

February 5, 2019

**BEACHWOOD SEWERAGE AUTHORITY**  
**REORGANIZATION MEETING**

The **Reorganization Meeting** of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Office. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

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**ROLL CALL**

R. Tapp, as acting Chairman  
M. Brown, Vice Chairman  
T. Abramski, Commissioner  
C. Schmidt, Treasurer  
J. Risk, Commissioner of Field Operation & Equipment  
T. Kirchgessner, Field Maintenance Supervisor  
T. Clayton, Asst. Field Maintenance Supervisor  
J. D'Aleo, Line Maintenance Worker  
M. Tangen, Bookkeeper  
B. Clayton, Senior Clerk  
F. Baer, Jr., P.E., Engineer  
D. Leone, Attorney at Law

Motion by C. Schmidt to nominate **Robert Tapp as Chairman.**

Second: M. Brown

Roll call: Tapp, Brown, Abramski, Schmidt, and Risk – ayes.

Absent:

Motion by J. Risk to nominate **Matthew Brown as Vice Chairman**

Second: C. Schmidt

Roll call: Tapp, Brown, Abramski, Schmidt, and Risk – ayes.

Absent:

Motion by R. Tapp to nominate **Carl Schmidt as Treasurer.**

Second: J. Risk

Roll call: Tapp, Brown, Abramski, Schmidt, and Risk – ayes.

Absent:

Motion by R. Tapp to nominate **Thomas Abramski as Secretary.**

Second: M. Brown

Roll call: Tapp, Brown, Abramski, Schmidt, and Risk – ayes.

Absent:

**REORGANIZATION MEETING**  
**FEBRUARY 5, 2019**  
**PAGE 2**

**Consent Resolutions: 02-03-19 thru 02-18-19**

Motion by: C. Schmidt                      Second by: J. Risk

Roll call: Tapp, Brown, Abramski, Schmidt, and Risk – Ayes

**RESOLUTIONS:**

**02-03-19:** Motion to appoint **Frank Baer, Jr., P.E. as the Engineer** and to approve and sign contract.

**02-04-19:** Motion to appoint **Conner Strong and Buckelew, Inc. as the Insurance Consultant** and to approve and sign contract.

**02-05-19:** Motion to appoint the firm **GLUCKWALRATH LLP as Bond Council** and to approve and sign contract.

**02-06-19:** Motion to appoint **William Antonides, Jr. of William E. Antonides & Company as Fee Accountant** and to approve and sign contract.

**02-07-19:** Motion to appoint **Suplee, Clooney & Company, Certified Public Accountants as Auditor** and to approve and execute contract.

**02-08-19:** Motion to appoint **TD Bank as the Banking Depository** for the **Revenue Fund, General Fund, Bond Reserve Fund, Bond Service Fund and the Renewal and Replacement Fund** as the paying agent for all **Authority Notes and Bonds** pursuant to various trustee accounts with said banking institution for the year.

**02-09-19:** Motion to appoint **Ocean First Bank as the Banking Depository** for the payroll account and operating fund as the paying agent for all Authority Notes and Bonds pursuant to various trustee accounts and escrow accounts with said banking institution for the year.

**02-10-19:** Motion to authorize that any three of the following are **Authorized Signatures** on checks of the Beachwood Sewerage Authority:

**– Matthew Brown – John Risk – Robert Tapp  
Carl Schmidt – Milly Tangen – Beverly Clayton**

**02-11-19:** Motion to approve the Beachwood Sewerage Authority **Cash Management Plan**.

**02-12-19:** Motion to appoint Frank J. Baer, Jr., P.E. as **Public Agency Compliance Officer** for the Beachwood Sewerage Authority.

**02-13-19:** Motion to approve and sign the **Interlocal Service Agreement between the Toms River Municipal Utilities Authority and the Beachwood Sewerage Authority**.

**02-14-19:** Motion to approve the contract agreement for **Pumping Services not to exceed \$6,000.00**.

**02-15-19:** Motion to approve on an as need basis, **Bernard Rutkowski as Qualified Purchasing Agent** not to exceed \$17,500.00.

**REORGANIZATION MEETING**  
**FEBRUARY 5, 2019**  
**PAGE 3**

**02-16-19:** Motion to accept the **2019 Meeting Schedule**. Meetings held at 5 P.M. on the third Tuesday of each month, with the exception of February and December.

**02-17-19:** The Authority designates the **Asbury Park Press** to publish all notices that are required by law to make public.

**02-18-19:** Appoint Beverly Clayton as **Fund Commissioner NJ-JIF** for 2019.

Beachwood Sewerage Authority list of Commissioners for 2019

Copy of 2019 BSA monthly meetings

**Motion to open to Public:** C. Schmidt    **Second:** R. Tapp  
Ms. Clayton opened the meeting to the public - No response from Public.

**Motion to close:** R. Tapp                      **Second:** T. Abramski    All in favor: Ayes

**No further business – Motion to adjourn the Reorganization Meeting of 2019.**

Motion: C. Schmidt    Second: R. Tapp  
Roll call: Tapp, Brown, Abramski, Schmidt, and Risk

Meeting adjourned at 5:06 PM

**Respectfully submitted:**

  
\_\_\_\_\_  
**Robert Tapp, Secretary**

February 20, 2019

## **BEACHWOOD SEWERAGE AUTHORITY**

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### **ROLL CALL:**

R. Tapp, Chairman  
M. Brown, Vice Chairman  
T. Abramski, Secretary - ABSENT  
C. Schmidt, Treasurer  
J. Risk, Commissioner of Field Operations and Equipment – left meeting @ 5:30 pm  
T. Kirchgessner, Field Maintenance Supervisor  
T. Clayton, Asst. Field Maintenance Supervisor  
J. D'Aleo, Line Maintenance Worker  
M. Tangen, Bookkeeper  
B. Clayton, Senior Clerk  
F. Baer, Jr., P.E., Engineer  
J. Gluck, Attorney  
B. Rućkowski, QPA

### **Approval of minutes for the Regular Meeting held on January 15, 2019.**

Motion: Schmidt

Second: Risk

Absent: Abramski

Approved: Tapp, Brown, Risk, and Schmidt

### **RESOLUTIONS:**

#### **02-19-19**

#### **Approval of Operating Fund Vouchers for \$363,141.74**

Motion: Schmidt

Second: Brown

Absent: Abramski

Roll call: Tapp, Brown, Risk, and Schmidt

#### **02-20-19**

**Remove sewer fees and inactivate account # 1789, block 6.45 / lot 5 for 1129 Ship Avenue as the Borough of Beachwood has taken ownership and dwelling will be demolished to enlarge the Public Works yard.**

Motion: Tapp

Second: Risk

Absent: Abramski

Roll call: Tapp, Brown, Risk, and Schmidt

**Beachwood Sewerage Authority**  
**February 20, 2019**

**02-21-19**

**To approve the purchase of a Chopper Pump for Pinewald Pump Station in the amount of \$10,895.00**

Motion: Tapp

Second: Schmidt

Absent: Abramski

Roll call: Tapp, Brown, Risk, and Schmidt

**02-22-19**

**Approve Barr & Sons contract services as presented. (Jim will call Brian Logan for wording so we are in compliance)**

Motion: Tapp

Second: Schmidt

Absent: Abramski

Roll call: Tapp, Brown, Risk, and Schmidt

**02-23-19**

**Approval for QPA, Mr. Rukowski to attain a five (5) year warranty on the Cummins at Pinewald Pump Station.**

Motion: Schmidt

Second: Brown

Absent: Abramski

Roll call: Tapp, Brown and Schmidt

(Risk left meeting @ 5:30)

**CORRESPONDENCE:**

OCUA letter dated January 25, 2019 Re: Certificate of the Annual Charge \$1,090,530 for 2019 with a Bulk Rate of \$4,039.00 per million gallons. OCUA estimates discharge of 270 million gallons of wastewater for 2019.

OCUA letter dated January 31, 2019 Re: Deficiency Notification for 2018 Calendar Year. A "Deficiency" charge or **credit** is the correction to the Annual Charge bill to a Participant, which results from adjusting the estimated sewage discharge to reflect the actual volume.

The OCUA records indicate 14.304 million gallons less than the billed estimate which results in a "**Credit**" amount due the BSA **\$56,643.84**. Note: this credit will be deducted from the first installment of the 2018 Annual Charge and attached is the OCUA - METERED FLOW DATA REPORT for the year ending 2018 – total gallons 255.696

Municipal Excess Liability Joint Insurance Fund sent the MEL Annual Report for your review.

Copy of the OCUA Annual Meeting Notice for meetings.

**REPORTS:**

**Tom K:**

- T. Kirchgessner had something to discuss in Executive Session.  
At 5:04 pm, Chairman Tapp made a motion to enter into Executive; second by Schmidt. All were in favor.  
Meeting re-opened with a motion by Schmidt; second by Risk – All in favor.  
Commissioners agreed to include, employee John D'Aleo - stand by pay on rotation.

**Beachwood Sewerage Authority**  
**February 20, 2019**

Commissioners agreed to include, employee John D'Aleo - stand by pay on rotation.

- Reported on Pinewald Station -there seems to be large amounts of rags jamming up into the basket causing it to stop running. He is not sure where it is coming from but is keeping a close eye on things.

**Tom C:**

- Pinewald Pump Station is operational. The exhaust system heat wrap was installed and all inspections have been approved.
- We plan to have some work done at the Cedar Street Pump Station to upgrade system to comply with current standards
- We had five call-outs for lateral blockages -had one lateral replaced at 26 Maple Street. There are a couple of these laterals we need to TV to assess the severity of the root problem.
- The Wave Street water and repaving borough project is due to start any day now and we will have a man on site as the work progresses.

**John D:**

- "Progress"

**Milly:**

- Express concerns about Bahr & Sons and how bills are to be titled such as: Contracted Services or Renewal and Replacement. Mr. Gluck will call Auditor, Brian Logan to see that we are all in compliance.

**Beverly:**

- Chap Construction begins tomorrow @ 7am to 5:30 pm Monday thru Friday
- Discuss possibility of flooring and drywall changes.

**Frank Baer:**

- No, report other than to suggest running TV through pipes to look for root infiltration to see if we need to re-line break thru areas in pipeline.

**James Gluck:**

- Nothing further

**Beachwood Sewerage Authority**  
**February 20, 2019**

**PUBLIC:**

Motion by Schmidt to open for public discussion; second; Brown.

Seeing no response -

Motion to close made by Schmidt; second; Brown

Chairman Tapp stated we should act now on the Cedar Street Pump Station – upgrade gas feed – re-pipe – surge protection – strobe light - \$19,609.40 (not to exceed \$21,000.00)

Due to safety issues, these repairs must be corrected as soon as possible. See Resolution: 02-22-19.

**No further business, motion to adjourn.**

Motion: Brown

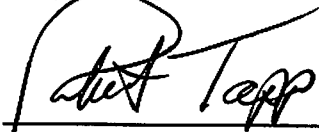
Second: Schmidt

Absent: Abramski

Roll call: Tapp, Brown, and Schmidt

**Meeting adjourned at 5:46 PM**

**Respectfully submitted**

A handwritten signature in black ink, appearing to read "Robert Tapp", written over a horizontal line.

**Robert Tapp, Chairman**

March 19, 2019

## **BEACHWOOD SEWERAGE AUTHORITY**

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### **ROLL CALL:**

R.Tapp, Chairman  
M. Brown, Vice Chairman  
T. Abramski, Secretary  
C. Schmidt, Treasurer  
J. Risk, Commissioner of Field Operations & Equipment  
T. Kirchgessner, Field Maintenance Supervisor  
T. Clayton, Asst. Field Maintenance Supervisor  
J. D'Aleo, Line Maintenance Worker  
M. Tangen, Bookkeeper  
B. Clayton, Senior Clerk  
F. Baer, Jr., P.E., Engineer  
J. Gluck, Attorney  
B. Rutkowski, QPA

### **Approve minutes for the Re-Organization Meeting held on February 5, 2019.**

Motion: Schmidt

Second: Risk

Absent: Brown

All in favor: Tapp, Schmidt, Risk, and Abramski

### **Approval of minutes for the Regular Meeting held on February 19, 2019.**

Motion: Tapp

Second: Risk

Absent: Brown

All in favor: Tapp, Schmidt, Risk, and Abramski

### **RESOLUTIONS:**

**03-24-19**

#### **Approval of Operating Fund Vouchers for \$58,715.20**

Motion: Schmidt

Second: Tapp

Absent: Brown

Roll call: Tapp, Schmidt, Risk, and Abramski

**Beachwood Sewerage Authority**

**March 19, 2019**

**03-25-19**

**Approval to inactivate account #2512, block 11.30, lot 1 known as 347 Neptune Avenue has been transferred over to the Volunteer Fire Company No. 1 via deed from landowner, Donald Weisner is designated inactive as of January 1, 2019.**

Motion: Schmidt

Second: Tapp

Absent: Brown

Roll call: Tapp, Schmidt, Risk, and Abramski

**03-26-19**

**Contract BSA-2018-1 for the Sewer Main Lining on Mizzen and Ship Avenues are complete and final payment of \$6,743.00 will be released to Standard Pipe Services, LLC.**

Motion: Schmidt

Second: Tapp

Absent: Brown

Roll call: Tapp, Schmidt, Risk, and Abramski

**CORRESPONDENCE:**

RFP – Generator Inspection/Repair Agreement for Two Pump Station Standby Generators  
Mr. Rutkowski asked to see if there is anyone would like to add anything.

MEL Safety Bulletin – Drug/Alcohol Policy for NJ Public Employees

**REPORTS:**

**Tom K:**

- AC Schultes – returned impellers and picked up the pump from Pinewald to fix it.
- Cedar Street Pump Station – John Bahr is starting tomorrow on the up-grade to the generator.
- Put 26 CC4 boxes on Seaman Avenue
- I been working on finding the missing triangles in the back section of town.

**Tom C:**

- Construction on the front customer window is nearly complete Visible flaws in the glass were found. Contractor, Randy Lang stated that a replacement is on order and will be replaced at no charge to BSA.
- The water main replacement project on Wave Street is continuing, we have been on site to observe the installation as they are crossing our sewer mains and laterals that we have marked out for them.

**John D:** No report

**Milly:** No report

**Beachwood Sewerage Authority**

**March 19, 2019**

**Beverly:**

- Milly, Diana and I want to say thank you to the Commissioners for the re-design of the front office and a special thanks to Chairman Tapp for his many visits to see that everything was going smoothly, also his handy carpentry work on the window stops.
- Informed Commissioners that NJUAJIF sent a check for the 2018 Elected Official Seminar for \$1,250.00. This credit was not made last year to our premium.
- Reminder for Commissioners to complete the Elected Officials On-line Seminar for 2019, also the NJ Financial Disclosure Statement before April 30, 2019. If they need help – stop by the office and I will go through it with them.

**Bernard Rutkowski:**

**Frank Baer:**

- Mr. Baer recommended now that the pipe lining is complete the retainage fee can be returned to Standard Pipe Services the amount of \$6,743.00. See Resolution 03-26-19

**Jim Gluck:**

- David Lipton/Forecastle project – Expired approval – must make new application.

**PUBLIC:** No public in attendance

**Motion made to adjourn the meeting.**

Motion: Tapp


Second: Abramski

Absent: Brown

All in favor: Ayes

**Meeting adjourned at 5:27 PM**

**Respectfully submitted**

  
Thomas Abramski, Secretary

**Motion:** Second: Abstain:  
**Absent:** Brown **Roll call:** Tapp, Schmidt, Risk and Abramski

**Beachwood Sewerage Authority**  
**April 16, 2019**

**CORRESPONDENCE:**

A legal notification from Remington & Vernick Engineers stating the Borough's Intent on beach maintenance, replenishment, and erosion control for the Beachwood Beach in 2019.

Mr. Tapp read two letters of gratitude from residents stating how pleased they were of the service of Tom Kirchgessner and John D'Aleo for their sewer services and repairs.

**REPORTS:**

**Tom K:**

- Installed thirty-three CC-4 boxes
- Kiely had two lateral repairs – 1024 Anchor Ave. & Yacht Club on Compass Ave.
- Ongoing repairs at Cedar St. Pump Station

**Tom C:**

- Continue updating computer triangles cards
- Updated Flow Chart is near completed
- Jetting lines will begin throughout the town

**John D:**

- No report

**Milly:**

- No report

**Beverly:**

- Delinquent notices will go out next week for 2018/2019
- Reminder of online Elected Official class and Financial Disclosure Statement deadlines

**Frank Baer:**

- Mr. Baer made comment that Mr. Lipton must re-apply a permit has expired for the Forecastle project.

**Jim Gluck:**

- Mr. Gluck will send letter to project engineer, Stuart Challoner if BSA does not hear back within two weeks.

**CLOSED SESSION:**

At 5:15 PM, Chairman Tapp called for closed session. – All in favor – ayes. All entered into closed; then directly Commissioners Schmidt and Abramski resumed their seats until 5:22 PM when Commissioners Risk, Tapp, and Attorney Gluck re-entered the regular session and stated as a result of Closed Session there was **No Action Taken**.

**Beachwood Sewerage Authority**  
**April 16, 2019**

**PUBLIC:** No Response

**No further business – Motion to adjourn the meeting.**

Motion: Schmidt


Second: Risk

Absent: Brown

Roll call: Tapp, Brown, Schmidt, Risk and Abramski

**Meeting adjourned 5:24 PM**

**Respectfully submitted**

  
Thomas Abramski, Secretary

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**Beachwood Sewerage Authority**  
**May 21, 2019**

**CORRESPONDENCE:**

**OCUA 2019 METERED FLOW DATA REPORT** for 1<sup>st</sup> quarter Jan, Feb, and March metered flow was 68.971 million gallons. Totals reflect an increase of 8.98 million gallons from same period last year. Note: BSA pays \$4,039.00 per million gallons.

**Tom K.**

- Installed 24 CC4 boxes
- 3 lateral replacements; 139 Compass, 20 Chestnut, and 537 Mermaid Avenue
- Joe Bahr is finished at Cedar Street – passed ALL inspections
- Russell Reid cleaned the wet wells and Pumping Services did the PMS
- JIF Insurance Rep stopped by to do an inspection and stated we are good with everything.

**Tom C.**

- We are continuing the jetting of the mains in town
- Vac Truck seems to be having problems; we hope to have them cleared up soon.
- The lateral locations continue to be entered into the computer as each are verified.
- Flow Map is completed and is at the framers. Museum glass will be use as a safeguard to preserve the map and several copies were made for future reference.

**John D.**

- Flushed 480' of mainlines in town and 138 manholes.

**Milly:**

- Reported the mailing of 2018 and 2019 Delinquent Bills approx. 1300

**Beverly:**

- Advanced Furnace & Air Duct Cleaning Inc. quote for \$1200.00 (see Resolution No. 05-30-19 )

**Frank Baer:**

- Updated members on the application for Forecastle Avenue project by Mr. Lipton. Do to some new revisions on plans Mr. Baer will draft letter and take action at our next meeting.

**Dan Leone:**

- Gave a brief synopsis of the new federal regulations of random drug testing for CDL licenses truck drivers. Testing is on a quarterly basis. More information to follow.
- Draft resolutions 05-30-19 Advanced Duct Cleaning for \$1,200.00 and 05-31-19 Advertise the Onan 75kw Generator on GovDeals.com with a opening bid of \$1,000.00

**Beachwood Sewerage Authority**  
**May 21, 2019**

**PUBLIC:** No response

**Motion to adjourn meeting**

Motion: Abramski

Second: Schmidt

Absent: Brown, Risk

All in favor: Tapp, Abramski, and Schmidt

**Meeting adjourned at 5:25 PM**

**Respectfully submitted:**

  
Thomas Abramski, Secretary

June 18, 2019

## **BEACHWOOD SEWERAGE AUTHORITY**

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### **ROLL CALL:**

R. Tapp, Chairman  
M. Brown, Vice Chairman – Knee surgery recovery  
T. Abramski, Secretary  
C. Schmidt, Treasurer  
J. Risk, Commissioner of Field Operations & Maintenance  
T. Kirchgessner, Field Maintenance Supervisor  
T. Clayton, Asst. Field Maintenance Supervisor  
M. Tangen, Bookkeeper  
B. Clayton, Senior Clerk  
J. D'Aleo, Line Maintenance Worker  
F. Baer, Jr., P.E., Engineer  
J. Gluck, Attorney  
B. Rutkowski, QPA - Absent

### **Approval of minutes for the Regular Meeting held on May 21, 2019.**

Motion: Schmidt                      Second: Risk  
Absent: Brown                      All in favor: ayes

### **RESOLUTIONS:**

#### **06- 32-19: Approval of Operating Fund Vouchers for \$56,134.28**

Motion: Schmidt                      Second: Risk  
Absent: Brown                      Roll call: Tapp, Risk, Schmidt, and Abramski

#### **06-33-19: Approve the sale of Onan Cummins Stationary Generator no longer needed for BSA Public Use.**

Motion: Schmidt                      Second: Abramski  
Absent: Brown                      Roll call: Tapp, Risk, Schmidt, and Abramski

#### **06-34-19: Approval for Member Participation in Cooperative Purchasing System.**

Motion: Schmidt                      Second: Risk  
Absent: Brown                      Roll call: Tapp, Risk, Schmidt, and Abramski

**Beachwood Sewerage Authority**  
**June 18, 2018**

**CORRESPONDENCE:**

Hudson Insurance Company (Mr. Baer's report)

Letter from BSA Engineer, Frank Baer on Final Sewer Approval to David Lipton for the Forecastle Sewer Extension for Block 5.28, Lots 1, 2, & 4 *Note: NJ PKY AUTHORITY owns lot 3 (Note that Mr. Baer presented a Quit Deed for 5.28/3)*

Then Block 5.29, Lots 3, 4, 5, 6, & 7.01 (all 80'x100')

Notes Blk 5.28, lots 1 & 2 have been eliminated and no residential dwellings are proposed on these lots, only seven (7) proposed unit lots remain for construction.

**06-35-19: Approve the Final Approval for the Forecastle Sewer Extension for Block 5.29, Lots 3, 4, 5, 6, & 7.01; then 5.28, Lots 3 & 4. Note that Blk 5.28, Lots 1, 2 have been eliminated for residential dwellings.**

Motion: Schmidt

Second: Risk

Absent: Brown

Roll call: Tapp, Risk, Schmidt, and Abramski

**REPORTS:**

**Tom K:**

- Mounted new box on the F250 for the metal detector
- DEP Inspection – O/M Manual
- JIF Inspection Report
- Six call outs
- Replaced one lateral at 317 Anchor Ave
- Schultes picked up pump because it was leaking oil from the seal in the motor.
- Borough Engineer gave a list of streets that will have roadwork so we began locating cleanouts.
- Jetted and clean 43,000 feet of pipe.

**Tom C:**

- We are continuing our jetting of the mains in town – All lines so far seem to be flowing well.
- We had to replace the battery in the F-150 and John Deer mower.
- We replaced the lateral at 317 Anchor Avenue – Major roots.
- Six call outs for lateral back-ups. The Authority will have to replace 47 Locker Street.
- Need approval for a Footage Counter on Reel on Val Truck, J-N Quote \$549.00

**John D:**

- No report submitted – Stated all is good.

**Beachwood Sewerage Authority**  
**June 18 2018**

**Milly:**

- Closeout TD Renewal & Replacement and re-open in Ocean First Bank.

**06-36-19: Approve the transfer of the BSA Renewal & Replacement account with Ocean First Bank as described.**

Motion: Tapp

Second: Schmidt

Absent: Brown

Roll call: Tapp, Schmidt, Risk, and Abramski

- **06-37-19: Approve transfer from TD Bank to Ocean First Bank on July 1, 2019 to a Revenue Deposit Account.**

Motion: Schmidt

Second: Risk

Absent: Brown

Roll call: Tapp, Schmidt, Risk and Abramski

**Beverly:**

- Need copy of **CONTRACT BSA-2018.1** for BSA files from Frank Baer
- MUAA Dinner June 11<sup>th</sup> - No response
- Request a revised first page of the Forecastle Sewer Line for noted lots on block 5.28 & 5.29 before Final Sewer Extension Approval is made.

**Frank Baer:**

- Hudson Insurance Group: Contract BSA-2018.1 Sanitary Sewer Lining for Mizzen & Ship
- Operation and Maintenance Manual for Sanitary Sewer Collection System and Pump Stations is almost complete.

**Jim Gluck:**

- Review resolutions submitted by B. Rutkowski **06-33-19** and **06-34-19**.

**Meeting Opened to the Public: No Response**

Motion to close: Schmidt

Second: Risk

All in favor: Ayes

**No further business.**

Motion: Schmidt

Second: Abramski

Absent: Brown

All in favor: Ayes

**Meeting adjourned at 5:22 PM**

**Respectfully submitted**

  
**Thomas Abramski, Secretary**



**Beachwood Sewerage Authority**  
**July 16, 2019**

**07-40-19:**

**Remove sewer fees on Acct# 1810, Blk 6.47, and Lot 12 due to house fire @ 1124 Spar Avenue. Residence is uninhabitable. Account will remain inactive until a new structure is built and C/O issued. (Date of fire 05/21/2019)**

Motion: Abramski

Second: Tapp

Absent: Brown, Risk

Approved: Tapp, Schmidt, and Abramski

**CORRESPONDENCE:**

OCUA – Bulk rate charge for participants @ \$4,039.00 per million gallons beginning 01/01/2020.

Copy of legal publication for "Notice of Surplus Auction Sale" for one Onan 75Kw Generator

Copy list of 2019 Borough Road Projects from Borough Engineer, John LeCompte (2020)

**REPORTS:**

**Bernard Rutkowski:**

- Generator will go live online Friday in auction – if it does not move, our options would be to scrap it or sell on our own.

**Tom Kirchgessner:**

- Two new lateral installations @ 209 Mizzen Ave, 736 Neptune Ave
- Three lateral repairs @ 51 Wave St., 512 Beach Ave., and 47 Locker St.
- We received new iPhones
- TRSA TV'd Mizzen and Ship Avenues
- Jetted Cranberry Estates manhole @ Sunset & Maple on June 17, major clog of grease on July 2.
- Swapped out a manhole at Barnegat & Beachwood Blvd before the county paves Beachwood Blvd.

**Tom Clayton:**

- Continuing jetting main lines in town, most of the town is complete. We only have to complete the heavy traffic County Roads where we need Police traffic control. We should be totally finished by next week.
- We are helping the Borough PWD out by cleaning some of their worst clogged storm drains.
- I mounted the new vise on our truck room workbench as the old vise broke.
- I mounted the new VacTruck footage counter on the hose reel. It is making things much easier, no more guessing where the jet head is.
- Also installed on the VacTruck the new water tank hose fill.
- We had an outside light installed at Pinewald Pump Station – makes it much easier to enter the building at night.
- In addition, we are having the Red Emergency Light at Pinewald Pump Station replaced as the original light rusted away and was non-functional.

**Beachwood Sewerage Authority**  
**July 16, 2019**

**John D'Aleo:** No report

**Milly:**

- Stated all banking transfers complete. No more TD Bank all transferred to Ocean First.
- We will be discussing 2020 Budget so give some thought to what we should be budgeting for next year.

**Beverly:**

- Chairman Tapp asked that a letter go out to homeowners in the Cranberry Triangle regarding excess amounts of grease in lines. We need to know who is dumping grease down the drains and causing back-ups.
- Discussed process of demolitions/reconstructions, cap offs and reconnections.

**Frank Baer:**

- 309 Compass Avenue - states Tom K is having Kiely work up lateral costs for builder.
- Root infiltration on slip lining video and will scan a few photo prints over to Hudson Insurance Group (Baer has numbers and will fill out and copy me for my files w/ Hudson Insurance) He also mentioned that the Performance Bond has not yet expired.

**James Gluck:**

- All is good

**PUBLIC:** Chairman Tapp opens the meeting up to the public for questions and comments – **No Response.**

**No further business, a motion was made to adjourn.**

Motion: Schmidt

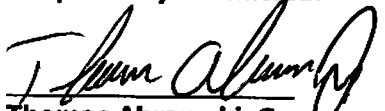
Second: Abramski

Absent: Brown, Risk

Approved: Tapp, Schmidt, and Abramski -Ayes

**Meeting adjourned at 5:31PM**

**Respectfully submitted:**

  
**Thomas Abramski, Secretary**

**August 20, 2019**

**BEACHWOOD SEWERAGE AUTHORITY**

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice was posted on the bulletin board in the Borough Hall.
- (2) Notice was filed in the office of the Borough Clerk.
- (3) Notice was forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will receive notice.

**ROLL CALL:**

R. Tapp, Chairman  
M. Brown, Vice Chairman  
T. Abramski, Secretary  
C. Schmidt, Commissioner  
J. Risk, Commissioner of Field Operations & Maintenance  
T. Kirchgessner, Field Maintenance Supervisor  
J. D'Aleo, Line Maintenance Worker  
M. Tangen, Bookkeeper  
B. Clayton, Senior Clerk  
F. Baer, Jr., P.E., Engineer  
J. Gluck, Attorney  
B. Rutkowski, QPA

**Approval of minutes for the Regular Meeting held on July 16, 2019.**

Motion: Schmidt                      Second: Risk  
Absent:                                  Approved: Ayes

**RESOLUTIONS:**

**08-41-19**

**Approval of Operating Fund Vouchers for \$53,451.21**

Motion: Abramski                      Second: Schmidt  
Absent:                                  Roll call: Tapp, Brown, Risk, Abramski and Schmidt

**CORRESPONDENCE:**

Letter from Frank Baer to Hudson Insurance Company re: Contract BSA 2018.1 Sanitary Sewer Main Lining on root intrusion and is seeking to have issue remedied to stop further root growth inside mains.

**Beachwood Sewerage Authority**  
**August 20, 2019**

*Mr. Baer stated that Solution SPS would seal laterals that are damaged; still under Maintenance Bond for two (2) years. Tom K. will look into applying ROOT X to clear roots down before sealing it so in the end this will produce a better end product.*

OCUA 2019 Metered Flow Data for 2<sup>nd</sup> Quarter shows a flow increase from same period in 2018 to be 11.230 ml gallon.

*Chairman Tapp stated that the metered flow is up by 11.23 million gallons and feel it may be from all the rain this season. Commissioners asked if any manholes were opened to avoid flooding. Tom K stated that the manhole lid would not lock due to riser being too thick, now the casting needs to be raised.*

**REPORTS:**

**Tom K:**

- Replaced 2 man hole casting on Flint Road
- Repair at 929 Mizzen
- Cummins did the bank test on the generator at cedar street
- They came and picked up the generator from Plnewald
- Jet truck smoke tests are done
- Had the PTO repaired and the stop engine light fixed
- TVD the main on Seaman avenue from the 600-1000 block was about 2400 feet and had approximately 1600 feet had roots
- Located and put cc4 boxes on the 700 block of Mizzen where they relined the main

**John D:**

- Jetting is complete

**Bev:**

- Tom K and Diana will be attending the NJLM 104<sup>th</sup> League Conference
- 275 Tax Lien bills were mailed out on July 30<sup>th</sup>
- Received NO CALLS on letter sent to residents regarding the grease problem in lines on Cranberry and Locust Roads.

**Milly:**

- 214 delinquent accounts remaining for 2018
- 1225 delinquent accounts remaining for 2019
- Audit was completed recently
- Money market account has been set up
- Reminder the 2020 budget is coming up
- Bill Antonides will print out report and Milly will have worksheets for the staff to begin Input/wish list items

**Beachwood Sewerage Authority**  
**August 20, 2019**

**Frank Baer:**

- Application forms signed
- BSA will be owner of main
- Need to go back to OCUA and State for permits
- Pipe line repair
- Starting work on 2020 Lateral contract

**James Gluck:**

- Nothing to report

**Bernard Rukowski:**

- Second sale on the generator was more successful and picked up
- 1<sup>st</sup> sale was \$1,000
- 2<sup>nd</sup> sale was \$625.00
- Looked over pricing for new F20 pick- up truck
- Discussed 350 pick-up truck however might be restricted on garage door
- Start around \$28,000(comes with Utility body)
- Budget between \$40,000-\$50,000 depending on cost of options
- Tom stated on last truck Monmouth truck center put the body on

**PUBLIC:**

Chairman Robert Tapp opened the meeting up to the public for questions and comments  
– ***No Response.***

**No further business - Motion to adjourn.**

Motion: Schmidt

Second: Brown

Absent:

All in favor - Ayes.

Meeting adjourned at 5:25 PM

**Respectfully submitted:**

  
Thomas Abramski, Secretary

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**Beachwood Sewerage Authority**  
**September 18, 2019**

Supervisor, Tom Kirchgessner asked if they would cut and cap the demolition or not tear down. Chairman Tapp stated that the BSA will plug up and not cut and cap.

**SEPTEMBER CORRESPONDENCE:**

BOB Unsafe Structure Notification from Fire Official, Dominick Roselli RE: 508 Beachwood Blvd.

MUAA Notice of Meeting for Thursday, September 12<sup>th</sup> @ 6:30 pm

**REPORTS:**

**Tom K:**

- Installed 25 CC4 boxes
- Kiely did a repair at 145 Longboat Avenue; they also inferred 139 Compass Avenue, 209 Mizzen, 47 Locker Street and 608 Mizzen Avenue.
- Cleaned 15 basins out for the borough with JetVac.
- BSA had 7 callouts
- Still waiting on parts for the camera truck

**John D'Aleo:**

- No report

**Milly:**

- 2018 Audit
- Tax Sale – will take place on Tuesday, December 3, 2019

**Beverly:**

- Mark your calendars: MUAA Christmas Party will be held on December 12, 2019

**Frank Baer:**

- Stated that he notified Standard Pipe Services about receiving bids for next year before our next meeting in October.

**James Gluck:**

- Has not heard from Mr. Lipton
- Commissioners Christmas party is December 10<sup>th</sup>.

**Beachwood Sewerage Authority**  
**September 18, 2019**

Chairman Tapp mentioned that there is be a job opening requiring a CDL license. He does not want email applications. Commissioners agreed if someone is interested, they come into the office and fill out the application. Milly stated that she saved the job description and advertisement information from the last opening posted.

Meeting was opened to the Public for Questions and Comments: **No Response**  
Motion to close: Tapp                      Second: Schmidt    All in favor: ayes

**No further business – Motion adjourn the meeting.**

Motion: Schmidt                      Second: Risk  
Absent: Brown                      Roll call: Tapp, Schmidt, Risk, and Abramski

**Meeting adjourned at 5:13PM**

**Respectfully submitted:**

  
Thomas Abramski, Secretary

**October 15, 2019**

# **BEACHWOOD SEWERAGE AUTHORITY**

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
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- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will receive notice.

- R. Tapp, Chairman
- M. Brown, Vice Chairman – Absent due to broken arm/shoulder
- T. Abramski, Secretary
- C. Schmidt, Treasurer
- J. Risk, Commissioner of Field Operations & Maintenance
- T. Kirchgessner, Field Maintenance Supervisor
- \_\_\_\_\_, Line Maintenance Operator
- J. D'Aleo, Line Maintenance Worker
- M. Tangen, Bookkeeper
- B. Clayton, Senior Clerk
- F. Baer, Jr., P.E., Engineer
- J. Gluck, Attorney
- B. Rutkowski, OPA

**Approval of minutes for the Regular Meeting held on September 17, 2019.**

**Motion: Schmidt**

Second: Abramski

**Absent: Brown**

Approved: Tapp, Risk, Schmidt, and Abramski

**RESOLUTIONS:**

**10-44-19**

### Approval of Operating Fund Vouchers for \$333,533.34

### Motion: Risk

Second: Abramski

**Absent: Brown**

Roll call: Tapp, Risk, Schmidt, and Abramski

**10-45-19:**

**Approval to transfer \$23,791.14 from Renewal & Replacement to the 2019 Budget for work performed by BAHR & SONS ELECTRICAL CONTRACTORS to the Cedar Street Pump Station.**

**Motion:** Schmidt

Second: Tapp

**Absent: Brown**

Roll call: Tapp, Schmidt, Risk, and Abramski

*At this time, Mr. Logan, Auditor for the BSA will give brief summary of the 2018 Audit and answer any questions the commissioners may have before acceptance.*

Seeing no questions, Mr. Logan commented on financial statement adding that audit was clean and moving forward with Renewal & Replacement, no violations and no findings just a clean excellent analysis.

**10-46-19:**

**Approval to adopt the 2018 BSA Audit as presented by Brian Logan of Supplee, Clooney and Company.**

Motion: Risk

Second: Schmidt

Absent: Brown

Roll call: Tapp, Schmidt, Risk, and Abramski

**10-47-19:**

**Approve the Introduction of the 2020 BSA Budget as prepared by Fee Account, William Antonides, Jr.**

Motion: Schmidt

Second: Abramski

Absent: Brown

Roll call: Tapp, Schmidt, Risk, and Abramski

*At this time, Mr. Baer, Engineer for the BSA will review the bid openings received today for the **BSA 2020 CONTRACT for House Laterals and Repairs** and make a recommendation. Two (2) bids were received: Kiely Construction and Earle Asphalt.*

**10-48-19:**

**Approval for the BSA Engineer, Frank Baer and Attorney, James Gluck to review the bid(s) submitted by for J.F. Kiely Construction Company in the amount of \$ 147,900.00**

Motion: Risk

Second: Schmidt

Absent: Brown

Roll call: Tapp, Abramski, Schmidt, and Risk

**CORRESPONDENCE:**

- Ad for Help Wanted – application deadline is Wednesday, October 16, 2019

**REPORTS:**

***Tom K:***

- 2 callouts – 625 Capstan Avenue and 55 Oak Street
- Russell Reid cleaned the wet wells
- Pumping Services did the P.M.S., no issues – everything is good
- Put in 22 CC4 Boxes

***John D:***

- All is flowing

***Milly:***

- Audit and Budget are looking good.

**Beverly:**

- Advertised for Public Hearing and confirmed date for recording services w/ Cole Transcription Services.
- Advertised for RFP's with deadline date to submit by November 15<sup>th</sup> – Commissioners can review submittals and make decision at our Re-Org Meeting on Feb 4, 2020
- Working with Ilene Laursen of Conner Strong on BSA property appraisals & equipment.
- Estimates for replacement of the large front office exterior window 8'6" x 6' from:
  1. Toms River Door & Window  
Salesperson: John Lamenta - \$8,527-\$6,796 -\$7,907 -\$6,276.
  2. All County Exterior – No show
  3. Home Depot – Andersen  
Sales Consultant: Victor Suriano – Office Window \$5,070  
Four Front double hung windows - \$3,236

**Frank Baer:**

- Conferred on the BSA 2020 CONTRACT award for lateral & repairs.
- Made inquiries about the locks for manhole castings. Tom K. stated that they came in. Mr. Baer asked if he checked them to see that the lock & fit properly. Tom K. replied yes.

**B. Rutkowski:**

- Begin working on new truck for next year and Co-ops – work on deals to be ready for bids.

**James Gluck:** Executive Session – Update BSA Employee Manual

**Executive Session:**

*Motion to enter made by C. Schmidt; second by J. Risk  
Re-entered at 5:20pm*

*As a result of executive session:*

**10-49-19:**

*Authorization to Amend Personnel Policy Regarding Health Benefits and Longevity Pay and Establishing Certain Salary Increases.*

*Motion to approve made by C. Schmidt; second by R. Tapp*

*At 5:36 a motion to close executive session and return to public was made by Tapp; seconded by Schmidt – All in favor*

**PUBLIC:**

Chairman Tapp opened the meeting to the public for questions and comments – **No Response.**

Motion to close – All in favor. Ayes    Absent: Brown

**No further business - motion to adjourn the meeting**

Motion: Tapp

Second: Risk

Absent: Brown

Roll call: Risk, Tapp, Abramski and Schmidt

**Meeting adjourned at 5:37 PM**

**Respectfully submitted**



Thomas Abramski, Secretary

**MARK YOUR CALENDARS**

***BSA Meeting – November 19, 2019***

***BSA PUBLIC HEARING Meeting - December 10, 2019***

Contract BSA-2020  
OCTOBER 15, 2019

Name & Address of Bidder	Total amount of Bid
J. F. Kiely Construction Company 700 McClellan Street Long Branch, NJ 07740	147,900.00
Earle Asphalt Company 1800 Route 34 Wall Township, NJ 07727	175,600.00

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**Beachwood Sewerage Authority**  
**November 19, 2019**

Re: Notice of Administrative Completeness, Treatment Works Approval Application No. 19-0463

Forecastle Avenue, Borough of Beachwood, Ocean County

Note: Engineer, Frank Baer took envelope and DEP letter with him for his files.

OCUA 2019 Metered Flow Data Report shows an overage of 13.753 million gallons @ \$4,039.00 per million gallons as compared to 2018 3<sup>rd</sup> quarter.

Third Quarter 2019 - \$202.140

Third Quarter 2018 - \$188.387

It was discussed where the infiltration is coming from to increase gallons to these numbers of 13 million. Tom K stated he will keep a close eye on this.

Ocean County Utilities Authority letter RE: Preliminary Estimate of 2020 Annual Bulk Rate Charge to be \$4039.00 per million gallons with an estimated projection during 2020 a discharge of 270 million gallons.

**REPORTS:**

**Tom K:**

- DUKES TV'd and treated the 600-1000 blocks of Seaman Avenue
- 2<sup>nd</sup> round on 900 block of Ship – 2<sup>nd</sup> round on 200-300 blocks on Spray
- 15 laterals
- Installed 17 CC4 Boxes
- Replaced laterals on 624 Beach & 216 Capstan
- Replaced Manhole castings on Locker/Longboat & 259 Compass-placed a locking lid
- Up 13 million gallons

**Milly:**

- December 3, 2019 Tax Sale – as of today 77 accounts left

**Beverly:**

- Informed members that RFP's are in meeting room for their review and asks that each member look over and make their choices on memo list of all.

**Frank Baer:**

- Reported on LUB letter regarding Jeffrey Jermon owner of 40'x100' at 1224 Pacific Avenue. Mr. Baer will send letter stating that sewer is available, but owner/builder must stop by the BSA and pay for connection fee and lateral for service.

**Bernard Rutkowski:**

- Stated he will look into state contract prices for trucks.

**Beachwood Sewerage Authority**  
**November 19, 2019**

**Jim Gluck:**

**Executive Session:**

At 5:18 pm, Mr. Gluck asked for a motion to enter into executive session.  
Motion from Schmidt; Second by Abramski – All in favor

Topics to include: New hire salary, probation period, start date and tanker CDL.  
Re-opened at 5:29pm –  
Motion: Risk                      Second: Abramski                      All in favor.

Mr. Gluck presented results of executive session as follows:

Position:      Line Maintenance Operator  
Start Date:    December 3, 2019  
Salary:        \$39,000.00  
Probation:    This offer is subject to a probationary evaluation period of 90 days and  
                    successful completion of the tanker endorsement for your CDL. Upon  
                    successful completion of the probation period and tanker endorsement  
                    you will be eligible for promotion to Line Maintenance Operator and an  
                    increase in salary to \$41,000.00 per year.

**Resolution 11-52-19:**

**Hiring of Nicholas Page as Line Maintenance Operator for the BSA.**

This offer of employment is subject to and conditioned on successful completion of a  
standard background check, fingerprinting and drug test prior to the start date.

**Motion:** Schmidt

**Second:** Tapp

**Absent:** Brown

**Roll call:** Tapp, Abramski, Schmidt, Risk

Return to the Regular Meeting.

**PUBLIC:** Meeting opened to public for questions and comments – No Response

Motion to close: Tapp

Second: Risk

All in favor: Ayes

Absent: Brown

**No further business. Motion to adjourn the meeting.**

Motion: Schmidt


Second: Risk

Absent: Brown

All in favor: Ayes

**Meeting adjourned at 5:30PM**

**Respectfully submitted**



**Tom Abramsky, Secretary**

*Robert Lapp as acting Sec.*

December 10, 2019

**BEACHWOOD SEWERAGE AUTHORITY**

**PUBLIC HEARING / ADOPTION OF THE 2020 BSA BUDGET & RATES**  
**AND REGULAR MEETING**

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

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**ROLL CALL:**

R. Tapp, Chairman  
M. Brown, Vice Chairman  
T. Abramski, Secretary  
C. Schmidt, Treasurer  
J. Risk, Commissioner of Field Operations & Maintenance  
T. Kirchgessner, Field Maintenance Supervisor  
N. Page, Field Maintenance Operator  
J. D'Aleo, Line Maintenance Worker  
M. Tangen, Bookkeeper  
B. Clayton, Senior Clerk  
F. Baer, Jr., P.E., Engineer  
J. Gluck, Attorney at Law  
W. Sibilia, Fee Account  
S. Cole, Cole Transcription Service

At this time acting Chairman Tapp calls on Attorney, James Gluck to officiate the Public Hearing.

**Adoption of Resolutions:**

**12-53-19: Connection Fees – effective January 1, 2020 to be \$2,450.00 per connection.**

Motion: Schmidt      Second: Risk      Roll call: Brown, Tapp, Risk and Schmidt

**12-54-19: Usage Fees – effective January 1, 2020 to be \$456.00 per annum.**

Motion: Brown      Second: Abramski      Roll call: Brown, Tapp, Risk, and Schmidt

**12-55-19: Commercial Rates – effective January 1, 2020 to be \$4.03 per thousand gallons for overage.**

Motion: Schmidt      Second: Brown      Roll call: Abramski, Brown, Tapp, Risk, and Schmidt

**12-56-19: Adopt the Beachwood Sewerage Authority 2020 Budget.**

Motion: Risk Second: Abramski Roll call: Abramski, Brown, Tapp, Risk, and Schmidt

**Stacey Cole of Cole Transcription Service duly recorded this Public Hearing**

Motion to close the Public Hearing –

Motion: Risk Second: Abramski Roll call: Abramski, Brown, Tapp, Risk, and Schmidt

Mr. Gluck returned the meeting to Chairman Tapp to begin the BSA Regular Meeting.

**Chairman Tapp resumed the Regular Meeting at 5:21PM.**

**Beachwood Sewerage Authority - Regular Meeting**

**Approval of minutes for the meeting held November 19, 2019.**

Motion: Schmidt

Second: Abramski

Abstain: Brown

All in favor: Tapp, Schmidt, Risk and Abramski

Chairman Tapp to a moment to welcome Nicholas Page to the BSA and looks forward to seeing him on the job.

**RESOLUTIONS:**

**12- 57-19: Approval of Operating Fund Vouchers for \$51,978.64**

Motion: Schmidt

Second: Abramski

Abstain:

Roll call: Tapp, Schmidt, Risk, Brow, and Abramski

**12-58-19: Approval to pay Borough Tax Collection administration fees in the amount of \$1,260.00 collected for tax lien sale account balances**

Motion: Risk

Second: Schmidt

Abstain:

Roll call: Tapp, Schmidt, Risk, Brown, and Abramski

**12-59 -19: House Fire @ 1603 Berkeley Avenue, Beachwood NJ – Owners: Malta & Watkins. Cancel charges from date of fire on 11/02-19 until a C/O is issued for use.**

Motion: Risk

Second: Abramski

Abstain:

Roll call: Tapp, Schmidt, Risk, Brown, and Abramski

**CORRESPONDENCE: NONE**

**Tom K:**

- Installed 26 CC4 Boxes
- Call-outs @ 251 Ensign, 321 Seaman, 920 Tiller and 62 Maple
- Replaced lateral at 1021 Pacific
- Standard Pipe grouted all six laterals of the 200 block of Mizzen
- New lateral installation @ 729 Ocean
- Bahr Electric – replace a bare wire and the light over the wet well

**Beachwood Sewerage Authority**

**December 10, 2019**

**Page 3**

**Nicholas Page:**

- Completed his physical and drug testing on 12/04/19 as required and passed his CDL Tanker endorsement on 12/7/19.

**John D'Aleo:**

- Happy Holidays

**Milly:**

- 28 Sewer Accounts for 2018 balances sold on December 3, 2019 at tax sale.

**Beverly:**

- Office is setting up computer program to print the 2020 residential accounts.
- RFP packets are in Exec. Office for review, please sign and date list provided before next meeting.

**Diana:**

- Processing the 4<sup>th</sup> Qtr. 2020 Commercial Accounts for mailing.

**Frank Baer:**

- Letter to W. Stevens P.E., P.P. Re: 1224 Pacific Avenue, Block 9.28, Lot 13, lot size 40'x100' informing same that the BSA has sewer main in street to service structure once all fees are paid for installation of a lateral by the BSA Contractor.
- Discussed Casa Nova project on AC Blvd – Strip store of 3 units. Frank Baer will contact Director of Field Operations, Charlie Haikins of CULLINAN construction to explain that application for final review must be filled out, fees paid, turned in, and then approved by the BSA.

**James Gluck:**

**12-60-19: Permission to execute to BSA 2020 \_\_\_\_\_.**

Motion: Schmidt

Second: Risk

Abstain:

Roll call: Tapp, Brown, Schmidt, Risk, and Abramski

- Holiday Dinner will be on January 21, 2020 – need headcount

**MEETING OPENED TO THE PUBLIC FOR QUESTIONS AND COMMENTS:**

**No further business. Motion to adjourn.**

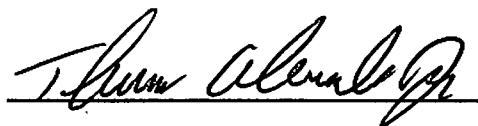
Motion: Risk

Second: Tapp

Abstain:

Approved: All in favor - ayes

**Meeting adjourned at 5:40 PM**



**January 21, 2020 – MEETING CANCELED**

## **BEACHWOOD SEWERAGE AUTHORITY**

### **AGENDA**

### **SALUTE TO FLAG**

### **SUNSHINE LAW**

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Hall.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All Individuals supplying a stamped self-addressed envelope will be given notice.

### **ROLL CALL**

R. Tapp, Chairman  
M. Brown, Vice Chairman - **ABSENT**  
T. Abramski, Secretary - **ABSENT**  
C. Schmidt, Treasurer  
J. Risk, Commissioner of Operations and Field Maintenance  
T. Kirchgessner, Field Maintenance Supervisor – **MEDICAL LEAVE**  
N. Page, Line Maintenance Operator  
J. D'Aleo, Line Maintenance Worker  
B. Rukowski, QPA - **ABSENT**  
M. Tangen, Bookkeeper  
B. Clayton, Senior Clerk  
F. Baer, Jr., P.E., Engineer - **ABSENT**  
D. Leone, Attorney (J. Gluck, out of state)

### **Approval of minutes for the Public Hearing Held on December 10, 2019**

Motion:	Second:	Abstain:
Absent:	Approved:	

### **Approval of minutes for the Regular Meeting held on December 10, 2019**

Motion:	Second:	Abstain:
Absent:	Approved:	

### **RESOLUTIONS:**

**01-01-20: Approval of Operating Fund Vouchers in the amount of \$86,042.32**

**Chairman Robert Tapp approved vouchers and signed off on resolution.**