

Motion: Risk
Absent: Abramski

Second: Schmidt
Roll call: Risk, Tapp, Brown, and Schmidt

Beachwood Sewerage Authority
January 18, 2022

CORRESPONDENCE:

Received from Cole Transcription Services the Transcript of Proceedings from our Public Hearing held December 21, 2021. The original is on file in office and a copy was given to Mr. Gluck for his records.

NJUA JIF – PERMA correspondence on 2022 budget.

REPORTS:

Tom K: Informed Commissioners that JCP&L place a new meter on service line going into Cedar Street Pump Station. Also, reported two minor call-outs to 217 Capstan Avenue and 444 Ensign Avenue.

Milly: Reported on a visit from Ocean First, Vice President Michele Wilson to discuss the change in interest rates to 0.15% and BSA account are service charge free.

Beverly: List of 2022 Commissioners
BSA 2022 Meeting List
Holidays 2022
Second request: To draft/adopt a Covid Policy for the BSA – No response

Engineer, John Hess: Introduced the two resolutions below:

Resolution No. 01-02-22A:

Grant Final Sewer Approval to Thomas Abramski, Jr. for Block 5.56, Lots 3,4,5,6 & 8 for 1120 Halliard Avenue.

Motion: Tapp Second: Brown Roll call: Tapp, Schmidt, Risk, and Brown - Ayes
Absent: Abramski

Resolution No. 01-03-22B:

To adopt the updated fees and Escrow deposit in the BSA Rules and Regulations as per BSA Engineer, John Hess.

Motion: Risk Second: Schmidt Roll call: Tapp, Risk, Brown, and Schmidt – Ayes.
Absent: Abramski

Attorney, James Gluck: Absent (court)

Public: Motion to open for comments and questions - No response
Motion to close - All in favor: ayes

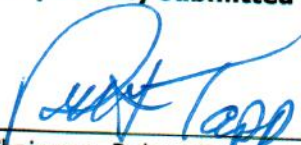
No further business. Motion made to adjourn the meeting.

Motion: Schmidt Second: Risk
Absent: Abramski Roll call: Schmidt, Risk, Tapp and Brown

Meeting adjourned at 5:30 PM

Beachwood Sewerage Authority
January 18, 2022

Respectfully submitted

A handwritten signature in blue ink, appearing to read "Robert Tapp", written over a horizontal line.

Chairman, Robert Tapp, signing for Tom Abramski

MEETING REMINDER

BSA Re-Organization Meeting and a BSA Regular Meeting
is scheduled for
Tuesday, February 15, 2022 @ 5 PM

February 15, 2022

BEACHWOOD SEWERAGE AUTHORITY 2022 REORGANIZATION MEETING

The **Reorganization Meeting** of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Office. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Clerk.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will be given notice.

ROLL CALL

R. Tapp, as acting Chairman
M. Brown, Vice Chairman
T. Abramski, Secretary - **Absent**
C. Schmidt, Treasurer
J. Risk, Commissioner of Field Operation & Equipment
T. Kirchgessner, Field Maintenance Supervisor
N. Page, Line Maintenance Operator - **Absent**
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
D. Slattery, Clerk - **Absent**
J. Hess, Engineer
J. Gluck, Attorney at Law

Motion by C. Schmidt to nominate Robert **Tapp as Chairman.**

Second: J. Risk

Roll call: Schmidt, Brown, Tapp and Risk – ayes.

Absent: Abramski

Motion by J. Risk to nominate Matthew **Brown as Vice Chairman**

Second: C. Schmidt

Roll call: Tapp, Schmidt, Brown and Risk – ayes.

Absent: Abramski

Motion by R. Tapp to nominate **Carl Schmidt as Treasurer.**

Second: J. Risk

Roll call: Tapp, Risk, Brown, Schmidt – ayes.

Motion by M. Brown to nominate **Thomas Abramski as Secretary.**

Second: R. Tapp

Roll call: Tapp, Brown, Schmidt, and Risk – ayes.

Absent: Abramski

REORGANIZATION MEETING
FEBRUARY 15, 2022
PAGE 2

Consent Resolutions: 02-02-22 thru 02-15-23

Motion by: M. Brown Second by: R. Tapp
Roll call: Tapp, Brown, Schmidt, and Risk – Ayes
Absent: Abramski

RESOLUTIONS:

02-02-22: Motion to appoint **John J. Hess PE, PP, CME as the Engineer** and to approve and sign contract.

02-03-22: Motion to appoint **Conner Strong and Buckelew, Inc. as the Insurance Consultant** and to approve and sign contract.

02-04-22: Motion to appoint the firm **GLUCKWALRATH LLP as Bond Council** and to approve and sign contract.

02-05-22: Motion to appoint **William E. Antonides, Jr.** of the firm **Antonides and Simone, CPA's** as the **Fee Accountant** and to approve and sign contract.

02-06-22: Motion to appoint **Suplee, Clooney & Company, Certified Public Accountants** as **Auditor** and to approve and execute contract.

02-07-22: Motion to appoint **Ocean First Bank as the Banking Depository** for payroll and operating fund as the paying agent, the **Revenue Deposit, the Renewal and Replacement Fund, Money Market and Escrow Accounts** and paying agent for all **Authority Notes and Bonds** pursuant to various trustee accounts with said banking institution for the year **2022**.

02-08-22: Motion to authorize that any three of the following are **Authorized Signatures** on checks of the Beachwood Sewerage Authority:

Matthew Brown – John Risk – Robert Tapp – Thomas Abramski
Carl Schmidt – Milly Tangen – Beverly Clayton

02-09-22: Motion to approve the Beachwood Sewerage Authority **Cash Management Plan**.

02-10-22: Motion to appoint John J. Hess, P.E. as **Public Agency Compliance Officer** for the Beachwood Sewerage Authority.

02-11-22: Motion to approve and sign the **Interlocal Service Agreement between the Toms River Municipal Utilities Authority and the Beachwood Sewerage Authority**.

02-12-22: Motion to approve the contract agreement for **Pumping Services not to exceed \$6,000.00**.

02-13-22: Motion to accept the **2022 Meeting Schedule**. Meetings held at 5 P.M. on the third Tuesday of each month, with the exception of February and December.

02-14-22: The Authority designates the **Asbury Park Press** to publish all notices that are required by law to make public.

02-15-22: Appoint Beverly Clayton as **Fund Commissioner NJ-JIF** for 2022.

REORGANIZATION MEETING
FEBRUARY 15, 2022
PAGE 3

Beachwood Sewerage Authority list of Commissioners for 2022

Copy of 2022 BSA monthly meetings

Motion to open to Public: C. Schmidt **Second:** R. Tapp
Ms. Clayton opened the meeting to the public - No response from Public.

Motion to close: R. Tapp **Second:** J. Risk **All in favor:** Ayes

No further business – Motion to adjourn the Reorganization Meeting of 2022.

Motion: C. Schmidt Second: Tapp
Roll call: Tapp, Brown, Schmidt, and Risk
Absent: Abramski

Meeting adjourned at 5:10 PM

Respectfully submitted:



Robert Tapp, as acting Secretary

BSA Regular Monthly Meeting for February 15, 2022 immediately followed this Re-Organization Meeting.

-

REPORTS:

Tom :

Nick:

Milly:

Beverly: To approve the minutes for the January 18, 2022 meeting.
Motion: Second: All in favor:

Diana:

John Hess:

James Gluck:


PUBLIC:

No further business, motion to adjourn.

Motion: Second:
Absent: Abramski Roll call:

Meeting adjourned at PM

Respectfully submitted



Robert Tapp as acting Secretary

March 15, 2022

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
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ROLL CALL:

R. Tapp, Chairman
M. Brown, Vice Chairman
T. Abramski, Secretary
C. Schmidt, Treasurer
J. Risk, Commissioner of Field Operations & Equipment
T. Kirchgessner, Field Maintenance Supervisor
N. Page, Line Maintenance Operator – *in class*
J. D'Aleo, Line Maintenance Worker – *did not attend*
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
D. Slattery, P/T Clerk – *did not attend*
F. Baer, Jr., P.E., Engineer
J. Gluck, Attorney

Approval of minutes for the Regular Meeting held on February 16, 2021.

Motion: Risk

Second: Schmidt

Abstain: Abramski, Brown

Roll call: Risk, Tapp and Schmidt

RESOLUTIONS:

03-2 -22

Approval of Operating Fund Vouchers for \$

Motion: Schmidt

Second: Risk

Absent:

Roll call: Tapp, Schmidt, Risk, Brown and Abramski

Beachwood Sewerage Authority
March 15, 2022

03-00-22

Motion: Tapp
Absent:

Second: Abramski
Roll call: Tapp, Schmidt, Risk, Brown, and Abramski

CORRESPONDENCE:

Right to Know Survey 2021 sent by Frank Baer for our Main Building, Cedar St and Pinewald Rd Pump Stations.
Copies were laminated and posted in locations as required.

List of the BSA 2022 Meetings for your records.

JIF ANNUAL REPORT

REPORTS:

Tom K:

- Cummins did the service on both generators at pump stations.
- Two repairs – 250 Forepeak and 7 Starboard
- 5 – call outs
- Installed 54 CC Boxes

Nick: taking course for C-2 license

Milly: No report

Beverly: No report

Frank Baer:

Jim Gluck:

PUBLIC: No public in attendance

Motion made to adjourn the meeting.

Motion: Abramski
Absent:

Second: Risk
All in favor: Ayes

Beachwood Sewerage Authority
March 15, 2022

Meeting adjourned at 00:00 PM

Respectfully submitted


Thomas Abramsky, Secretary

April 19, 2022

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

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ROLL CALL:

R. Tapp, Chairman
M. Brown, Vice Chairman
T. Abramski, Secretary - *ABSENT*
C. Schmidt, Treasurer - *ABSENT*
J. Risk, Commissioner of Field Operations and Maintenance
T. Kirchgessner, Field Maintenance Supervisor
N. Page, Line Maintenance Operator
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
D. Slattery, Clerk
J. Hess, P.E., Engineer
J. Gluck, Attorney

***Approval of minutes for both the Reorganization Meeting and the Regular Meeting held February 15, 2022.**

A noted error regarding an employees' attendance is now correct.

Motion: Risk
Absent: Abramski, Schmidt
Second: Brown
All in favor: Ayes

Approval of minutes for the Regular Meeting held on March 15, 2022.

Motion: Tapp
Absent: Abramski, Schmidt
Second: Risk
All in favor: Ayes

RESOLUTIONS:

04-18-22:

Approval of Operating Fund Vouchers for \$403,820.95

Motion: Risk
Absent: Abramski, Schmidt
Second: Tapp
Roll call: Tapp, Brown, and Risk

04-19-22:

BSA Commissioners' amended final approval for sanitary sewer facilities as submitted by CASA NOVA Today, LLC to permit food processing, cooking and/or baking facilities to operate on the Casa Nova Today property. This approval is specifically conditioned on and subject to Casa Nova Today LLC complying with all other conditions as outlined in Resolution 05-24-20 dated May 19, 2020.

First: Risk

Second: Tapp

Absent: Schmidt, Abramski

Roll call: Tapp, Brown, and Risk

CORRESPONDENCE:

Letter dated December 17, 2021 from James Gluck of Gluck & Allen, LLC re: Casa Nova
cc: BSA, John Hess P.E. and Robert Ulaky, Esq.

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Copy of letter dated March 24, 2022 to James Gluck from Adam Pfeffer Re: Casa Nova Project.

Copy of email sent on Wednesday, March 30, 2022 from Sue Ly Arroyo on behalf of Ovadi Malchi w/attachment – 2018 Sewer as built.

Copy of email sent on April 8, 2022 to John Hess from LUB Secretary, Gabby confused on whether or not it has been decided 1) no food handling or 2) allowing food service.

Copy of **Resolution No. 05-24-20, dated May 19th, 2020** (Approval granted by the BSA shall be limited to two (2) years from the date of approval unless extended or re-approved in accordance with the BSA Rules and Regulations prior to that date.

REPORTS:

Tom K:

- Refund check for \$1,025.39 from Earle Asphalt for Sewer Damage they made on 12/01/22.
- New brakes on the F-250
- 3 call-outs -325 Beach, 701 Windward, and 29 Oak
- 1 repair @ 332 Beach Avenue
- Replaced (3) manhole casting – 1st Ship and Central Way- complaint by Borough Engineer
2nd Mizzen & Route 9 –Police complaint: accident
3rd 618 Berkeley Avenue resident complained to County and replaced casting.
- Kiely infrared 107 & 309 Compass Ave., 644 Beachwood Blvd and 616 Surf Ave.
- Joe Bahr replaced the electric wire coming into the building at Cedar St. upgraded the electrical panel (200 amp) and had JCP&L replace all 3 transformer at the pole coming into building.

Nick P:

- We have begun our 2022 jetting program.

Chairman Tapp:

- Seeing a need for a increase to cover cost of work boots for the field workers from \$150.00 to \$225.00.
Chairman Tapp made a motion to approve the \$75.00 increase; a second by: Brown.
Roll call vote: Tapp, Brown, and Risk – ayes
Absent: Abramski, Schmidt -Approved

Milly:

- No report

Beverly:

- Will make contact with James Missiris from AVAYA telephone systems to discuss lease options and contract renewal and possibly upgrade equipment if needed.

Diana

- The office will be sending our Delinquent Notices for 2021-2022 481 for 2021 and 621 for 2022

John Hess:

- Reported on Casa Nova

BSA Commissioners agreed to reject the Ice Cream Parlor tenant stating that a grease trap must be installed and to amend statement to read correctly and see that all parties involved are copied.

Motion: Tapp

Second: Risk

Absent: Abramski, Schmidt

Roll call vote: Tapp, Risk, and Brown

Jim Gluck:

•

PUBLIC: No Response

No further business – Motion to adjourn the meeting.

Motion: Tapp

Second: Risk

Absent: Abramski, Schmidt

Roll call: Tapp, Brown, and Risk

Meeting adjourned @ 5:25 PM

Respectfully submitted



Robert Tapp, Chairman

CORRESPONDENCE:

Certified letter received May 3, 2022 from John Binko of Manasquan Bank in Wall Township.

Letter of credit be returned for 200 Atlantic City Blvd in the amount \$16,602.30 to the Manasquan Bank.

Copy of letter dated June 19, 2020 IRREVOCABLE STANDBY LETTER OF CREDIT
NUMBER

#20-04-REVISED Issued by Manasquan Bank in Wall Township

Application rec'd from Matt Frost of Little Egg Harbor 05/11/22 - Public Works/Recycling
has CDL

REPORTS:

Tom K: Reported that they jetted #feet of pipe and then repaired a lateral on Ocean Avenue adding a call-out on Capstan Avenue. Cummins serviced the generator @ the Cedar Street pump station and OSHA performed an inspection on the hosts.

Nick P: Began by thanking the commissioners for the opportunity to work at the Authority and is sad to leave so soon. His last day is Friday, May 20th and he will go to work for JF Kiely, adding that the salary is good and he will be having another baby boy in June. All wished him and his family well and were sorry to see him leave.

Beverly: Reported on second notice from AVAYA renewal – Milly and I will conference call our sales person to discuss only the monthly service fee and BSA will just keep the seven telephones we have. To date we pay approx. \$84.00 per month, but if we bought new phones, the bill would jump to \$200.00 per month. We will report outcome next month.

So sad to see Nick go He was a good addition here at the BSA. We all wish him only the very best on his new venture and the new family addition coming soon. Good Luck and God Bless. You will be missed.

Milly:

Stated that today we went through a copier repair day with our tech, Rich Augustino and should be up and running in a day or so. Also, reported on delinquent notices that were mailed out as follows: "2021" delinquent balances #382 then the "2022" delinquencies were #1100.

John Hess: No report

James Gluck: CASA NOVA update – instructions given as to what is next.

PUBLIC: No response

Motion to adjourn meeting

Motion: Tapp

Second: Brown

Absent:

All in favor: Tapp, Brown, Risk, Schmidt, and Abramski

Meeting adjourned at 5:25 PM

Respectfully submitted:


Thomas Abramski, Secretary

June 21, 2022

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

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ROLL CALL:

R. Tapp, Chairman
M. Brown, Vice Chairman – **No Show**
T. Abramski, Secretary
C. Schmidt, Treasurer
J. Risk, Commissioner of Field Operations & Maintenance
T. Kirchgessner, Field Maintenance Supervisor
M. Frost, Line Maintenance Operator
M. Tangen, Bookkeeper – **Absent**
B. Clayton, Senior Clerk
D. Slattery, Clerk – **Absent**
J. Hess P.E., Engineer
Honorable James J. Gluck
Benjamin H. Mabie III., Esq.

Approval of minutes for the Regular Meeting held on May 17, 2022.

Motion: Schmidt Second: Tapp
Absent: Brown All in favor: Approved

RESOLUTIONS:

06-22-22: Approval of Operating Fund Vouchers for \$60,626.17

Motion: Schmidt Second: Risk
Absent: Brown Roll call: Tapp, Abramski, Schmidt, and Risk

06-23-22: To approve to hire Matthew Frost as F/T Line Maintenance Operator for a salary beginning 06/21/2022 for agreed amount of \$44,000.00 per year.

Motion: Tapp Second: Risk
Absent: Brown Roll call: Tapp, Risk, Abramski, and Schmidt

06-24-22: Approval to appoint Benjamin H. Mabie III as General Counsel for the Beachwood Sewerage Authority for the agreed amount of \$12,000 per year.

Motion: Tapp Second: Risk
Absent: Brown Roll call: Tapp, Risk, Abramski, and Schmidt

Beachwood Sewerage Authority
June 21, 2022

Mr. Mabie expressed his thanks to the Commissioners on this appointment to the board and looks forward to working with everyone.

CORRESPONDENCE:

Katherine Walter from JIF sent BSA the 2023 Renewal Process worksheets for updates on, Employee count, General Liability, Special Exposures plus, Assets on Equipment valued over \$5,000 – Cedar St. Pump Station Generator, \$23,000 & Pinewald Road Pump Station Generator \$30,000 Video Camera \$12,872. & Utility Trailer \$8,000, plus misc. equip. valued \$31,600.

OCUA – Hearing on Proposed 2023 Rates – Bulk Rate remains the same @ \$4,039.00 per million gallons as last year.

REPORT:

Tom K:

- Reported on the Cummins Sales and Service Department maintenance agreement for pump stations Pinewald & Cedar.
- Installed new lateral @ 744 Anchor Ave.
- Replaced manhole casting on 900 block of Tiller Ave.
- Joe Bahr installed a pole at Pinewald station.
- Pumping Services did the PMS at stations

Matt F:

- Thanked the members for this opportunity, adding that he will do a good job.

Beverly:

- Looking forward to working with Mr. Mabie, and proud to see the Honorable James Gluck advanced to Judge in Ocean County.

John H.

- No report

Meeting Opened to the Public:

Motion to close: Schmidt Second: Abramski All in favor: Ayes


Commissioners, Office Staff and Field Maintenance congratulated Jim and wish him all the success, good health and happiness he so deserves. The Authority will miss him.

No further business.

Motion: Schmidt Second: Tapp
Absent: Brown All in favor: Ayes

Meeting adjourned at 5:25 PM

Respectfully submitted


Thomas Abramski, Secretary

Beachwood Sewerage Authority
June 21, 2022

July 19, 2022

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

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ROLL CALL:

R. Tapp, Chairman
M. Brown, Vice Chairman
T. Abramski, Secretary
C. Schmidt, Treasurer
J. Risk, Commissioner of Field Operations & Equipment
T. Kirchgessner, Field Maintenance Supervisor
M. Frost, Line Maintenance Operator
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk - ***Absent***
D. Slattery, Clerk - ***Absent***
J. Hess, P.E., Engineer
B. Mabie, Attorney

Approval of minutes for the Regular Meeting held on June 21, 2022

Motion: Schmidt	Second: Risk	Abstain: Brown
Absent:	All in favor: Ayes	

RESOLUTIONS:

07-25-22

Approval of Operating Fund Vouchers for July 2021 - \$321,293.49

Motion: Brown	Second: Risk
Absent:	Roll call: Tapp, Schmidt, Abramski, Risk and Brown

CORRESPONDENCE:

Letter from Ocean First received regarding interest rates.

Letter dated 7/12/22 from Association of Environmental Authorities asking BSA to accept their complementary membership. *BSA responded: Not at this time.*

Beachwood Sewerage Authority
July 19, 2022

REPORTS:

Tom:

- Two repairs – 617 Compass Avenue & 232 Seaman Avenue
- Six call-outs
- Jetted 13,000' and cleaned 33 manholes
- Pumping Service came down and checked out the electrical panel for the pumps, floats, and multitrprobe. Everything looked fine.

Matt:

- Informed Commissioners he received his tanker endorsement for his **CDL** on July 14, 2022 and he signed up for classes with VO-TEC on July 20, 2022.

Milly:

- Letter from Michele Wilson, Vice President stating that interest rates effective 7/1/22 will increase to 0.25 % and will be locked in until December 31, 2022.

Beverly:

- Review with BSA Attorney & Engineer the legal ads for the costs/fees of the installations for the 2023, 2024, & 2025 lateral/connection fees.
- Received (10) copies of Certificates of Insurance from J.F. Kiely Construction Company. This office will keep on file for any future use.

John Hess:

- Right to Know surveys filed and copies to BSA.
- **Resolution No. 07-26-22:** Approval for John Hess to prepare bid specs and advertise for a 3 (three) year contract for the House Connection and Laterals for 2023, 2024, & 2025. All in favor, approved.

Ben Mabie:

- Dropped off resolutions and will work on contacting banks looking for higher interest rates.

At this time (5:34pm), Chairman Tapp opened the meeting to the Public for questions/comments. Seeing no one rise, a motion to close was made by J. Risk with a second by M. Brown at 5:34pm, all in favor – ayes.

No further business. Motion to adjourn by T. Abramsky, seconded by M. Brown.

Public meeting adjourned at 5:35 PM

At this time, members entered into **Executive Session** 5:18 PM -5:31 PM.
Discussion in regards to the replacement of Clerk, Diana Slattery

Meeting adjourned @ 5:31pm

Respectfully submitted:
Milly Tangen, Bookkeeper

 **CHAIRMAN**

August 16, 2022

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

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ROLL CALL:

R. Tapp, Chairman
M. Brown, Vice Chairman- *ABSENT*
T. Abramski, Secretary
C. Schmidt, Commissioner
J. Risk, Commissioner of Field Operations & Maintenance
T. Kirchgessner, Field Maintenance Supervisor
M. Frost, Line Maintenance Operator
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
John Hess, Engineer
Ben Mabie, Attorney

Approval of minutes for the Regular Meeting held on July 19, 2022.

Motion: Tapp Second: Schmidt
Absent: Brown Approved: Tapp, Schmidt, Abramski, and Risk

RESOLUTIONS:

08-27-22

Approval of Operating Fund Vouchers for \$34,556.30

Motion: Schmidt Second: Abramski
Absent: Brown Roll call: Tapp, Brown, Abramski and Schmidt

08-28-22:

Approval to inactivate account #0739 @ 234 Neptune Avenue due to a fire that has made the structure uninhabitable as per the Berkeley Township Construction Department. (Reversed balance paid by owners for \$155.00 and applied this credit to 2023).

Motion: Risk Second: Schmidt
Absent: Brown Roll call: Tapp, Risk, Abramski and Schmidt

08-29-22:

Approve the employment of Keriann Kirchgessner as part-time clerk for the BSA @ \$18.00 per hour for 30 hrs per week beginning August 22, 2022.

Motion: Schmidt

Second: Risk

Absent: Brown

Roll call: Tapp, Risk, Schmidt and Abramski

CORRESPONDENCE:

OCUA Metered Flow Data Report for the 2nd Quarter 2022

Notification from Fire Official, Dominick Roselli reporting an uninhabitable dwelling due to a fire on August 3, 2022.

Account # 739-0 Block 2.35, Lot 12 has been inactivated. See Resolution No. 08-28-22.

OCUA Metered Flow Data Report for the 2nd Quarter of 2022 – looks good...

Rec. on 07/11/22 - NJ Health Inspection Survey Year 2021 for Cedar Street and Pinewald Road Pump Stations and Admin Office / Garage @ 1133 Beach Avenue.

Tom:

- Replaced manhole casting @ 645 Spar Ave.
- Jetted 35,870 ft. and cleaned 85 manholes
- Cleaned out 9 catch basins for the borough.
- Fire Alarm Inspection/Securall Monitoring Corp-passed

Matt:

- Informed members that he begins school for certifications in September.

Beverly:

- Stated that she would like more direct contact numbers with fire officials files if the need comes up. Commissioner Risk stated to reach out for Kenny Andersen.

Milly:

- Brian Logan will begin the 2021 Audit this Thursday, 08/18/22.

John Hess:

- Reviewed /discussed the BSA Lateral and Connections Contract for 2023, he will update and advertise for bid pick-up to be at the BSA.

Ben Mabie:

- Reported on banks accounts and interest rates from Santander, NY Community Bank TR, Lakeland (1 1/4%) CD rates 1 and 2% for 24 months.
- Will draft up resolutions **#08-28/22** House fire acct#0739, 234 Neptune Ave. and **#08-29-22** part-time new hire, Kerri Ann Kirchgessner as clerk.

MEETING OPENED TO THE PUBLIC FOR QUESTIONS AND COMMENTS:

- No response

No further business. Motion to adjourn the meeting

Motion: Schmidt Second: Abramski Roll call: Tapp, Abramski, Risk and Schmidt
Absent: Brown

Meeting adjourned at 5:20 PM

Respectfully submitted:


Thomas Abramski, Secretary

September 20, 2022

BEACHWOOD SEWERAGE AUTHORITY

Mr. Tapp opened the meeting of the Beachwood Sewerage Authority at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

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ROLL CALL:

R. Tapp, Chairman
M. Brown, Vice Chairman - *Absent*
T. Abramski, Secretary
C. Schmidt, Treasurer
J. Risk, Commissioner of Field Operations and Maintenance
T. Kirchgessner, Field Maintenance Supervisor
M, Line Maintenance Operator
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
K. Kirchgessner, P/T Clerk
J. Hess, P.E., Engineer
B Mabie, Attorney

Approval of minutes for the Regular Meeting held on August 16, 2022.

Motion: Schmidt
Absent: Brown
Second: Risk
Approved: Tapp, Abramski, Schmidt, and Risk

RESOLUTIONS:

09-30-22:

Approval of Operating Fund Vouchers for \$69,365.65

Motion: Abramski
Absent: Brown

Second: Schmidt
Roll call: Tapp, Abramski, Schmidt and Risk

09-31-22:

Approval of salary increase for Matt Frost as his probation period ended resulting in a salary increase to \$46,500.00.

Motion: Schmidt
Absent: Brown

Second: Risk
Roll call: Tapp, Abramski, Schmidt and Risk

SEPTEMBER CORRESPONDENCE:

ANNUAL REPORT 2020/2022 MEL/JIF

Local Finance Notice from the Department of Community Affairs

REPORTS:

Tom:

- Callouts @ 501 Spray, 60 Shell, 121 Pennant
- Lateral replacements @ 501 Spray, 117 & 217 Capstan
- New lateral install @ 940 Ocean
- Manhole casting replacements @ 1028 Halliard, 216 & 440 Ship
- Cummings came down – battery charger was not working – Repair complete
- Jetted 6000 feet and cleaned 15 manholes

Matt:

- Excused absence; due to attending required classes for BSA

Milly:

- Covid-19 installment payment plan to satisfy unpaid delinquent balance including all of 2021 and 2022 up to march 15th 2022
- Tax Sale – scheduled for December 9, 2022.

Beverly:

- No report

John Hess:

- House connection lateral contract bids will be advertised and available for \$25.00. Opening date will be Thursday, October 13, 2022 @ 3 PM at the BSA.

Ben Mabie:

- Reported on interest rates for Santander Bank @ 1.257 and Lakeland Bank @ 1.25 w/no minimum. Mr. Mabie will draft approved Res. 09-31-22 re: Matt Frost.

Meeting was opened to the Public for questions and comments: No public was present.

Motion to close: Risk Second: Tapp Absent: Brown All in favor: Ayes

No further business – Motion adjourn the meeting.

Motion: Schmidt Second: Abramski Absent: Brown

Roll call: Tapp, Abramski, Risk, and Schmidt

Meeting adjourned at 5:27 PM

Respectfully submitted:


Thomas Abramski, Secretary

October 18, 2022

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Clerk.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will receive notice.

R. Tapp, Chairman
M. Brown, Vice Chairman – *no show/no call*
T. Abramski, Secretary
C. Schmidt, Treasurer
J. Risk, Commissioner of Field Operations & Maintenance - *excused*
T. Kirchgessner, Field Maintenance Supervisor
M. Frost, Line Maintenance Operator
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
K. Kirchgessner, P/T Clerk
J. Hess, P.E., Engineer
B. Mabie, Attorney

Approval of minutes for the Regular Meeting held on September 20, 2022.

Motion: Tapp
Absent: Brown and Risk
Second: Schmidt
Approved Tapp, Abramski, and Schmidt

RESOLUTIONS:

10-32-22

Approval of Operating Fund Vouchers for \$340,687.81

Motion: Schmidt
Absent: Risk and Brown
Second: Tapp
Roll call: Tapp, Schmidt, and Abramski

10-33-22:

Transfer of Funds from Revenue to Renewal & Replacement for \$35,000.00

Motion: Abramski
Absent: Risk and Brown
Second: Schmidt
Roll call: Tapp, Schmidt, and Abramski

CORRESPONDENCE:

Commissioners each received an invitation from CME Associates for a cocktail reception in Atlantic City.

REPORTS:

Tom K.

Six call-outs
One Repair @ 121 Pennant Ave
Jetted 30,516' of pipe
Joe Bahr installed the bubbler @ Cedar Street

Matt:

In class tonight - Excused

Milly:

Audit will be complete by end of month – looking at \$6.00 increase per quarter.

Beverly:

Attorney Ben Mabie advertised for the BSA Public Hearing on Tuesday, December 13, 2022 @ 5PM
Looking for a new Transcription Service since Isabel Cole and Tracey are not available for that evening. I will call around next week and book someone.
Registered Tom Kirchgessner for New Jersey League of Municipalities in AC,NJ

Kerri:

Reported that 208 accounts remain on the 2021 Tax Lien List

John Hess:

Contract for laterals & repairs bid for YEARS 2023-2024-2025 were reviewed and discussed.
Kiely Construction and Earl Construction each purchased a bid package.
Low bid awarded to JF Kiely Company for \$138,967.00.
Note: Second bid from Earle Construction did not submit.

Ben Mabie:

Reported on interest rates for Santander, Lakeland and Ocean First Banks
Milly will review and come back with suggestions.

PUBLIC:

Chairman Tapp opened the meeting to the public for questions and comments – No public.

Motion to close: Tapp
Absent: Risk and Brown

Second: Schmidt
All in favor – Ayes

At this time, Chairman Robert Tapp motion to enter into **Executive Session** at 5:25pm on a personnel matter.

Kieriann Kirchgessner was hired as a Part-time Clerk with the intention of taking the full time position of Clerk when the current Clerk, Beverly Clayton, retires in early 2023. So as result of this Executive Session, it was agreed that Keriann would receive Holiday pay that is normally not paid to part-time employees.

Motion by Robert Tapp; seconded by Thomas Abramsky; all in favor.

No further business - Motion to adjourn the meeting.

Motion: Tapp

Second: Schmidt

Absent: Brown, Risk

Roll call: Tapp, Schmidt, Abramsky

Meeting adjourned at 5:31 PM

Respectfully submitted


Thomas Abramsky, Secretary

MARK YOUR CALENDARS

BSA Meeting – November 15, 2022

BSA PUBLIC HEARING Meeting - December 13, 2022

November 15, 2022

BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
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- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will receive notice.

ROLL CALL:

R. Tapp, Chairman
M. Brown, Vice Chairman
T. Abramski, Secretary
C. Schmidt, Treasurer
J. Risk, Commissioner of Field Operations & Maintenance
T. Kirchgessner, Field Maintenance Supervisor
M. Frost, Line Maintenance Operator
M. Tangen, Bookkeeper
B. Clayton, Senior Clerk
K. Kirchgessner, P/T Clerk - *Absent*
J. Hess, P.E., Engineer
B. Mabie, Attorney
B. Logan, Auditor - *Audit review*

Approval of minutes for the Regular Meeting held on October 18, 2022.

Motion: Risk Second: Brown
Absent: Roll call: Tapp, Schmidt, Brown, Risk and Abramski - ayes

RESOLUTIONS:

11-35-22:

Approval of Operating Fund Vouchers for \$78,611.90

Motion: Schmidt Second: Abramski
Absent: Roll call: Tapp, Risk, Schmidt, Abramski and Brown - ayes

11-36-22:

Awarding the House Connection Laterals and Line Extension Three-Year Contract for 2023 Base Year for \$136,967.00; 2024 Base Year for \$160,440.00 and 2025 Base Year for \$173,400.00 to J F Kiely Construction Company

Motion: Tapp Second: Risk
Absent: Roll call: Tapp, Risk, Schmidt, Abramski and Brown - ayes

11-37-22:

Approve the Annual 2021 BSA Audit Report as presented by CPA, Brian Logan of Supple, Clooney & Company.

Motion: Schmidt

Second: Tapp

Absent:

Roll call: Tapp, Schmidt, Abramski, Risk, and Brown

11-38-22:

Approval for the Introduction of the 2023 Budget.

Motion: Tapp

Second: Abramski

Absent:

Roll call: Tapp, Abramski, Risk, Schmidt, and Brown

CORRESPONDENCE:

Received email from Attorney Mabie regarding his letter to BSA Auditor, Brian Logan on the Litigation Review dated 10/27/22.

Letter rec. 11/03/22 from Esq. Ben Mabie RE: Contract BSA – 2023 awarded to, J.F. Kiely Construction Company.

Base Year: 2023 - \$138,967.00

Base Year: 2024 - \$160,440.00

Base Year: 2025 - \$173,400.00

Letter from CME from John Hess, rec. 10/18/22 Re: Contract BSA-2023 – Bid Award Recommendation for House Connections Laterals to be J.F. Kiely.

OCUA –THIRD Quarter 2022 Meter Flow Data Report – tabulations show 18.34ml less flow then same time last year 2021.

Remington & Vernick Engineers RE: Request to vacate Right of Way – Ensign Avenue, Block 2.13, Lot 1

Note: BSA has supplied the Borough Engineer of mark-outs showing three manholes with a force line running from Cedar Street pump station up Starboard to AC Blvd to Ensign Ave. to the walking path just below gas line to Ivy Way.

Chart for Bid Tabulations received from Engineer, John Hess regarding BSA bid tabulation for years - 2022 -2023 – 2024 – 2025

REPORTS:

Tom:

- Jetted 25,675 ft.
- Dukes sprayed 3,535 ft.
- Installed 2 new laterals (643 Forepeak & 1324 Mermaid)
- 4 call-outs (47 Locker St, 1036 Neptune Ave, 2x 517 Spar Ave)

Matt:

- No report

Milly:

- Tax Sale balances due are moving along , down to 99 delinquent "2021" accounts
- Borough Tax Sale is scheduled for December 9, 2022 @ 9:30 a

Beverly:

- RFP ad has been advertised in Press with a deadline for submission on 11/30/22.
- Public Hearing is scheduled for 5PM Tuesday, December 13, 2022 for the adoption of 2023 Budget / Residential, Commercial Usage, and Connection Fees for 2023.

Brian Logan:

- 2022 Audit report review Resolution No.11-37-22 was approved

John Hess:

- No report

Ben Mabie:

- Reported on interest rates from banks; Santander, Ocean First, and Lakeland.

MEETING OPENED TO THE PUBLIC FOR QUESTIONS AND COMMENTS:

Motion: Abramski

Second: Schmidt

All in favor: Ayes

No further business.

Motion to adjourn meeting: Tapp

Second: Risk
Abstain:

All in favor: Ayes
Absent:

Meeting adjourned at: 5:25 PM



December 13, 2022

BEACHWOOD SEWERAGE AUTHORITY
PUBLIC HEARING / ADOPTION OF THE 2023 BSA BUDGET & RATES
AND REGULAR MEETING

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

- (1) Notice has been posted on the bulletin board in the Borough Hall.
- (2) Notice has been filed in the office of the Borough Clerk.
- (3) Notice has been forwarded to the Asbury Park Press.
- (4) All individuals supplying a stamped self-addressed envelope will be given notice.

ROLL CALL:

R. Tapp, Chairman

M. Brown, Vice Chairman - Absent

T. Abramski, Secretary

C. Schmidt, Treasurer

J. Risk, Commissioner of Field Operations & Maintenance

T. Kirchgessner, Field Maintenance Supervisor

M. Frost, Field Maintenance Operator- **Absent (in Class)**

M. Tangen, Bookkeeper

B. Clayton, Senior Clerk

K. Kirchgessner, PT Clerk- Absent

J Hess, P.E. Engineer - Absent

B. Mabie, Attorney at Law

W. Sibilia, CPA, Fee Accountant

L. Sullivan-Hill, Certified Court Transcription Service

At this time Chairman Tapp calls on Attorney, James Gluck to officiate the Public Hearing with BSA Fee Account, Wayne Sibilia.

Adoption of Resolutions:

12-39-22: Connection Fees – effective January 1, 2022 to be \$2,450.00 per connection.

Motion: Schmidt; Second: Abramski Roll call: Tapp, Abramski,, Risk, and Schmidt

12-40-22: Usage Fees – effective January 1, 2023 to be \$488.00 per annum.

Motion: Risk, Second: Schmidt. Roll call: Abramski, Tapp, Risk, and Schmidt.

12-41-22: Commercial Rates – effective January 1, 2022 to be \$4.62 per thousand gallons for overage.

Motion: Risk; Second: Schmidt Roll call: Abramski, Tapp, Risk, and Schmidt.

12-42-22: Adoption of the Beachwood Sewerage Authority 2023 Budget.

Motion: Risk; Second: Schmidt Roll call: Abramski, Risk, Brown, Tapp, and Schmidt.

Beachwood Sewerage Authority

December 13, 2022

Page 2

12-43-22: Adoption of the Beachwood Sewerage Authority 2023 Budget.

Motion: Abramski: Second: Schmidt Roll call: Tapp, Abramski, Schmidt, and Risk

Motion to close the Public Hearing –

Motion: Schmidt Second: Abramski Roll call: Abramski, Tapp, Risk, and Schmidt. Absent: Brown.

This meeting was duly recorded by a Certified Court Recorder, Linda Sullivan-Hill.

Motion was made to close the Public Hearing by: Commissioner Schmidt; Second by: Commissioner Abramski.

Roll call: Tapp, Abramski, Schmidt and Risk. Note: Commissioner Brown was absent.

Attorney, Benjamin Mabie returned the meeting to Chairman Tapp to begin the BSA Regular Meeting.

Chairman Tapp resumed the Regular Meeting at 5:14 PM.

Beachwood Sewerage Authority - Regular Meeting

Approval of minutes for the meeting held November 15, 2022.

Motion: Schmidt

Second: Risk

Absent: Brown

All in favor: Tapp, Schmidt, Risk and Abramski

RESOLUTIONS:

12-44-22: Approval of Operating Fund Vouchers for \$107,060.96

Motion: Schmidt

Second: Risk

Absent: Brown

Roll call: Tapp, Schmidt, Risk, and Abramski

12-45-22: To approve payment to the Borough of Beachwood Tax Collector for the "COSTS" monies collected by the Beachwood Sewerage Authority from October 2022 thru December 9th 2022 in the amount of \$1,245.00.

Motion: Abramski

Second: Schmidt

Roll Call: Tapp, Abramski, Risk, and Schmidt

CORRESPONDENCE: None

REPORTS:

Tom:

- Repairs – 716 Ship, 509 Compass, and 517 Spar Avenues
- New installation @ 1120 Halliard Avenue
- Paved the electric & bubbler trench and the driveway apron
- Repaired the invert in the manhole at 136 Compass
- Repaired the manhole casting at the water tower
- Pumping Services – They did the PM'S

Matt F:

- In class

Milly:

- Reported on tax sale

Beverly:

No report

Kerri:

- Absent/Sick

John Hess:

- Absent

Ben Mabie:

- Reported on the investment offers from Lakeland Bank in Toms River.

MEETING OPENED TO THE PUBLIC FOR QUESTIONS AND COMMENTS:

- No response

Beachwood Sewerage Authority

December 13, 2022

Page 4

No further business. Motion to adjourn.

Motion: Abramski

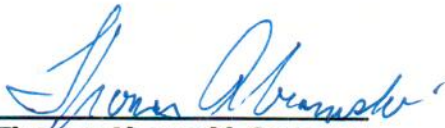
Second: Tapp

Absent: Brown

Approved: All in favor

Meeting adjourned at 5:24 PM

Respectfully submitted:



Thomas Abramski, Secretary