

January 2, 2024

BEACHWOOD SEWERAGE AUTHORITY
PUBLIC HEARING / ADOPTION OF THE 2024 BSA BUDGET
FOLLOWED BY THE REGULAR MEETING

The Public Hearing of the Adoption of the 2024 Beachwood Sewerage Authority Budget followed by the Regular scheduled meeting dated December 19, 2023 was held on January 2nd, 2024 at 5:30 P.M. due to cancellation of the original time and date. The meeting was held at the Sewerage Authority Offices. Salute to the Flag and the Sunshine Law was read.

Notice of this meeting and all other regularly scheduled meetings has been given in accordance with the "Open Public Meeting Act of 1975" by the following methods:

1. Notice has been posted on the bulletin board in the Borough Hall.
2. Notice has been filed in the office of the Borough Clerk.
3. Notice has been forwarded to the Asbury Park Press.
4. All individuals supplying a stamped self-addressed envelope will receive notice.

ROLL CALL

R. Tapp, Chairman
M. Brown, Vice Chairman – **Absent**
C. Schmidt, Treasurer – **Absent**
T. Abramski, Secretary
J. Risk, Commissioner of Field Operations & Field Maintenance
T. Kirchgessner, Field Maintenance Supervisor
M. Frost, Line Maintenance Operator
L. Maddalena, Clerk
K. Kirchgessner, Bookkeeper
B. Clayton, Senior Clerk – **Absent**
J. Hess P.E., Engineer
B. Mabie, Attorney
W. Sibilia, Fee Accountant
I. Cole, Certified Transcriber

Chairman, Robert Tapp calls on Attorney, Benjamin Mabie to officiate the **PUBLIC HEARING.**

RESOLUTION

12-41-23: Connection Fees effective January 1, 2024 to be \$2,450.00 per connection.

Motion: R. Tapp

Second: J. Risk

Absent: M. Brown, C. Schmidt

Roll Call: R. Tapp, T. Abramski, J. Risk

January 2, 2024

12-46-23

Resolution to approve the Authority Continuing to use Ocean First Bank for the 2024 year.

Motion: J. Risk

Second: R. Tapp

Absent: M. Brown, C. Schmidt

Roll Call: R. Tapp, T. Abramski, J. Risk

12-47-23

Resolution to approve 3% raise for 2024 for plant workers

Motion: R. Tapp

Second: J. Risk

Absent: M. Brown, C. Schmidt

Roll Call: R. Tapp, T. Abramski, J. Risk

12-48-23

Resolution to hire Lauren full-time for 90 day probationary period with a salary of \$36,400.

Motion: T. Abramski

Second: J. Risk

Absent: M. Brown, C. Schmidt

Roll Call: R. Tapp, T. Abramski, J. Risk

CORRESPONDENCE: NONE

REPORTS:

Tom K:

- 6 Call Outs: 401 Mermaid Avenue, 1200 Mermaid Avenue, 132 Beachwood Blvd., 301 Seaman Avenue, 26 Wave Street, and 32 Nautilus Street
- Installed 3 CC4 Boxes
- New Install at 59 Railroad Avenue

Matt:

- Took C1 Collections Test and Passed

Lauren:

- No Report

Keriann:

- Working with Action Data to have all employees time off added to their paychecks
- Posted all the Holiday Closures, Meeting List for 2024, and Hour Change on the Authority Website

January 2, 2024

John Hess:

- No Report

Ben Mabie:

- No Report

MEETING OPEN TO THE PUBLIC FOR QUESTIONS AND COMMENTS:

Motion: J. Risk

Second: R. Tapp

All in Favor: Ayes

- No Public Response

No Further Business – Motion to Adjourn.

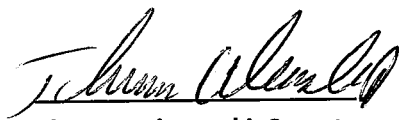
Motion: T. Abramski

Second: J. Risk

All in Favor: Ayes

Meeting Adjourned at 5:58 PM.

Respectfully Submitted,



Thomas Abramski, Secretary

January 16, 2024

CORRESPONDENCE:

Letter dated December 15th, 2023 from Challoner & Associates LLC in reference to Forecastle Sewer extension, block 5.28 lots 5, 6, 7, and 8, and one home on block 5.29 lots 1 and 2. The project area does not contain wetlands or any other environmental constraints.

The Authority received a check in the amount of \$198.76 came from JBS Tree Experts LLC for the damage to the Manhole Cover at 601 Seaman Avenue.

REPORTS:

Tom K:

- New installation at 737 Forecastle Avenue
- Kiely did the patch over at 428 Beachwood Blvd.

Matt:

- Received my C1 License in the mail

Beverly:

- Filed her retirement paperwork, and as of February 1st, 2024 she will be officially retired from the Sewerage Authority.

Lauren:

- No Report

Keriann:

- Received the transcription from Cole Transcriptions, LLC from the budget meeting held on January 2nd, 2024
- Still in communication with the payroll company about the Time Clock
- Still in communication for the new postage meter from Pitney Bowes

John Hess:

- No Report

Ben Mabie:

- No Report

Motion to Open Meeting to the Public for Questions and Concerns:

Motion: R. Tapp

Second: D. Keenan

All in Favor: Ayes

- No Public Response

January 16, 2024

EXECUTIVE SESSION:

At 5:08 P.M., Chairman Tapp motioned to enter into Executive Session to discuss personnel. Motion was seconded by Commissioner Risk. Re-entered the Regular Meeting @ 5:15 P.M.

As a result of the Executive Session it was approved to give Matthew Frost a raise to \$67,000.00 annually for obtaining his C-1 Collections License.

It was also discussed and decided that Beverly Clayton will be on Administrative Leave until her retirement date of February 1st, 2024.

Motion to approve the raise was made by Commissioner Schmidt; seconded by Commissioner Risk.

Roll Call: R. Tapp, D. Keenan, C. Schmidt, J. Risk

Ben Mabie:

- Will draft Resolution 01-02-24 on the salary changes discussed for Mr. Matthew Frost beginning January 15, 2024.

No Further Business -Motion to Adjourn the Meeting

Motion: C. Schmidt

Second: J. Risk

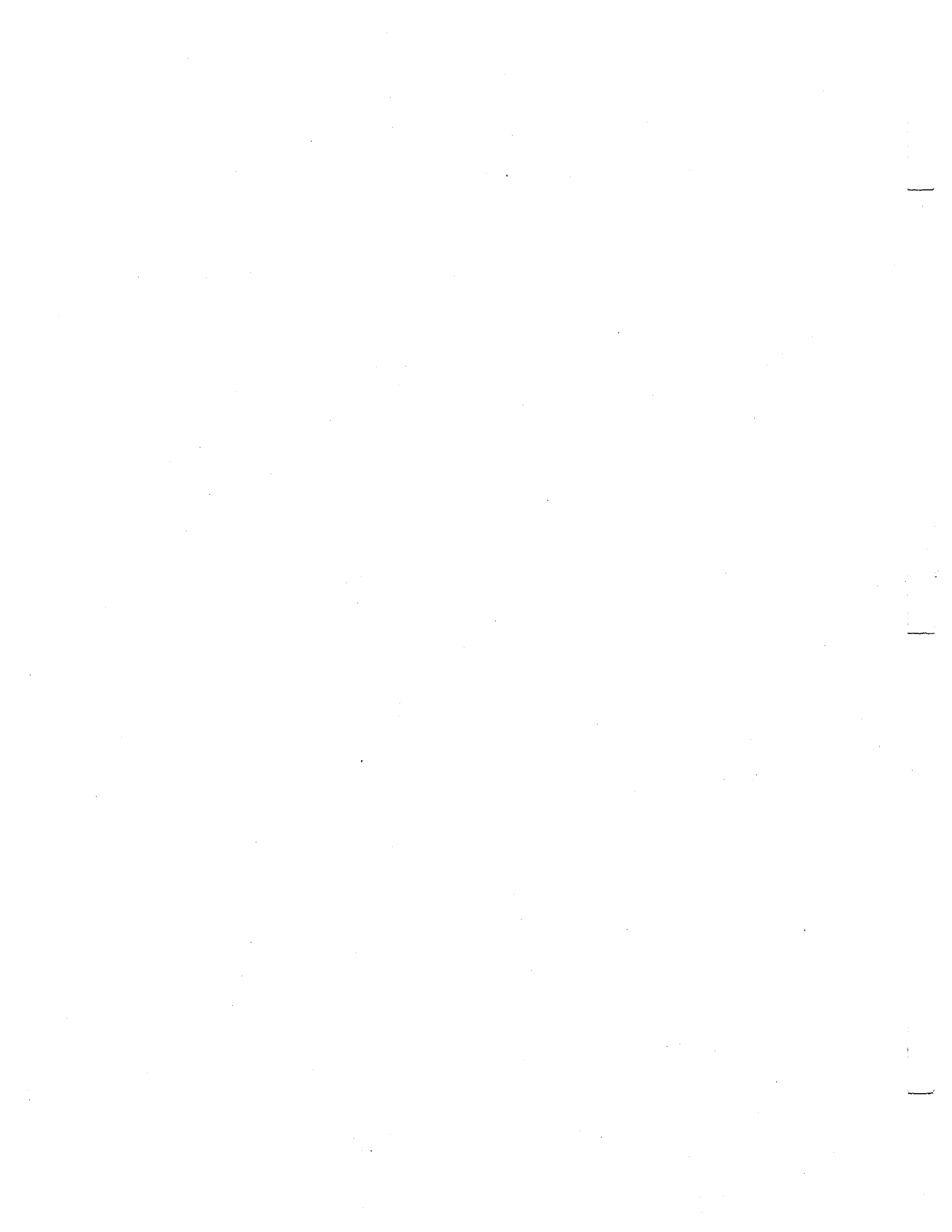
Absent: T. Abramski

All in Favor: Ayes

Respectfully Submitted,



Robert Tapp, Chairman



February 20, 2024
Re-Organization Meeting Minutes

BEACHWOOD SEWERAGE AUTHORITY

RE-ORGANIZATION MEETING/REGULAR MEETING

The **Re-Organization Meeting** of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Office. Salute to the Flag and the Sunshine Law was read.

Notice of this meeting and of all other regularly scheduled meetings has been given in accordance with the "Open Public Meeting Act of 1975" by the following methods:

1. Notice has been posted on the bulletin board in the Borough Hall.
2. Notice has been filed in the office of the Borough Clerk.
3. Notice has been forwarded to the Asbury Park Press.
4. All individuals supplying a stamped, self-addressed envelope will be given notice.

ROLL CALL:

R. Tapp, Chairman
D. Keenan, Vice-Chairman
T. Abramski, Secretary - **Absent**
C. Schmidt, Treasurer
J. Risk, Commissioner of Field Operation & Equipment
T. Kirchgessner, Field Maintenance Supervisor
M. Frost, Line Maintenance Operator
L. Maddalena, Clerk
K. Kirchgessner, Bookkeeper
J. Hess, P.E., Engineer
B. Mabie, Attorney

Approval of the minutes from the Public Hearing Held on January 16th, 2024

Motion: R. Tapp Second: C. Schmidt
Absent: T. Abramski Roll Call: Tapp, Keenan, Schmidt, Risk

RESOLUTIONS:

02-17-24

Approval of the Operating Fund Voucher for February 20, 2024 in the amount of \$184,305.57

Motion: R. Tapp Second: J. Risk
Absent: T. Abramski Roll Call: Tapp, Keenan, Schmidt, Risk

February 20, 2024
Re-Organization Meeting Minutes

CORRESPONDENCE:

A letter dated January 31, 2024 from The Ocean County Utilities Authority in reference to the Authority receiving a "Deficiency Notification" resulting from the regional sewerage service provided in the community during the 2023 calendar year. Their records indicated that of the estimated 270 million gallons anticipated to be discharged to the Regional system, the community only used 241.909 million gallons. This resulted in a credit of \$113,459.55 to be deducted from the first installment of the 2024 Annual Charge.

CONTENT - RESOLUTIONS #02-03-24 TO #02-16-24

02-03-24: Motion to appoint **John Hess, P.E. as the Engineer** and to approve and sign contract.

Motion: C. Schmidt Second: J. Risk
Roll Call: Tapp, Keenan, Schmidt, Risk

02-04-24: Motion to appoint **Conner Strong and Buckelew, Inc. as the Insurance Consultant** and to approve and sign contract.

Motion: C. Schmidt Second: J. Risk
Roll Call: Tapp, Keenan, Schmidt, Risk

02-05-24: Motion to appoint the firm **Dilworth Paxson LLP as Bond Council** and to approve and sign contract.

Motion: C. Schmidt Second: J. Risk
Roll Call: Tapp, Keenan, Schmidt, Risk

02-06-24: Motion to appoint **Antonides and Sibilial CPA's as Fee Accounts** and to approve and sign contracts.

Motion: C. Schmidt Second: J. Risk
Roll Call: Tapp, Keenan, Schmidt, Risk

02-07-24: Motion to appoint **Suplee, Clooney & Company, Certified Public Accountants as Auditor** and to approve and execute contract.

Motion: C. Schmidt Second: J. Risk
Roll Call: Tapp, Keenan, Schmidt, Risk

02-08-24: Motion to appoint **Ocean First Bank** as the **Banking Depository** for payroll and operating fund as the paying agent, the **Revenue Deposit, Renewal and Replacement Fund, Money Market and Escrow Accounts**, and as paying agent for all **Authority Notes and Bonds** pursuant to various trustee accounts with said banking institution for the year **2024**.

Motion: C. Schmidt Second: J. Risk
Roll Call: Tapp, Keenan, Schmidt, Risk

February 20, 2024

Re-Organization Meeting Minutes

02-09-24: Motion to authorize that any three of the following are **Authorized Signatures** on checks of the Beachwood Sewerage Authority:

**Robert Tapp - John Risk - Carl Schmidt - Tom Abramski
Daniel Keenan - Keriann Kirchgessner**

Motion: C. Schmidt Second: J. Risk

Roll Call: Tapp, Keenan, Schmidt, Risk

02-10-24: Motion to approve the Beachwood Sewerage Authority **Cash Management Plan.**

Motion: C. Schmidt Second: J. Risk

Roll Call: Tapp, Keenan, Schmidt, Risk

02-11-24: Motion to appoint **John Hess, P.E. as Public Agency Compliance Officer** for the Beachwood Sewerage Authority.

Motion: C. Schmidt Second: J. Risk

Roll Call: Tapp, Keenan, Schmidt, Risk

02-12-24: Motion to approve and sign the **Interlocal Service Agreement between the Toms River Municipal Utilities Authority and the Beachwood Sewerage Authority.**

Motion: C. Schmidt Second: J. Risk

Roll Call: Tapp, Keenan, Schmidt, Risk

02-13-24: Motion to approve the contract agreement for **Pumping Services not to exceed \$12,000.00.**

Motion: C. Schmidt Second: J. Risk

Roll Call: Tapp, Keenan, Schmidt, Risk

02-14-24: Motion to accept the **2024 - Meeting Schedule.** Meetings are held at 5 P.M. on the third Tuesday of each month.

Motion: C. Schmidt Second: J. Risk

Roll Call: Tapp, Keenan, Schmidt, Risk

02-15-24: It is recommended that we designate the **Asbury Park Press** to receive notices that are required by law to be advertised.

Motion: C. Schmidt Second: J. Risk

Roll Call: Tapp, Keenan, Schmidt, Risk

02-16-24: Motion to approve **Lauren Maddalena as Fund Commissioner to the NJ-JIF.**

Motion: C. Schmidt Second: J. Risk

Roll Call: Tapp, Keenan, Schmidt, Risk

February 20, 2024
Re-Organization Meeting Minutes

REPORTS:

Tom K:

- Replaced the transmission in the Chevy Pick-up
- 2 Lateral Replacements at 240 Tiller Avenue and 219 Cable Avenue
- Working on Triangles to upgrade the computer

Matt:

- Obtained his 7B Pesticide certification

Lauren:

- Following up on stamp machine with Pitney Bowes

Keriann:

- Following up on time clock with payroll company

John Hess:

- Received notice from the state for "Right to Know" reports coming up. He will submit them.

Ben Mabie:

- No Report

Chairman Tapp:

- Asked that we start getting ready to post an ad to hire a part-time clerk.

Motion to Open Meeting to the Public for Questions and Comments:

Motion: D. Keenan

Second: R. Tapp

All in Favor: Ayes.

- No Public Response

February 20, 2024

Re-Organization Meeting Minutes

No Further Business - Motion to Close:


Motion: C. Schmidt

Second: R. Tapp

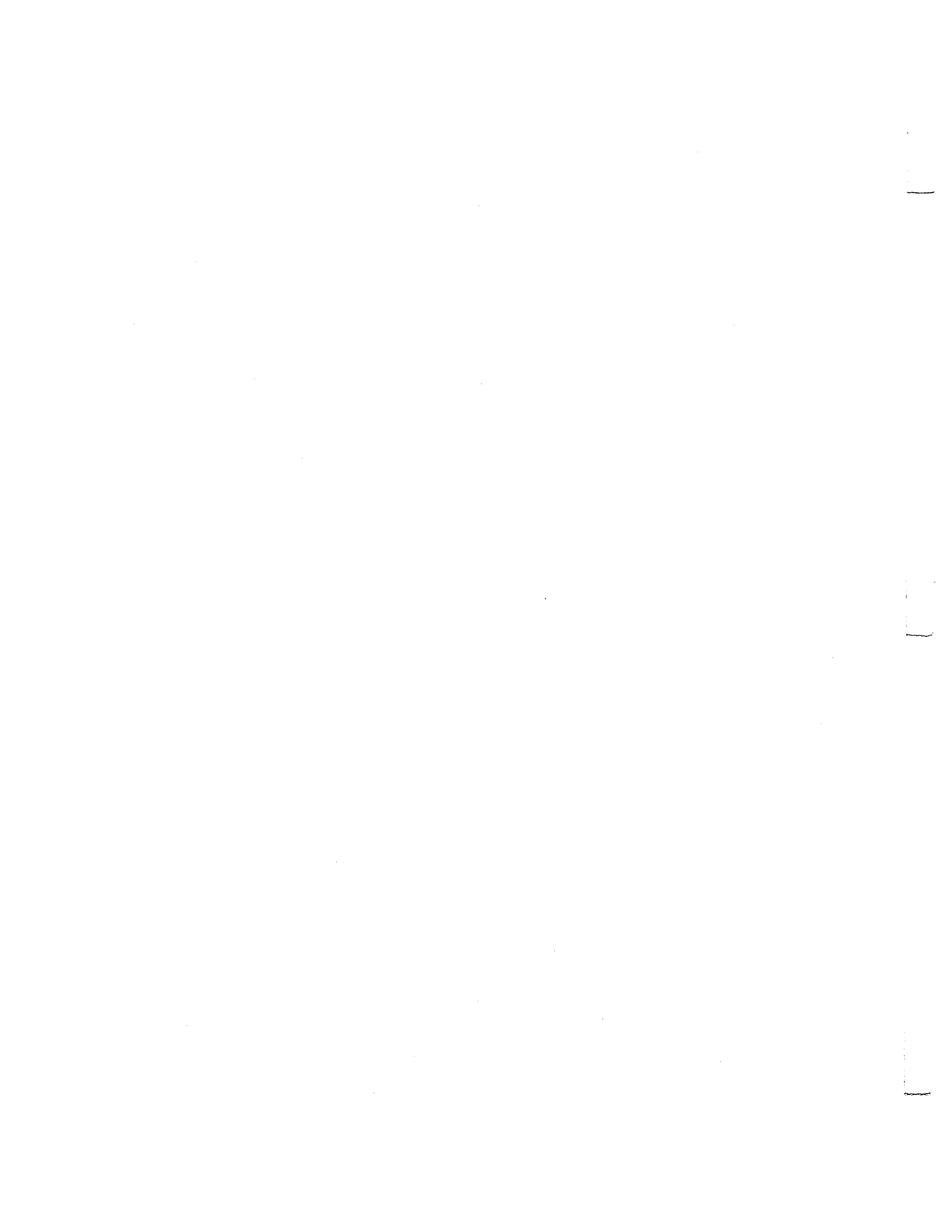
All in Favor: Ayes.

Meeting adjourned at 5:09 P.M.

Respectfully Submitted,



R. Tapp, Chairman



March 19, 2024

Keriann:

- Obtaining the previously posted part-time job ad to be reposted for a new part-time clerk. Will leave post up for 14 days
- Still in contact with Action Data about the time clock.
- Working on obtaining my notary

John Hess:

- Submitted Right to Know Reports to the Health Department for 2023 and were approved

Ben Mabie:

- Following up on finalization of JIF Checklist

Motion to Open the Meeting to the Public:

Motion: T. Abramski Second: C. Schmidt

All in Favor: Ayes

- No Public Response


No Further Business - Motion to Close the Meeting:

Motion: C. Schmidt Second: T. Abramksi

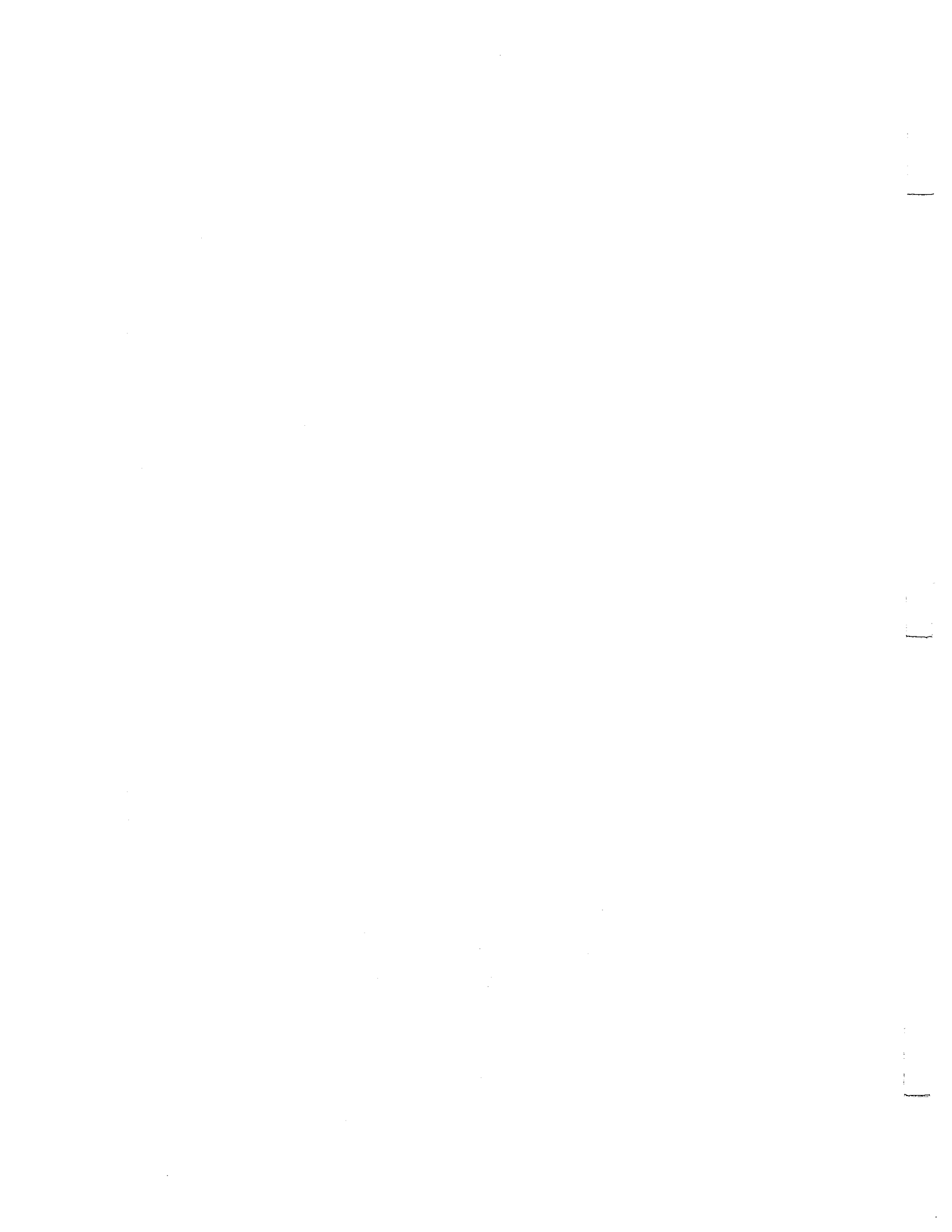
All in favor: Ayes

Meeting adjourned at 5:17 P.M.

Respectfully Submitted,



Thomas Abramski, Secretary



April 16th, 2024

CORRESPONDENCE:

Letter dated April 5th, 2024 from Berkeley Township with copies of two Ordinances and the amended Re-Development Plan the Berkeley Township Council introduced on March 18th, 2024. Public hearing and final adoption are scheduled for Monday, May 20th, 2024 at 6:00 P.M.

REPORTS:

Tom K.:

- 3 Call Outs at 426 Compass Avenue, 153 Atlantic City Boulevard, and 47 Locker Street
- Jetted 31,800 Feet
- Helped the Borough with the Jet Vac at 1600 Pinewald Road for a water main break

Matt:

- No Report

Lauren:

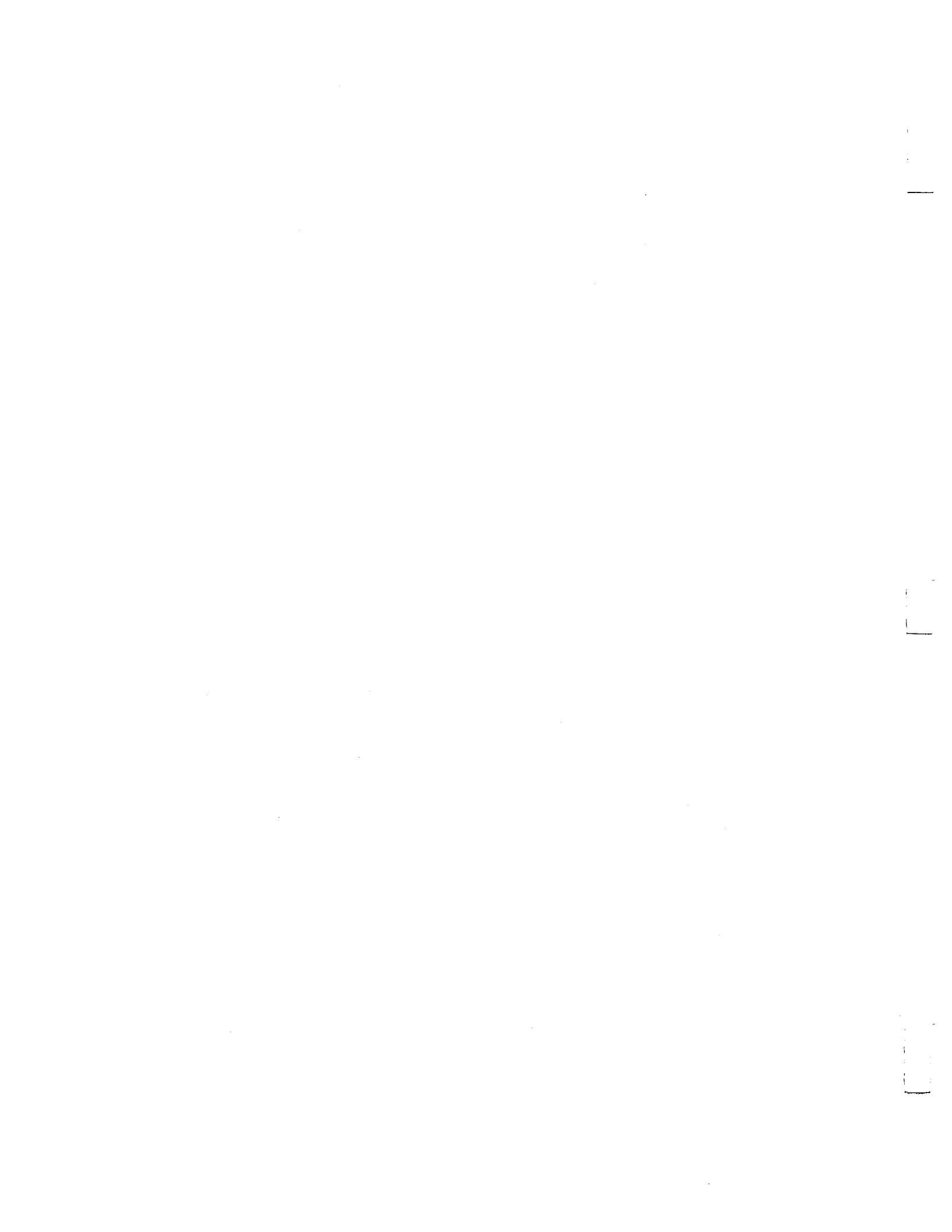
- In contact with Lynn from Pitney Bowes finalizing the purchase of the new postage meter.
- Finished updating the Commissioners List and emailed it over to Mark Carty to be updated on the website

Keriann:

- Scheduled an appointment for my notary for Monday, April 22nd at 10:00 A.M.
- Emailed Mark Carty to have the ad for the part time clerk posted on the website.
- Still have yet to hear back in regards to the time clock

Ben Mabie:

- Will be preparing Toms River Service Agreement to sign for next meeting



May 21, 2024

BEACHWOOD SEWERAGE AUTHORITY

MEETING Minutes

The regular meeting of the Beachwood Sewerage Authority was held at 5 P.M. at the Sewerage Authority Offices. Salute to the Flag and the Sunshine Law was read.

Notice of this meeting and all other regularly scheduled meetings has been given in accordance with the "Open Public Meeting Act of 1975" by the following methods:

1. Notice has been posted on the bulletin board in the Borough Hall.
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ROLL CALL:

R. Tapp- Chairman
D. Keenan - Vice Chairman
T. Abramski - Secretary
C. Schmidt - Treasurer
J. Risk - Commissioner of Field Operations and Equipment
T. Kirchgessner - Field Maintenance Operator
M. Frost - Line Maintenance Operator - **Absent**
L. Maddalena - Clerk
K. Kirchgessner - Bookkeeper
J. Hess, P.E. - Engineer
B. Mabie - Attorney

Approval of the minutes from the Public Meeting held on April 16th, 2024.

Motion: T. Abramski

Second: C. Schmidt

Roll Call: R. Tapp, T. Abramski, C. Schmidt, J. Risk, D. Keenan

May 21, 2024

RESOLUTIONS:

05-23-24

Approval of the Operating Fund Voucher for May 21st, 2024 in the amount of \$52,131.10

Motion: J. Risk

Second: T. Abramski

Roll Call: R. Tapp, T. Abramski, C. Schmidt, J. Risk, D. Keenan

CORRESPONDENCE:

Letter dated May 3rd, 2024 from OCUA in regards to Metered Sanitary Sewer Flows of the first quarter within 2024.

Letter from Novins, York, Jacobus, and Dooley Attorneys at Law in regards to their clients request for variance approval to construct a single family home and a detached garage on the property located at 59 Railroad Avenue on May 13th at 7:00 P.M. at the meeting held at the Borough of Beachwood.

Letter from Dante M. Alfieri seeking bulk variance relief at 428 Spar Avenue on May 13th at 7:00 P.M. at the meeting held at the Borough of Beachwood.

REPORTS:

Tom K:

- Call outs: 500 Forepeak Avenue, 1109 Seaman Avenue, and 337 Anchor Avenue
- Jetted 27,500 Ft.
- Fixed 3 manholes: 453 Surf Avenue, Shell and Surf Avenue, and Wave and Surf Avenue
- Pumping Services did the PMs on the pump station
- Joe Bahr installed the light on the pole at Pinewald Road and connected the bubbler into the electric panel

Matt:

- No Report - Absent

May 21, 2024

Meeting Adjourned at: 5:23 P.M.

Respectfully Submitted,


Thomas Abramski, Secretary

June 18, 2024

MEETING MINUTES
BEACHWOOD SEWERAGE AUTHORITY

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the Sunshine Law was read.

Notice of this meeting and all other regularly scheduled meetings has been given in accordance with the "Open Public Meetings Act of 1975" by the following methods:

1. Notice has been posted on the bulletin board in the Borough Hall.
2. Notice has been filed in the office of the Borough Clerk.
3. Notice has been forwarded to the Asbury Park Press.
4. All individuals supplying a self-addressed envelope will receive notice

ROLL CALL:

R. Tapp - Chairman

D. Keenan - Vice Chairman-*Absent*

T. Abramski - Secretary

C. Schmidt - Treasurer

J. Risk - Commissioner of Equipment and Field Operations -*Absent*

T. Kirchgessner - Field Maintenance Supervisor

M. Frost - Line Maintenance Operator

L. Maddalena - Clerk

K. Kirchgessner - Bookkeeper

J. Hess - P.E., Engineer

B. Mabie - Attorney

E. Kalman - Part Time Clerk

Approval of the minutes from Public Meeting held on May 21st, 2024.

Motion: C. Schmidt

Second: R. Tapp

Absent: D. Keenan, J. Risk

Roll Call: Ayes

RESOLUTIONS:

06-24-24

Approval of the Operating Fund Voucher for June 18th, 2024 in the amount of \$14,645.80

Motion: T. Abramski

Second: C. Schmidt

Absent: D. Keenan, J. Risk

Roll Call: Ayes

June 18, 2024

CORRESPONDENCE:

Letter from Peter A. Loffredo Esq. in regards to the Public Hearing held on June 24th at 7:00 p.m. for an appeal to the Beachwood Land Use Board for a variance to construct a two story single family home at 456 Leeward Avenue, Block 1.25 Lot 11.

There was hearing held on June 10th at the borough of Beachwood concerning David Lipton application for a variance approval in the RB zone, Block 5.29 Lot 7.01, 908 Forecastle Avenue. The application was approved.

On June 24th at 7:00 P.M. there will be a hearing held at the Borough of Beachwood by the Beachwood Land Use Board on the application for the property located in the RB Zone, Block 1.21 Lot 13, 552 Beachwood Blvd. to seek the approval to construct a 6 foot privacy fence 8 feet in from the property line from Nautilus Street as well as constructing a 6 feet tall privacy fence around the backyard.

REPORTS:

Tom K:

- Jetted 37,000 Feet
- 1 callout at 252 Pennant Avenue
- Raise 6 Manholes to Grade – 5 on Beachwood Blvd., 1 on Longboat Avenue
- Kennedy inspected the fire extinguishers

Matt:

- Has completed courses to receive two pesticide license
- Approved for 3k charge for the purchase of pesticide chemicals

Lauren:

- No Report

Keriann:

- Working on getting the 3rd Quarter Bills out for the commercial accounts.
- Gave Amber Clayton Beverly's separation check and letter

June 18, 2024

Emily:

- No Report

John Hess:

- No Report

Ben Mabie:

- Spoke with Chairman at the Borough Hall about the commissioner pay increase

Motion to Open the Meeting to the Public:

Motion: C. Schmidt

Second: T. Abramski

Absent: D. Keenan, J. Risk

All in Favor: Ayes

No Further Business – Motion to Close Meeting:

Motion: C. Schmidt

Second: T. Abramski

Absent: D. Keenan, J. Risk

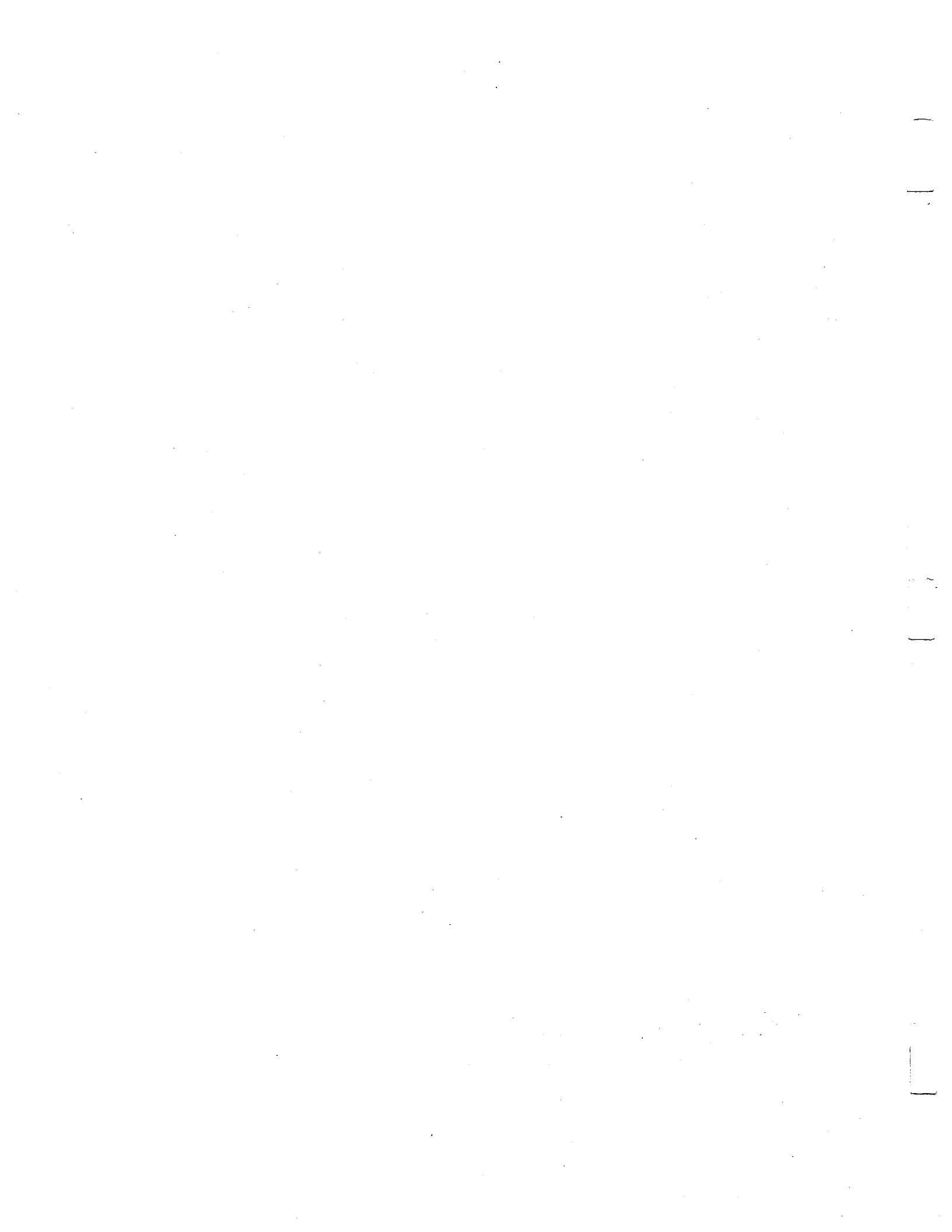
All in favor: Ayes

Meeting Adjourned at : 5:12p.m.

Respectfully Submitted,



Thomas Abramski, Secretary



July 16, 2024

07-26-24

Approval of Operating Fund Vouchers in the amount of \$309,093.86

Motion: C.Schmidt

Second: J.Risk

Roll Call: R. Tapp, D. Keenan, T. Abramski, C. Schmidt, J. Risk,

CORRESPONDENCE:

- **No Correspondence to Report**

REPORTS:

Tom K.:

- Fire Alarm Inspection
- Jetted 31,500 Ft.
- TVed 5,400 Ft.
- Call Outs at 126 Beachwood Blvd and 231 Beach Avenue
- Kiely fixed the inside drop in a manhole at 132 Mizzen Avenue, cleaned out the channel in a manhole on Cedar Street, and replaced a manhole casting at 836 Beachwood Blvd

Matt F.:

No Report

Lauren:

No Report

Keriann:

- Spoke with the new Tax Collector at the Borough, Kendy. She is looking to call Edmunds and set up to connect the water and sewer accounts to be able to see what residents owe on both water and sewer. It would be a view only and is looking for the Authorities approval to give them access.
- Sending out delinquency sewer notices this week for all residents with past due sewer.

July 16, 2024

Ben:

No Report

John Hess:

No Report

Motion to Open the Meeting to the Public:

Motion: C.Schmidt Second: J.Risk

All in Favor: Ayes


No Further Business - Motion to Adjourn:

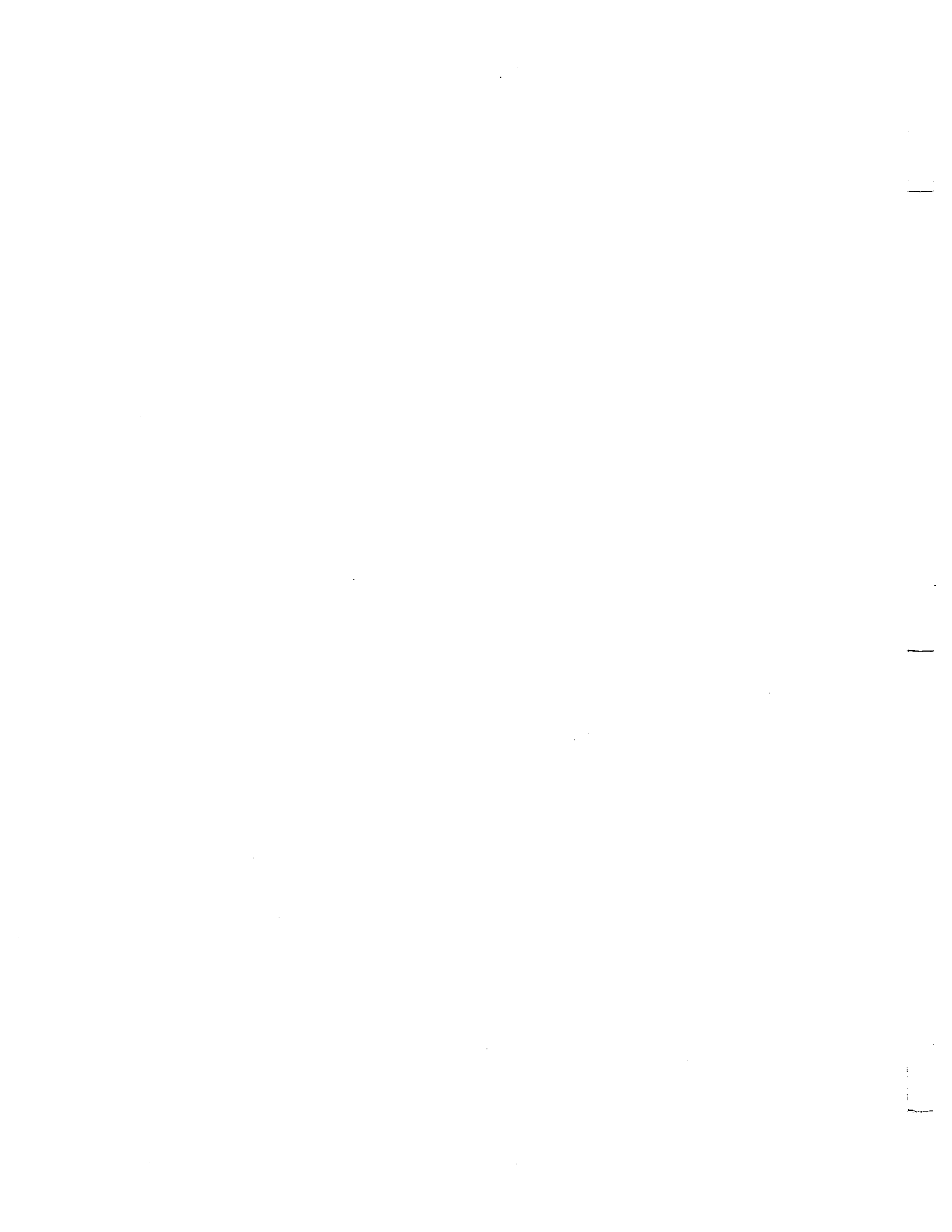
Motion: R.Tapp Second: C.Shmidt

All in Favor: Ayes

Meeting Adjourned at: 5:09 p.m.

Respectfully Submitted,


Thomas Abramski, Secretary



August 20, 2024

CORRESPONDENCE:

Letter dated August 2nd, 2024 from the OCUA enclosed with the Second Quarter 2024 Metered Flow Data.

Two emails from Kendy Thompson, CTC from the Beachwood Borough in regards to allowing access to the Sewer Accounts for read only purposes. They are hoping by having access to our accounts it will ease the stress of Tax Sale.

A notice has been received that on September 9th, 2024 at 7:00 P.M. the Borough of Beachwood Municipal Complex Land Use Board will hold a hearing on the application for the property located in the R-B Residential Zone, Block 4.16 Lot 1.01, 551 Capstan Avenue. They are seeking approval to replace the existing flat roof with a new Gable Roof.

REPORTS:

Tom K.:

- No Report - Absent

Matt F.:

- New install at 720 Sunset Road
- Camera truck and lawn mower being fixed.

Keriann:

- Auditors came to start the 2023 Audit today
- Lauren put in her two weeks' notice, her last day was August 15th, 2024.
- Going to advertise for another full time clerk position to replace Lauren's absence.
- Got all of the delinquency notices out, a lot of residents have come in to pay.

Ben Mable:

- No Report

John Hess:

- No Report

August 20, 2024

Motion to Open the Meeting to the Public:

Motion: T. Abramski

Second: C. Schmidt

All in Favor: Ayes.

- **No Public Response**

No Further Business - Motion to Close the Meeting:

Motion: C. Schmidt

Second: R. Tapp

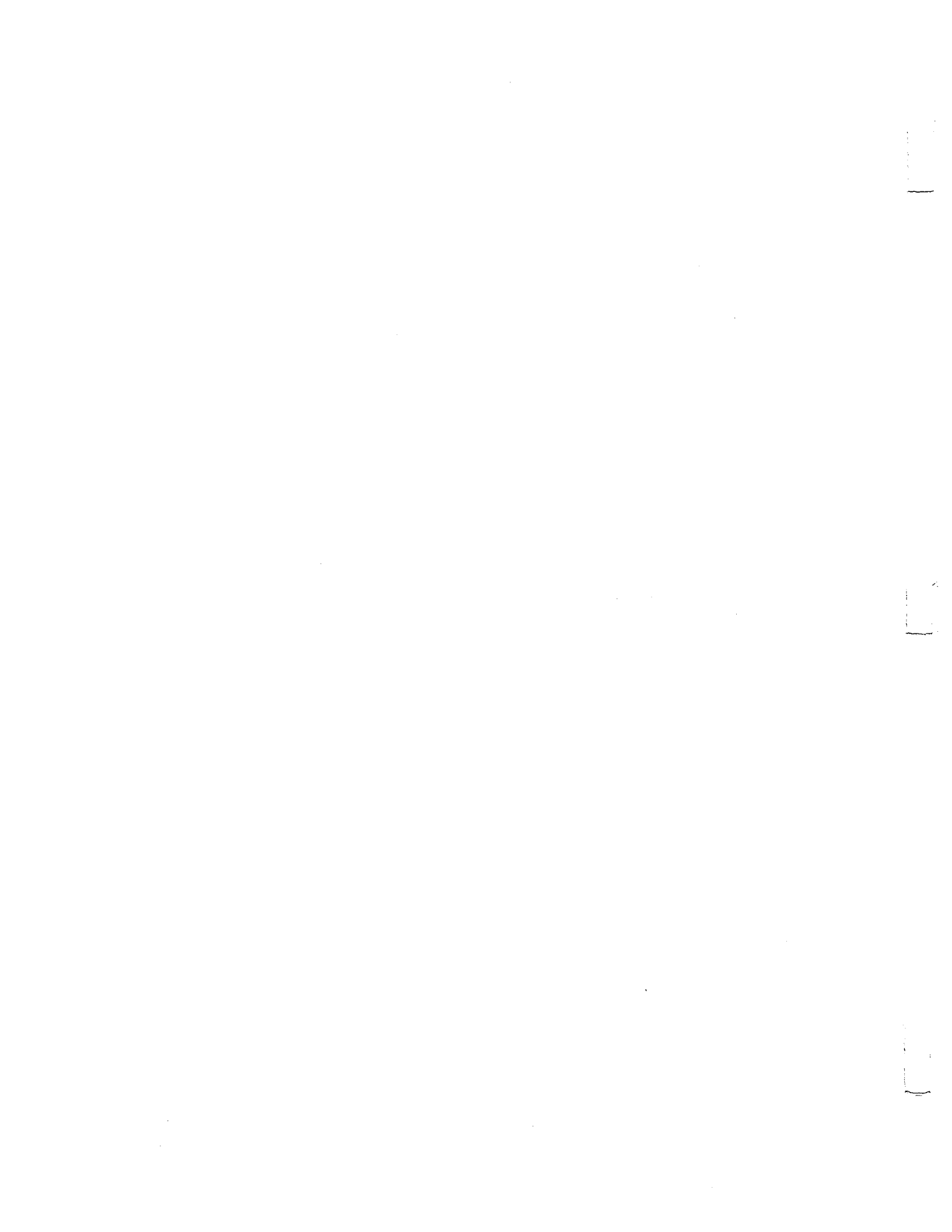
All in Favor: Ayes.

Meeting Adjourned at 5:18 P.M.

Respectfully Submitted,



Thomas Abramski, Secretary



October 15, 2024

BEACHWOOD SEWERAGE AUTHORITY

MEETING MINUTES

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the Sunshine Law was read.

Notice of this meeting and all other regularly scheduled meetings has been given in accordance with the "Open Public Meeting Act of 1975" by the following methods:

1. Notice has been posted on the bulletin board in the Borough Hall.
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4. All individuals supplying a stamp, self-addressed envelope will be given notice.

Roll Call:

R. Tapp, Chairman

D. Keenan, Vice Chairman

T. Abramski, Secretary *absent*

C. Schmidt, Treasurer

J. Risk, Commissioner of Field Operations and Equipment *absent*

T. Kirchgessner, Field Maintenance Supervisor

M. Frost, Line Maintenance Operator

K. Kirchgessner, Bookkeeper

P. Grodberg, Clerk

J. Hess, P.E., Engineer

B. Mabie, Attorney

Approval of the minutes for the Public Meeting held on September 17, 2024.

Motion: C. Schmidt

Second: R. Tapp

Roll Call: R. Tapp, C. Schmidt, D. Keenan

Absent: T. Abramski, J. Risk

RESOLUTIONS:

10-30-24

Approval of the Operating Fund Vouchers for October 15th, 2024 in the amount of \$78,383.24.

Motion: C. Schmidt

Second: D. Keenan

Roll Call: R. Tapp, C. Schmidt, D. Keenan

Absent: T. Abramski, J. Risk

October 15, 2024

10-31-24

Approval of the amendment for the sewer extension on Forecastle Avenue

Motion: C. Schmidt

Second: D. Keenan

Roll Call: R. Tapp, C. Schmidt, D. Keenan

Absent: T. Abramski, J. Risk

CORRESPONDENCE:

Per a letter from Remington and Vernick Engineers, dated October 8th, 2024 there is a meeting being held October 28th, 2024 at 7:00PM at the Borough Hall in regards to a new Water Treatment Plant Site Plan at 1129 Ship Avenue and Beachwood Public Works yard.

A letter from Challoner & Associates LLC came seeking the Authority's approval to extend the sewer main on Forecastle Avenue for his new build.

REPORTS:

Robert:

- Received a call from the Mayor last week assigning Steven Komsa as liaison between the Borough and the Beachwood Sewerage Authority

Tom K.:

- 2 callouts - 93 Bowline Street and 752 Cable Avenue
- 1 lateral repair at 932 Spar Avenue
- TV'd 8,000 feet – found one of the mains on Pacific Avenue was cracked. Reached out to Toms River for repairs

Matt F.:

- No report

Keriann:

- Had two issues with deposits on 9/24 and 9/30, spoke with Edmunds and fixed them both
- Spoke with Kendra from the Borough about the tax sale, calling Edmunds this week to create a tax sale list.

October 15, 2024

- Sent out all delinquency notices last week. Hoping to have a decent amount of residents pay, we have more than 300 residents delinquent from 2023.
- Will send a bill to Borough for 3.5 hours (overtime rate) for work Tom and Matt did at 1600 Pinewald Road

Patricia:

- No report

John Hess:

- No report

Ben Mabie:

- No report

Motion to Open Meeting to the Public for Questions and Comments:

Motion: C. Schmidt

Second: R. Tapp

All in Favor: Ayes

Absent: T. Abramski, J. Risk

- No public comment.

No Further Business - Motion to Adjourn:

Motion: C. Schmidt

Second: D. Keenan

All in Favor: Ayes

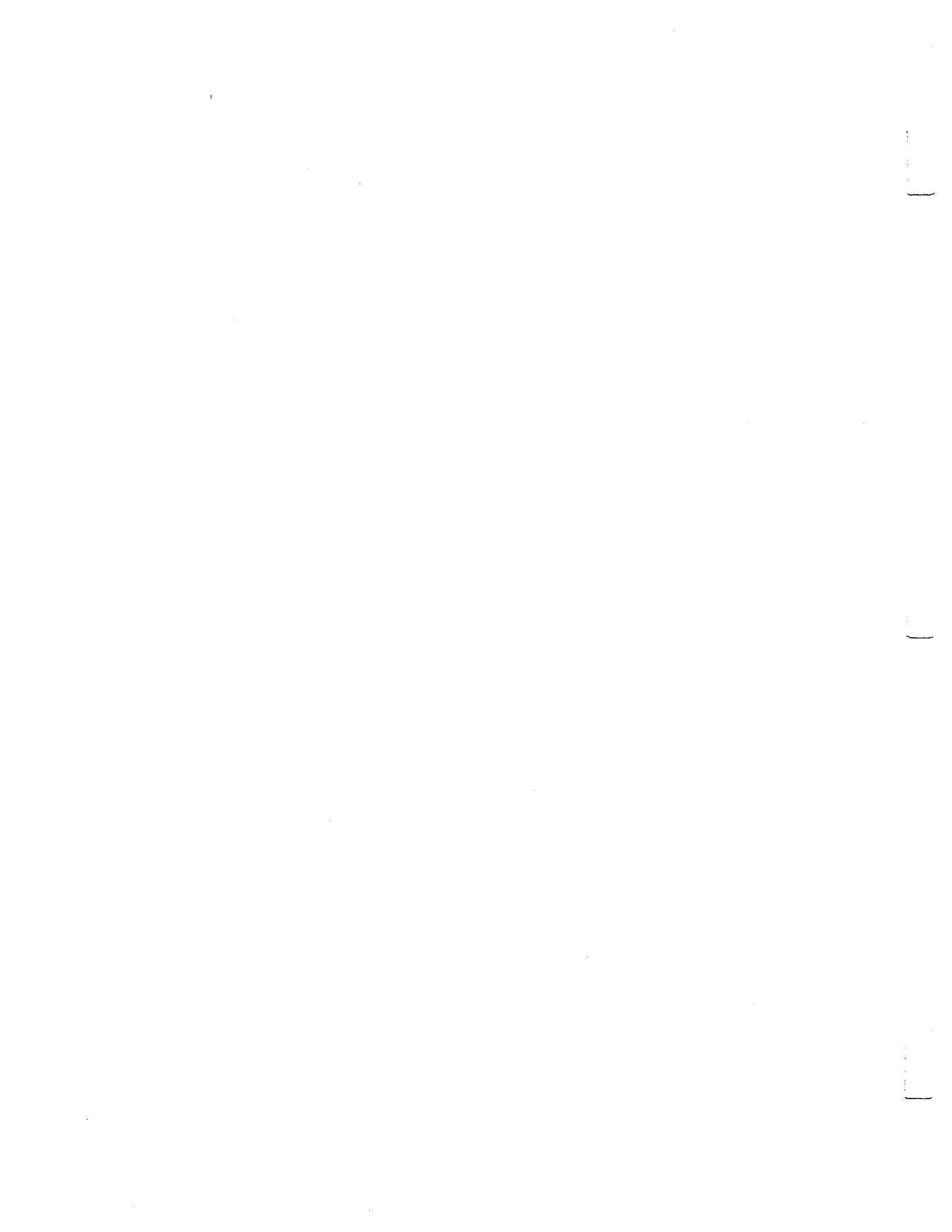
Absent: T. Abramski, J. Risk

Meeting Adjourned at: 5:13 pm

Respectfully Submitted,



Robert Tapp, Chairman



September 17, 2024

09-29-24

Approval to hire new full time Clerk, Patricia Grodberg starting October 7th, 2024.

Motion: R. Tapp

Second: C. Schmidt

Roll Call: R. Tapp, D. Keenan, T. Abramski, C. Schmidt, J. Risk

CORRESPONDENCE:

Notice of a meeting to be held on September 23rd, 2024 at 7:00 P.M. at the Borough of Beachwood in regards to an applicant seeking variances to construct a single family home located at 1040 Surf Avenue, Block 5.24 Lot 9.

REPORTS:

Tom K.:

- 1 Call Out at 509 Spar Avenue
- New Installation at 220 Beach Avenue
- Lawn Mower was repaired
- Camera Truck was repaired
- Joe Bahr fixed exit lights and generator
- Kiely – new install at 813 Ensign Ave.

Matt F.:

- No report

Keriann:

- No report

John Hess:

- No report

Ben Mabie:

- No report

Motion to Open Meeting to the Public for Questions and Comments:

Motion: T. Abramski

Second: C. Schmidt

All in Favor: Ayes

- No public response

September 17, 2024

Further business:

September 16th, 2024 Mr. Tapp and Mr. Abramski met with the Mayor, Kendra and Jenn regarding data sharing. It was decided that read only access would be given, accessible between 4:00 and 4:30 pm so as not to interrupt the normal workflow of the Sewerage Authority office.

No Further Business – Motion to Adjourn:

Motion: T. Abramski Second: D. Keenan

All in Favor: Ayes

Meeting Adjourned at: 5:12 pm

Respectfully Submitted,



Thomas Abramski, Secretary

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October 15, 2024

BEACHWOOD SEWERAGE AUTHORITY

MEETING MINUTES

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the Sunshine Law was read.

Notice of this meeting and all other regularly scheduled meetings has been given in accordance with the "Open Public Meeting Act of 1975" by the following methods:

1. Notice has been posted on the bulletin board in the Borough Hall.
2. Notice has been filed in the office of the Borough Clerk.
3. Notice has been forwarded to the Asbury Park Press.
4. All individuals supplying a stamp, self-addressed envelope will be given notice.

Roll Call:

R. Tapp, Chairman

D. Keenan, Vice Chairman

T. Abramski, Secretary *absent*

C. Schmidt, Treasurer

J. Risk, Commissioner of Field Operations and Equipment *absent*

T. Kirchgessner, Field Maintenance Supervisor

M. Frost, Line Maintenance Operator

K. Kirchgessner, Bookkeeper

P. Grodberg, Clerk

J. Hess, P.E., Engineer

B. Mabie, Attorney

Approval of the minutes for the Public Meeting held on September 17, 2024.

Motion: C. Schmidt

Second: R. Tapp

Roll Call: R. Tapp, C. Schmidt, D. Keenan

Absent: T. Abramski, J. Risk

RESOLUTIONS:

10-30-24

Approval of the Operating Fund Vouchers for October 15th, 2024 in the amount of \$78,383.24.

Motion: C. Schmidt

Second: D. Keenan

Roll Call: R. Tapp, C. Schmidt, D. Keenan

Absent: T. Abramski, J. Risk

October 15, 2024

10-31-24

Approval of the amendment for the sewer extension on Forecastle Avenue

Motion: C. Schmidt

Second: D. Keenan

Roll Call: R. Tapp, C. Schmidt, D. Keenan

Absent: T. Abramski, J. Risk

CORRESPONDENCE:

Per a letter from Remington and Vernick Engineers, dated October 8th, 2024 there is a meeting being held October 28th, 2024 at 7:00PM at the Borough Hall in regards to a new Water Treatment Plant Site Plan at 1129 Ship Avenue and Beachwood Public Works yard.

A letter from Challoner & Associates LLC came seeking the Authority's approval to extend the sewer main on Forecastle Avenue for his new build.

REPORTS:

Robert:

- Received a call from the Mayor last week assigning Steven Komsa as liaison between the Borough and the Beachwood Sewerage Authority

Tom K.:

- 2 callouts - 93 Bowline Street and 752 Cable Avenue
- 1 lateral repair at 932 Spar Avenue
- TV'd 8,000 feet – found one of the mains on Pacific Avenue was cracked. Reached out to Toms River for repairs

Matt F.:

- No report

Keriann:

- Had two issues with deposits on 9/24 and 9/30, spoke with Edmunds and fixed them both
- Spoke with Kendra from the Borough about the tax sale, calling Edmunds this week to create a tax sale list.

October 15, 2024

- Sent out all delinquency notices last week. Hoping to have a decent amount of residents pay, we have more than 300 residents delinquent from 2023.
- Will send a bill to Borough for 3.5 hours (overtime rate) for work Tom and Matt did at 1600 Pinewald Road

Patricia:

- No report

John Hess:

- No report

Ben Mabie:

- No report

Motion to Open Meeting to the Public for Questions and Comments:

Motion: C. Schmidt

Second: R. Tapp

All in Favor: Ayes

Absent: T. Abramski, J. Risk

- No public comment.

No Further Business - Motion to Adjourn:

Motion: C. Schmidt

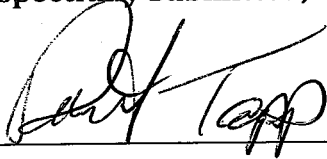
Second: D. Keenan

All in Favor: Ayes

Absent: T. Abramski, J. Risk

Meeting Adjourned at: 5:13 pm

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Robert Tapp", written over a horizontal line.

Robert Tapp, Chairman



November 19th, 2024

BEACHWOOD SEWERAGE AUTHORITY

MEETING MINUTES

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the Sunshine Law was read.

Notice of this meeting and all other regularly scheduled meetings has been given in accordance with the "Open Public Meeting Act of 1975" by the following methods:

1. Notice has been posted on the bulletin board in the Borough Hall.
2. Notice has been filed in the office of the Borough Clerk.
3. Notice has been forwarded to the Asbury Park Press.
4. All individuals supplying a stamp, self-addressed envelope will be given notice.

Roll Call:

R. Tapp, Chairman

D. Keenan, Vice Chairman

T. Abramski, Secretary *absent*

C. Schmidt, Treasurer

J. Risk, Commissioner of Field Operations and Equipment *absent*

T. Kirchgessner, Field Maintenance Supervisor

M. Frost, Line Maintenance Operator

K. Kirchgessner, Bookkeeper

P. Grodberg, Clerk

J. Hess, P.E., Engineer

B. Mabie, Attorney

Approval of the minutes for the Public Meeting held on October 15th, 2024.

Motion: R. Tapp

Second: C. Schmidt

Abstain: T. Abramski, J. Risk

Roll Call: R. Tapp, C. Schmidt,

Absent: D. Keenan

RESOLUTIONS:

11-32-24

Approval of the Operating Fund Vouchers for November 19th, 2024 in the amount of \$340,940.13.

November 19th, 2024

Motion: C. Schmidt

Second: J. Risk

Roll Call: R. Tapp, T. Abramski, C. Schmidt, J. Risk

Absent: D. Keenan

11-33-24

Approval of resolution naming Patricia Grodberg JIF FUND Commissioner.

Motion: T. Abramski

Second: C. Schmidt

Roll Call: R. Tapp, T. Abramski, C. Schmidt, J. Risk

Absent: D. Keenan

11-34-23

Approval of the Introduction of the 2025 Authority Budget Resolution

Member	Aye	Nay	Abstain	Absent
Robert Tapp	x			
Thomas Abramski	x			
Daniel Keenan				x
John Risk	x			
Carl Schmidt	x			

11-35-24

Approval of resolution discarding Canon TVH66663 and HP LaserJet 500 Color MFP printers.

Motion: T. Abramski

Second: C. Schmidt

Roll Call: R. Tapp, T. Abramski, C. Schmidt, J. Risk

Absent: D. Keenan

11-36-24

Approval of resolution to raise Keriann Kirchgessner's salary to \$53,000 effective 11/18/2024

Motion: T. Abramski

Second: C. Schmidt

Roll Call: R. Tapp, T. Abramski, C. Schmidt, J. Risk

Absent: D. Keenan

CORRESPONDENCE:

- Received notice that there would be a hearing before the Borough of Beachwood Land Use Board on November 25th at 7 pm regarding Block 3.25, Lot 1/1053 Tiller

November 19th, 2024

Avenue seeking approval to replace the existing 4 foot fence with a 6 foot fence along the Chestnut Street part of the property.

- Received the tabulation of the monthly metered flow data updated through Third Quarter – 2024 Metered Flow Data from The Ocean County Utilities Authority dated October 30, 2024.

REPORTS:

Tom K.:

- Repairs at 93 Bowline St. and 208 Capstan Ave.
- Raised 3 manholes at 129, 329, and 348 Spray Ave.
- 1 new installation at 512 Seaman Ave.
- 3 callouts at 700 Beacon Ave., 267 Tiller Ave., and 525 Spar Ave.
- Dukes sprayed 7,835 ft of main, 1 lateral
- PSI did the preventative maintenance on the pumps
- Sent pictures of the grinder over to the sales representative from PSI
- Talked to TJ at Public Works regarding having Public Works replace the roof on the pump house. He is waiting to hear back from Terry. He will check into dumpsters for the discarded roofing materials. Public Works may have one available.

Matt F.:

- Nothing to report

Keriann:

- Bills for 2025 will be sent on December 18th, 2024.
- We have made a schedule for mailing out delinquency notices.
- Scheduling Isabel Cole from Cole Transcription and Recording Service to be at the Budget Meeting in December.
- Rich will be replacing computers at mine and Patricia's desks. The older computers will be held as back up for the time being.

Patricia:

- As suggested by Sue at the Borough, I have registered for the NJLM webinar Records and Information Management for Municipal Clerks on December 10th.

November 19th, 2024

- I passed the Notary Public exam last week and am just waiting for the certificate to come by mail to move forward with that.
- Rich came and replaced the old printers. We will be keeping the HP Laser Jet 4250 as a spare and discarding the Canon TVH66663 and the HP Laser Jet 500 Color MFP. Rich will also be replacing the two oldest computers in the near future.

John Hess:

- Nothing to report

Ben Mabie:

- Nothing to report

Robert Tapp:

- Asked John Hess for a budget estimate and outside agency approval for the bulkhead on Cedar Street. The project is roughly three years out but we are allowed to allocate funds from the surplus for capital projects.
- Mr. Hess will have estimates to us prior to the December meeting.
- Keriann will email Wayne so he is aware that this will need to be worked into the 2025 budget.

Executive session

**At 5:15 P.M., Commissioner Abramski motioned to enter into Executive Session to discuss Personnel. Motion was seconded by Commissioner Schmidt.
Re-entered Regular meeting at 5:20 P.M.**

As a result of Executive Session it was approved for a salary increase for Keriann Kirchgessner to the amount of \$53,000.00 annually. Resolution 11-36-24 will reflect the salary increase. Motion was made by Commission Abramski, and seconded by Commissioner Schmidt, followed by a Roll Call.

Motion to Open Meeting to the Public for Questions and Comments:

Motion: T. Abramski

Second: C. Schmidt

All in Favor: Ayes

Absent: D. Keenan

November 19th, 2024

No Further Business - Motion to Adjourn:

Motion: C. Schmidt

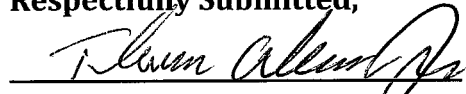
Second: T. Abramski

All in Favor: Ayes

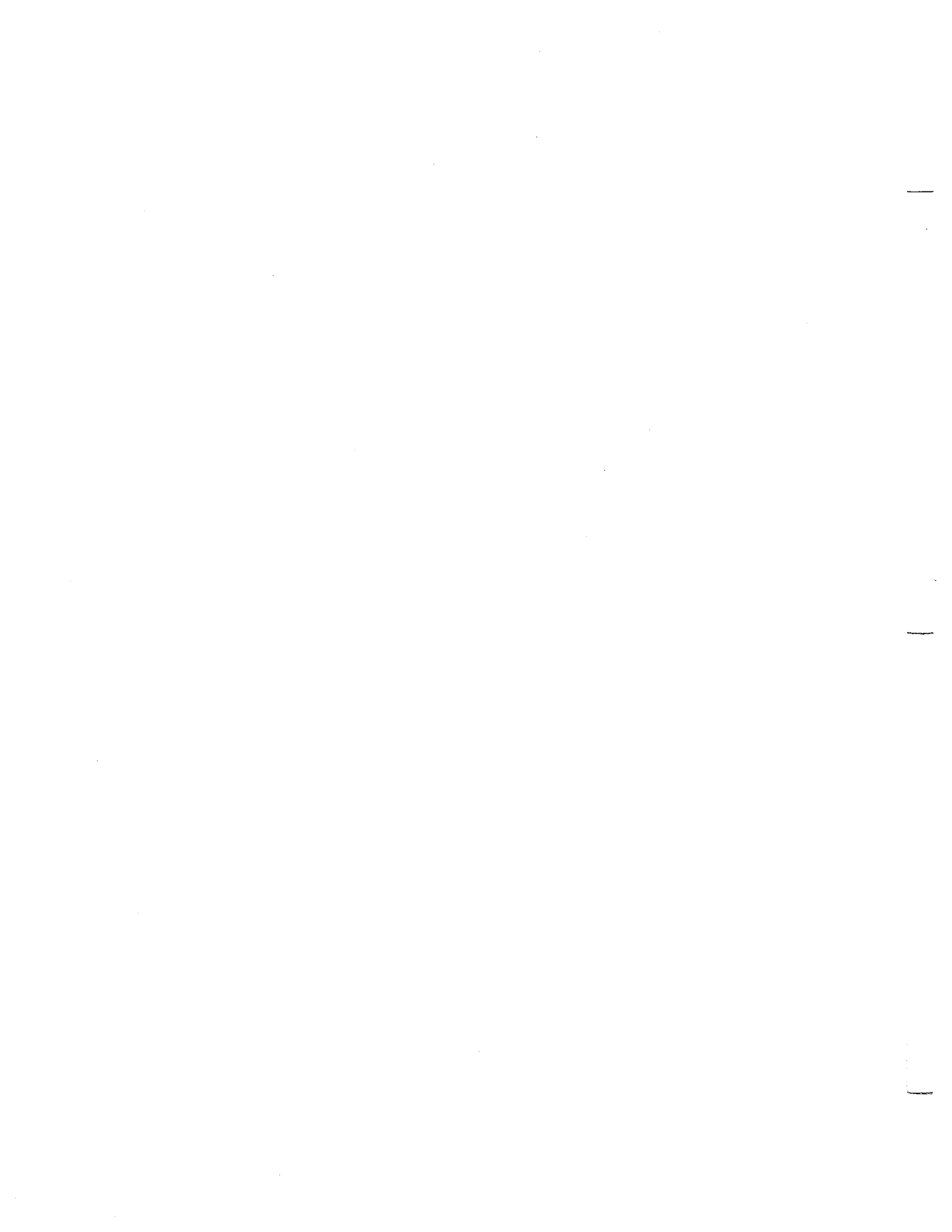
Absent: D. Keenan

Meeting Adjourned at: 5:22

Respectfully Submitted,



Thomas Abramski, Secretary



December 17, 2024

BEACHWOOD SEWERAGE AUTHORITY

MEETING MINUTES

The regular meeting of the Beachwood Sewerage Authority was held at 5:00 P.M. at the Sewerage Authority Offices. Salute to the Flag and the Sunshine Law was read.

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3. Notice has been forwarded to the Asbury Park Press.
4. All individuals supplying a stamp, self-addressed envelope will be given notice.

ROLL CALL:

R. Tapp, Chairman
D. Keenan, Vice Chairman
C. Schmidt, Treasurer
T. Abramski, Secretary
J. Risk, Commissioner of Field Operations & Field Maintenance - Absent
T. Kirchgessner, Field Maintenance Supervisor
M. Frost, Line Maintenance Operator
P. Grodberg, Head Clerk
K. Kirchgessner, Bookkeeper
J. Hess P.E., Engineer
B. Mabie, Attorney
B. Logan, Auditor
W. Sibilila, Accountant
S. Cole, Certified Transcriber

Chairman, Robert Tapp calls on Attorney, Benjamin Mabie to officiate the PUBLIC HEARING.

Brian Logan to go over the 2023 Beachwood Sewerage Authority Audit

RESOLUTIONS:

12-36-24:

Adoption and approval of the 2023 Audit of the Beachwood Sewerage Authority conducted by Suplee, Clooney & Company.

Motion: C. Schmidt

Second: T. Abramski

Absent: J. Risk

Roll Call: R. Tapp, D. Keenan, C. Schmidt, T. Abramski

December 17, 2024

Absent: J. Risk

Roll Call: R. Tapp, D. Keenan, C. Schmidt, T. Abramski

CORRESPONDENCE:

A copy of Resolution 2024-400 was sent over from the Borough of Beachwood in regards to the Beachwood Sewerage Authority turning over Surplus Funds to be used in the 2025 Municipal Budget. The resolution was voted on by Mayor and Council and passed,

A letter dated November 25th, 2024 was received from the Ocean County Utilities Authority in regards to the upcoming 2025 Bulk Rate in accordance to the Authority's Annual Service Agreement. The OCUA has established a rate of \$4,202.00 per million gallons of normal domestic sewage deliver to the Regional System. It is projected that during 2025 our community will discharge 270 million gallons. With this projected amount and rate the 2025 Annual Charge is \$1,134,540.00.

Notice from Berkeley Township was received in accordance to a Public Meeting being held on December 19th, 2024 at 6:00 P.M. in regards to the shopping center being built at the old Woolworth site, including a supermarket, Burger King, Taco Bell, Bojangles, and Sparks Car Wash.

REPORTS:

Tom K.:

- Went to the League of Municipalities
- 2 Call Outs: 311 Compass Avenue and 75 Elm Street
- Kiely replaced one lateral at 75 Elm Street
- Kiely raised two manholes to grade on Beachwood Blvd. 1137 and 955
- Heard back from PSI regarding the grinder. We are waiting for the paperwork but Franklin Miller will be providing us with a loaner until ours is fixed.

Matt:

- Nothing to report

Patricia:

- Nothing to report

Keriann:

- Nothing to report

John Hess:

- Absent

Ben Mabie:

- Provided clarification on the publishing of advertisements for meetings.

December 17, 2024

MEETING OPEN TO THE PUBLIC FOR QUESTIONS AND COMMENTS:

Motion: C. Schmidt

Second: T. Abramski

Absent: J. Risk

Roll Call: R. Tapp, D. Keenan, C. Schmidt, T. Abramski

No Further Business – Motion to Adjourn.

Motion: C. Schmidt

Second: T. Abramski

Absent: J. Risk

Roll Call: R. Tapp, D. Keenan, C. Schmidt, T. Abramski

Meeting Adjourned at:

Respectfully Submitted,



Thomas Abramski, Secretary