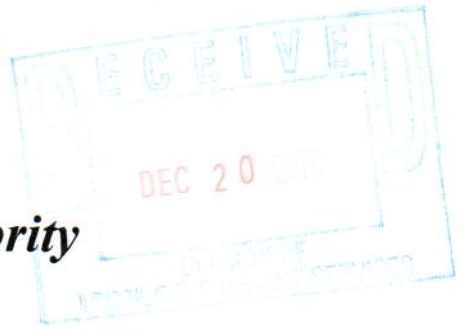


*Authority Budget of:*

*Beachwood Sewerage Authority*



**State Filing Year**

**2019**

*For the Period:*

*January 1, 2019*

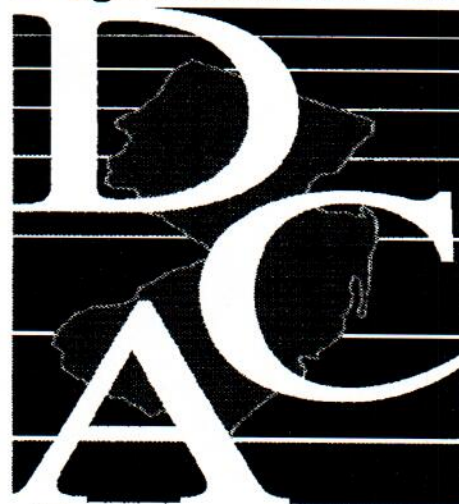
*to*

*December 31, 2019*

**[www.beachwoodsewerageauthority.com](http://www.beachwoodsewerageauthority.com)**

Authority Web Address

**Department Of**



**Community  
Affairs**

**ADOPTED COPY**

*Division of Local Government Services*

**2019 AUTHORITY BUDGET**

**Certification Section**

2019

**Beachwood Sewerage Authority**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM January 1 TO December 31**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 12/3/2018

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 1/4/2019

# 2019 PREPARER'S CERTIFICATION


## Beachwood Sewerage Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1 TO: December 31

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	William E. Antonides, Jr., CPA		
Title:	Fee Accountant		
Address:	P.O. Box 37, Adelphia, NJ 07710		
Phone Number:	732-681-4980	Fax Number:	N/A
E-mail address	b.antonides.jr@gmail.com		

# 2019 APPROVAL CERTIFICATION

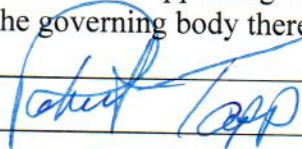
## Beachwood Sewerage Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1 TO: December 31

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Beachwood Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 20<sup>th</sup> day of November, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Robert Tapp		
Title:	Secretary		
Address:	1133 Beach Avenue, Beachwood, NJ 08722		
Phone Number:	732-240-2608	Fax Number:	732-240-7278
E-mail address	<a href="mailto:rtapp@beachwoodsewer.com">rtapp@beachwoodsewer.com</a>		

# INTERNET WEBSITE CERTIFICATION

<b>Authority's Web Address:</b>	Beachwoodsewerageauthority.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Robert Tapp

Title of Officer Certifying compliance

Secretary

Signature



# 2019 AUTHORITY BUDGET RESOLUTION

## Beachwood Sewerage Authority

Resolution No: 11-39-18

Date: November 20, 2018

**FISCAL YEAR: FROM: January 1 TO: December 31**

WHEREAS, the Annual Budget and Capital Budget for the Beachwood Sewerage Authority for the fiscal year beginning, January 1 and ending, December 31 has been presented before the governing body of the Beachwood Sewerage Authority at its open public meeting of November 20; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,804,780, Total Appropriations, including any Accumulated Deficit if any, of \$1,795,002 and Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$29,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$29,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

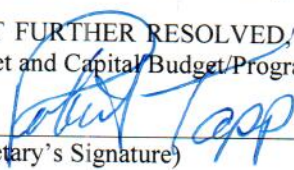
WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Beachwood Sewerage Authority, at an open public meeting held on November 20, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Beachwood Sewerage Authority for the fiscal year beginning, January 1 and ending, December 31 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Beachwood Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 11, 2018.

\_\_\_\_\_  
(Secretary's Signature)



November 20, 2018  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
<b>Matthew Brown</b>				X
<b>Robert Tapp</b>	X			
<b>Carl Schmidt</b>	X			
<b>John Risk</b>	X			


# 2019 ADOPTION CERTIFICATION

## Beachwood Sewerage Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1 TO: December 31

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Beachwood Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 11<sup>th</sup> day of, December, 2018.

Officer's Signature:			
Name:	Robert Tapp		
Title:	Secretary		
Address:	1133 Beach Avenue, Beachwood, NJ 08722		
Phone Number:	732-240-2608	Fax Number:	732-240-7278
E-mail address	rtapp@beachwoodsewer.com		



# 2019 ADOPTED BUDGET RESOLUTION

## Beachwood Sewerage Authority

### AUTHORITY

Resolution No: 12-47-18

Date: December 11, 2018

**FISCAL YEAR: FROM:** January 1 **TO:** December 31

WHEREAS, the Annual Budget and Capital Budget/Program for the Beachwood Sewerage Authority for the fiscal year beginning January 1, 2019 and ending, December 31, 2019 has been presented for adoption before the governing body of the Beachwood Sewerage Authority at its open public meeting of December 11, 2018; and

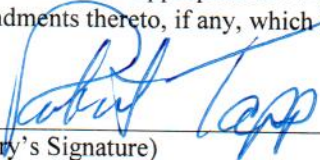
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,804,780, Total Appropriations, including any Accumulated Deficit, if any, of \$1,795,002 and Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$29,000 and Total Unrestricted Net Position planned to be utilized of \$29,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Beachwood Sewerage Authority, at an open public meeting held on December 11, 2018 that the Annual Budget and Capital Budget/Program of the Beachwood Sewerage Authority for the fiscal year beginning, January 1, 2019 and, ending, December 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
\_\_\_\_\_  
(Secretary's Signature)

December 11, 2018  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
<b>Matthew Brown</b>	X			
<b>Robert Tapp</b>	X			
<b>Carl Schmidt</b>	X			
<b>John Risk</b>	X			

**2019 AUTHORITY BUDGET**  
**Narrative and Information Section**

# SUMMARY

Beachwood Sewerage Authority  
For the Period January 1, 2019 to December 31, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>		<b>All Operations</b>	<b>All Operations</b>
	Operation #1	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations		
<b>REVENUES</b>										
Total Operating Revenues	\$ 1,804,780	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,804,780	\$ 1,775,028	\$ 29,752	1.7%
Total Non-Operating Revenues	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Anticipated Revenues	1,804,780	-	-	-	-	-	1,804,780	1,775,028	29,752	1.7%
<b>APPROPRIATIONS</b>										
Total Administration	281,982	-	-	-	-	-	281,982	268,225	13,757	5.1%
Total Cost of Providing Services	1,513,020	-	-	-	-	-	1,513,020	1,480,470	32,550	2.2%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	125,000	(125,000)	-100.0%
Total Operating Appropriations	1,795,002	-	-	-	-	-	1,795,002	1,873,695	(78,693)	-4.2%
Total Interest Payments on Debt	-	-	-	-	-	-	-	5,157	(5,157)	-100.0%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	5,157	(5,157)	-100.0%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	1,795,002	-	-	-	-	-	1,795,002	1,878,852	(83,850)	-4.5%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	103,824	(103,824)	-100.0%
Net Total Appropriations	1,795,002	-	-	-	-	-	1,795,002	1,775,028	19,974	1.1%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ 9,778	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,778	\$ -	\$ 9,778	#DIV/0!

# Revenue Schedule

## Beachwood Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	<b>Operation</b>					<b>Total All Operations</b>	<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>	
	#1	Operation #2	N/A	N/A	N/A	N/A				
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential	1,653,480					\$ 1,653,480	\$ 1,704,728	\$ (51,248)	-3.0%	
Business/Commercial	75,000					75,000	-	75,000	#DIV/0!	
Industrial						-	-	-	#DIV/0!	
Intergovernmental	6,000					6,000	-	6,000	#DIV/0!	
Other						-	-	-	#DIV/0!	
<b>Total Service Charges</b>	<b>1,734,480</b>					<b>1,734,480</b>	<b>1,704,728</b>	<b>29,752</b>	<b>1.7%</b>	
<i>Connection Fees</i>										
Residential	5,000					5,000	5,000	-	0.0%	
Business/Commercial						-	-	-	#DIV/0!	
Industrial						-	-	-	#DIV/0!	
Intergovernmental						-	-	-	#DIV/0!	
Other						-	-	-	#DIV/0!	
<b>Total Connection Fees</b>	<b>5,000</b>					<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>0.0%</b>	
<i>Parking Fees</i>										
Meters						-	-	-	#DIV/0!	
Permits						-	-	-	#DIV/0!	
Fines/Penalties						-	-	-	#DIV/0!	
Other						-	-	-	#DIV/0!	
<b>Total Parking Fees</b>	<b>-</b>					<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	
<i>Other Operating Revenues (List)</i>										
Lateral Installations	15,000					15,000	15,000	-	0.0%	
Delinquent Penalties	50,000					50,000	50,000	-	0.0%	
Miscellaneous Other	300					300	300	-	0.0%	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
<b>Total Other Revenue</b>	<b>65,300</b>					<b>65,300</b>	<b>65,300</b>	<b>-</b>	<b>0.0%</b>	
<b>Total Operating Revenues</b>	<b>1,804,780</b>					<b>1,804,780</b>	<b>1,775,028</b>	<b>29,752</b>	<b>1.7%</b>	
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
Type in						-	-	-	#DIV/0!	
Type in						-	-	-	#DIV/0!	
Type in						-	-	-	#DIV/0!	
Type in						-	-	-	#DIV/0!	
Type in						-	-	-	#DIV/0!	
Type in						-	-	-	#DIV/0!	
<b>Total Other Non-Operating Revenue</b>	<b>-</b>					<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned						-	-	-	#DIV/0!	
Penalties						-	-	-	#DIV/0!	
Other						-	-	-	#DIV/0!	
<b>Total Interest</b>	<b>-</b>					<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	
<b>Total Non-Operating Revenues</b>	<b>-</b>					<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 1,804,780</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,804,780</b>	<b>\$ 1,775,028</b>	<b>\$ 29,752</b>	<b>1.7%</b>

# Prior Year Adopted Revenue Schedule

## Beachwood Sewerage Authority

	<i>FY 2018 Adopted Budget</i>						Total All Operations
	Operation #1	#2	N/A	N/A	N/A	N/A	
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	1,704,728						\$ 1,704,728
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	1,704,728	-	-	-	-	-	1,704,728
<i>Connection Fees</i>							
Residential	5,000						5,000
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	5,000	-	-	-	-	-	5,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)	15,000						15,000
Type in (Grant, Other Rev)	50,000						50,000
Type in (Grant, Other Rev)	300						300
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	65,300	-	-	-	-	-	65,300
Total Operating Revenues	1,775,028	-	-	-	-	-	1,775,028
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned							-
Penalties							-
Other							-
Total Interest	-	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-	-	-
<b>TOTAL ANTICIPATED REVENUES</b>	\$ 1,775,028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,775,028

# Appropriations Schedule

## Beachwood Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>			
	Operation						Total All	Total All	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation #1	#2	N/A	N/A	N/A	N/A	Operations	Operations	All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 153,782						\$ 153,782	\$ 126,537	\$ 27,245	21.5%
Fringe Benefits	37,000						37,000	36,100	900	2.5%
Total Administration - Personnel	190,782	-	-	-	-	-	190,782	162,637	28,145	17.3%
<i>Administration - Other (List)</i>										
Professional Services	39,000						39,000	49,500	(10,500)	-21.2%
Insurance	4,000						4,000	7,500	(3,500)	-46.7%
Computer/Equipment Maintenance	13,000						13,000	14,000	(1,000)	-7.1%
Utilities/Postage/Office Supplies	28,200						28,200	28,500	(300)	-1.1%
Miscellaneous Administration*	7,000						7,000	6,088	912	15.0%
Total Administration - Other	91,200	-	-	-	-	-	91,200	105,588	(14,388)	-13.6%
Total Administration	281,982	-	-	-	-	-	281,982	268,225	13,757	5.1%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	196,620						196,620	183,470	13,150	7.2%
Fringe Benefits	54,400						54,400	51,300	3,100	6.0%
Total COPS - Personnel	251,020	-	-	-	-	-	251,020	234,770	16,250	6.9%
<i>Cost of Providing Services - Other (List)</i>										
Treatment Costs	1,050,000						1,050,000	1,040,000	10,000	1.0%
Contracted Services - Repairs	180,000						180,000	175,000	5,000	2.9%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous COPS*	32,000						32,000	-	-	#DIV/0!
Total COPS - Other	1,262,000	-	-	-	-	-	1,262,000	30,700	1,300	4.2%
Total Cost of Providing Services	1,513,020	-	-	-	-	-	1,513,020	1,245,700	16,300	1.3%
Total Principal Payments on Debt Service in Lieu of Depreciation							-	1,480,470	32,550	2.2%
Total Operating Appropriations	1,795,002	-	-	-	-	-	1,795,002	125,000	(125,000)	-100.0%
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt							-	5,157	(5,157)	-100.0%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations							-	5,157	(5,157)	-100.0%
<b>TOTAL APPROPRIATIONS</b>	1,795,002	-	-	-	-	-	1,795,002	1,878,852	(83,850)	-4.5%
<b>ACCUMULATED DEFICIT</b>							-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	1,795,002	-	-	-	-	-	1,795,002	1,878,852	(83,850)	-4.5%
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation							-	-	-	#DIV/0!
Other							-	103,824	(103,824)	-100.0%
Total Unrestricted Net Position Utilized							-	103,824	(103,824)	-100.0%
<b>TOTAL NET APPROPRIATIONS</b>	\$ 1,795,002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,795,002	\$ 1,775,028	\$ 19,974	1.1%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 89,750.10 \$ - \$ - \$ - \$ - \$ - \$ 89,750.10

# Prior Year Adopted Appropriations Schedule

## Beachwood Sewerage Authority

	<i>FY 2018 Adopted Budget</i>						Total All Operations
	Operation		N/A	N/A	N/A	N/A	
	Operation #1	#2					
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 126,537						\$ 126,537
Fringe Benefits	36,100						36,100
Total Administration - Personnel	162,637	-	-	-	-	-	162,637
<i>Administration - Other (List)</i>							
Professional Services	49,500						49,500
Insurance	7,500						7,500
Computer/Equipment Maintenance	14,000						14,000
Utilities/Postage/Office Supplies	28,500						28,500
Miscellaneous Administration*	6,088						6,088
Total Administration - Other	105,588	-	-	-	-	-	105,588
Total Administration	268,225	-	-	-	-	-	268,225
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	183,470						183,470
Fringe Benefits	51,300						51,300
Total COPS - Personnel	234,770	-	-	-	-	-	234,770
<i>Cost of Providing Services - Other (List)</i>							
Treatment Costs	1,040,000						1,040,000
Contracted Services - Repairs	175,000						175,000
Type In Description							-
Type In Description							-
Miscellaneous COPS*	30,700						30,700
Total COPS - Other	1,245,700	-	-	-	-	-	1,245,700
Total Cost of Providing Services	1,480,470	-	-	-	-	-	1,480,470
Total Principal Payments on Debt Service in Lieu of Depreciation	125,000	-	-	-	-	-	125,000
Total Operating Appropriations	1,873,695	-	-	-	-	-	1,873,695
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	5,157	-	-	-	-	-	5,157
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	5,157	-	-	-	-	-	5,157
<b>TOTAL APPROPRIATIONS</b>	<b>1,878,852</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,878,852</b>
<b>ACCUMULATED DEFICIT</b>							<b>-</b>
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>1,878,852</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,878,852</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation							-
Other	103,824						103,824
Total Unrestricted Net Position Utilized	103,824	-	-	-	-	-	103,824
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 1,775,028</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,775,028</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations     \$ 93,684.75     \$ -     \$ -     \$ -     \$ -     \$ -     \$ 93,684.75

## Debt Service Schedule - Principal

Beachwood Sewerage Authority

If Authority has no debt X this box

	Fiscal Year Ending in							Total Principal Outstanding	
	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023	2024		Thereafter
<b>Operation #1</b>									
2003 Series Revenue Bonds	\$ 125,000								\$
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	125,000								
<b>Operation #2</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<b>N/A</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<b>N/A</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<b>N/A</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>									
Total Principal	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>
Bond Rating			
Year of Last Rating			



## Debt Service Schedule - Interest

Beachwood Sewerage Authority

Fiscal Year Ending in \_\_\_\_\_

If Authority has no debt X this box

	Fiscal Year Ending in _____						Total Interest Payments Outstanding		
	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023		2024	Thereafter
<b>Operation #1</b>									
2003 Series Revenue Bonds	\$ 5,157								\$ -
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	5,157	-	-	-	-	-	-	-	-
<b>Operation #2</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>N/A</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>N/A</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>N/A</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OPERATIONS</b>									
Total Interest Payments	\$ 5,157	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# Net Position Reconciliation

Beachwood Sewerage Authority  
For the Period January 1, 2019 to December 31, 2019

## FY 2019 Proposed Budget

	Operation #1	#2	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 2,951,617						\$ 2,951,617
Less: Invested in Capital Assets, Net of Related Debt (1)	2,309,676						2,309,676
Less: Restricted for Debt Service Reserve (1)	12,500						12,500
Less: Other Restricted Net Position (1)	500,000						500,000
<b>Total Unrestricted Net Position (1)</b>	<b>129,441</b>						<b>129,441</b>
Less: Designated for Non-Operating Improvements & Repairs							
Less: Designated for Rate Stabilization							
Less: Other Designated by Resolution							
Plus: Accrued Unfunded Pension Liability (1)							
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							
Plus: Estimated Income (Loss) on Current Year Operations (2)							
Plus: Other Adjustments (attach schedule)							

**UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET**

Unrestricted Net Position Utilized to Balance Proposed Budget	129,441	-	-	-	-	-	129,441
Unrestricted Net Position Utilized in Proposed Capital Budget	29,000	-	-	-	-	-	29,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	29,000	-	-	-	-	-	29,000
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>	<b>\$ 100,441</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,441</b>
<b>Last issued Audit Report (4)</b>							

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County      \$ 89,750      \$ -      \$ -      \$ -      \$ -      \$ -      \$ 89,750

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

**2019 AUTHORITY BUDGET**

**Financial Schedules Section**

# 2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Beachwood Sewerage Authority

### AUTHORIT-Y BUDGET

FISCAL YEAR: FROM: January 1 TO: December 31

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase. **The budget remains relatively stable as compared to last year. The increase of 21.5% in Administrative S&W is due to the addition of a temporary employee to assist with the computerization of sewer system data. The decrease of 21.2% in professional services is due to anticipated decrease in engineering services. The decrease of 46.7% in insurance is due to the unused budgeted amount in recent years. The increase of 15% in Miscellaneous Administration is due to upgrade and additions to the alarm system and various other expenses.**
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **The local economy is reflective of the State's overall economy and has not had significant impact on the proposed authority budget.**
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. **So debt would not need to be issued.**
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.). **N/A**
6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**). **N/A**
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. **N/A current rate schedule still in effect.**

# AUTHORITY CONTACT INFORMATION

## 2019

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Beachwood Sewerage Authority		
<b>Federal ID Number:</b>	23-7427427		
<b>Address:</b>	1133 Beach Avenue		
<b>City, State, Zip:</b>	Beachwood	NJ	08722
<b>Phone: (ext.)</b>	732-240-2608	<b>Fax:</b>	732-240-7278

<b>Preparer's Name:</b>	William E. Antonides, Jr.		
<b>Preparer's Address:</b>	P.O. Box 37		
<b>City, State, Zip:</b>	Adelphia		
<b>Phone: (ext.)</b>	732-681-0980	<b>Fax:</b>	
<b>E-mail:</b>	b.antonides.jr@gmail.com		

<b>Chief Executive Officer:</b>	Matthew Brown		
<b>Phone: (ext.)</b>	732-240-2608	<b>Fax:</b>	732-240-7278
<b>E-mail:</b>	admin@beachwoodsewer.com		

<b>Chief Financial Officer:</b>	N/A		
<b>Phone: (ext.)</b>		<b>Fax:</b>	
<b>E-mail:</b>			

<b>Name of Auditor:</b>	Brian Logan		
<b>Name of Firm:</b>	Suplee, Clooney & Company		
<b>Address:</b>	308 East Broad Street		
<b>City, State, Zip:</b>	Westfield	NJ	07090
<b>Phone: (ext.)</b>	908-789-9300	<b>Fax:</b>	908-789-8535
<b>E-mail:</b>	blogan@scneco.com		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Beachwood Sewerage Authority

FISCAL YEAR: FROM: January 1 TO: December 31

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2017 or 2018**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **13**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2017 or 2018**) Transmittal of Wage and Tax Statements: **\$304,427.43**
- 3) Provide the number of regular voting members of the governing body: **5**
- 4) Provide the number of alternate voting members of the governing body: **0**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **NO** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **YES** *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **NO** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? **NO**
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **NO**
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **NO** *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all employees. Any increase in pay for Authority Commissioners must be approved by resolution by the Borough of Beachwood Council members.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? **NO** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **NO** If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- First class or charter travel **NO**
  - Travel for companions **NO**
  - Tax indemnification and gross-up payments **NO**
  - Discretionary spending account **NO**
  - Housing allowance or residence for personal use **NO**
  - Payments for business use of personal residence **NO**
  - Vehicle/auto allowance or vehicle for personal use **NO**
  - Health or social club dues or initiation fees **NO**
  - Personal services (i.e.: maid, chauffeur, chef) **NO**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business **and** does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. **(If your authority does not allow for reimbursements indicate that in answer)**
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO** If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **N/A** If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. **(If no bonded Debt answer is Not Applicable)**
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
Beachwood Sewerage Authority**

**FISCAL YEAR: FROM: January 1 TO: December 31**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2017 or 2018). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.



**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**

Beachwood Sewerage Authority  
 For the Period January 1, 2019 to December 31, 2019

Position (Can Check more than 1  
 Column for each person) Reportable Compensation from Authority (W-  
 2/1099)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
1	Matthew Brown		X					1,800				1,800	Toms River Schools	Teacher	35	71,774		73,574	
2	Robert G. Tapp		X	X				1,800				1,800	None					1,800	
3	Carl Schmidt		X					1,800				1,800	None					1,800	
4	John Risk		X	X				1,800				1,800	None					1,800	
5												0						0	
6												0						0	
7												0						0	
8												0						0	
9												0						0	
10												0						0	
11												0						0	
12												0						0	
13												0						0	
14												0						0	
15												0						0	
Total:								\$ 7,200	\$ -	\$ -	\$ -	\$ 7,200			\$ 71,774	\$ -	\$ 78,974		

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

Beachwood Sewerage Authority  
 For the Period January 1, 2019 to December 31, 2019

	Annual Cost		Total Cost	# of Covered Members	Annual Cost per Employee	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Estimate per Employee Proposed Budget						
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage	2	\$ 12,000	\$ 24,000	2	\$ 11,223	\$ 22,446	\$ 1,554	6.9%
Parent & Child			-			-	-	-
Employee & Spouse (or Partner)			-			-	-	-
Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative - )								
Subtotal	2		24,000	2		22,446	1,554	6.9%
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	-
Parent & Child			-			-	-	-
Employee & Spouse (or Partner)			-			-	-	-
Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative - )								
Subtotal	0		-	0		-	-	-
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	-
Parent & Child			-			-	-	-
Employee & Spouse (or Partner)			-			-	-	-
Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative - )								
Subtotal	0		-	0		-	-	-
<b>GRAND TOTAL</b>	<b>2</b>		<b>\$ 24,000</b>	<b>2</b>		<b>\$ 22,446</b>	<b>\$ 1,554</b>	<b>6.9%</b>

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes	Yes or No
<input type="checkbox"/>	<input type="checkbox"/>
No	Yes or No
<input type="checkbox"/>	<input type="checkbox"/>

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

# Schedule of Accumulated Liability for Compensated Absences

Beachwood Sewerage Authority  
 For the Period January 1, 2019 to December 31, 2019

Complete the below table for the Authority's accrued liability for compensated absences.  
 X Box if Authority has no Compensated Absences

Legal Basis for Benefit  
 (check applicable items)

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability		Legal Basis for Benefit (check applicable items)		
				Approved Labor Agreement	Resolution	Individual Employment Agreement
Beverly Clayton	28	\$	5,190	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Milly Tangen	30		5,744	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Kirchgessner	24		6,857	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Clayton	12		2,703	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John D'Aleo	0		-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total liability for accumulated compensated absences at beginning of current year \$ 20,493

The total Amount Should agree to most recently issued audit report for the Authority

# Schedule of Shared Service Agreements

Beachwood Sewerage Authority  
 For the Period January 1, 2019 to December 31, 2019

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Toms River MUA		Emergency		9/1/2012		

If No Shared Services X this Box

2019  
Beachwood  
Sewerage Authority

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM


## Beachwood Sewerage Authority

FISCAL YEAR: FROM: January 1 TO: December 31

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Beachwood Sewerage Authority, on the 20<sup>th</sup> day of November, 2018.

OR

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	Robert Tapp		
Title:	Secretary		
Address:	1133 Beach Avenue, Beachwood, NJ 08722		
Phone Number:	732-240-2608	Fax Number:	732-240-7278
E-mail address	rtapp@beachwoodsewer.com		

# 2019 CAPITAL BUDGET/PROGRAM MESSAGE

## Beachwood Sewerage Authority

FISCAL YEAR: FROM: January 1 TO: December 31

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program? **NO**
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority? **YES**
3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared? **NO**
4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules. **NONE**
5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan. **N/A**
6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan. **N/A**

*Add additional sheets if necessary.*

# Proposed Capital Budget

## Beachwood Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Operation #1</i>					
Computer Equipment	\$ 5,000	\$ 5,000			
Root Control	10,000	10,000			
Customer Service Window	10,000	10,000			
Manhole Covers and CC4 Boxes	4,000	4,000			
Total	29,000	29,000	-	-	-
<i>Operation #2</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.



# 5 Year Capital Improvement Plan

## Beachwood Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2019	2020	2021	2022	2023	2024
<i>Operation #1</i>							
Computer Equipment	\$ 5,000	\$ 5,000					
Root Control	60,000	10,000	10,000	10,000	10,000	10,000	10,000
Customer Service Window	10,000	10,000					
Manhole Covers and CC4 Boxes	4,000	4,000					
Total	79,000	29,000	10,000	10,000	10,000	10,000	10,000
<i>Operation #2</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 79,000</b>	<b>\$ 29,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

# 5 Year Capital Improvement Plan Funding Sources

## Beachwood Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Operation #1</i>						
Computer Equipment	\$ 5,000	\$ 5,000				
Root Control	60,000	60,000				
Customer Service Window	10,000	10,000				
Manhole Covers and CC4 Boxes	4,000	4,000				
Total	79,000	79,000	-	-	-	-
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	\$ 79,000	\$ 79,000	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 79,000					
Balance check						

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

