

February 17, 2026

BEACHWOOD SEWERAGE AUTHORITY
REORGANIZATION MEETING/REGULAR MINUTES

SALUTE TO THE FLAG

SUNSHINE LAW

Notice of this meeting and all other regularly scheduled meetings has been given in accordance with the "Open Public Meeting Act of 1975" by the following methods:

1. Notice has been posted on the bulletin board in the Borough Complex
2. Notice has been filed in the office of the Borough Clerk
3. Notice has been forwarded to the Asbury Park Press
4. All individuals supplying a stamped self-addressed envelope will be given notice

ROLL CALL

R. Tapp, Chairman

D. Keenan, Vice-Chairman

T. Abramski, Secretary *absent*

C. Schmidt, Treasurer

J. Risk, Commissioner of Equipment and Field Operations *absent*

B. Mabie, Attorney

J. Hess, P.E., Engineer

T. Kirchgessner, Field Maintenance Supervisor *absent*

M. Frost, Line Maintenance Operator

J. Carlin, Line Maintenance Operator Assistant *in class*

P. Grodberg, Clerk

E. Kalman, Clerk

Approval of the minutes from the Public Meeting held on January 20, 2026.

Commisioner	Motion	2nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman		X	X			
Mr. Abramski, Secretary						X
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer	X		X			

February 17, 2026

02-07-26: Motion to appoint **Suplee, Clooney & Company, Certified Public Accountants** as **Auditor** and to approve and execute contract.

Commisioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman	X		X			
Mr. Abramski, Secretary						X
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer		X	X			

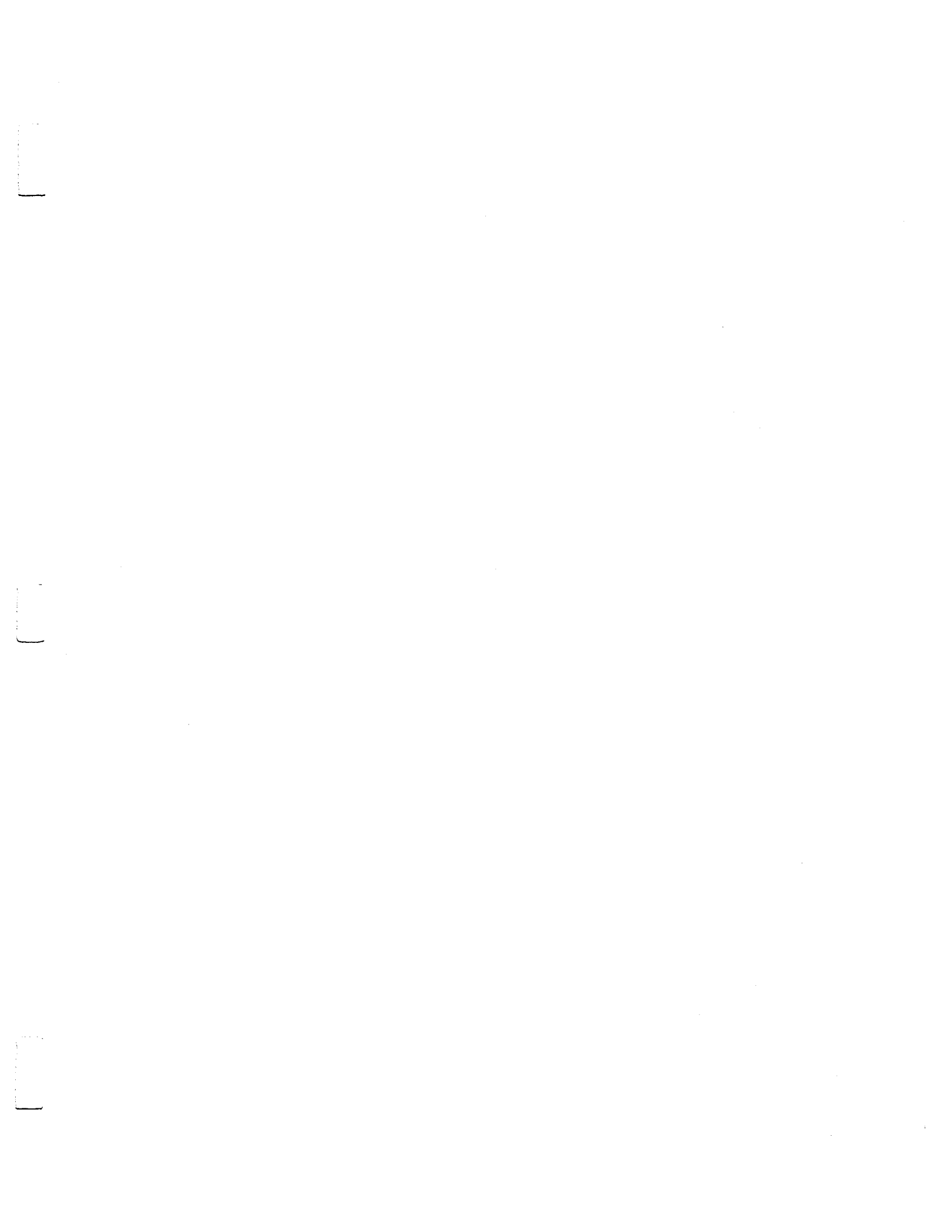
02-08-26: Motion to appoint **Ocean First Bank** as the **Banking Depository** for payroll and operating fund as the paying agent, the **Revenue Deposit, Renewal and Replacement Fund, Money Market and Escrow Accounts**, and as paying agent for all **Authority Notes and Bonds** pursuant to various trustee accounts with said banking institution for the year **2026**.

Commisioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman	X		X			
Mr. Abramski, Secretary						X
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer		X	X			

02-09-26: Motion to authorize that any three of the following are **Authorized Signatures** on checks of the Beachwood Sewerage Authority:

**Robert Tapp – John Risk – Carl Schmidt – Thomas Abramski -Daniel Keenan
Patricia Grodberg – Emily Kalman**

Commisioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman	X		X			
Mr. Abramski, Secretary						X
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer		X	X			



February 17, 2026

02-15-26: Motion to accept the **2026 Meeting Schedule**. Meetings are held at 5 pm on the third Tuesday of each month.

Commissioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman	X		X			
Mr. Abramski, Secretary						X
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer		X	X			

02-16-2: It is recommended that we designate the **Asbury Park Press** to receive notices that are required by law to be advertised.

Commissioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman	X		X			
Mr. Abramski, Secretary						X
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer		X	X			

REGULAR MEETING RESOLUTIONS:

02-17-26: Approval of the Operating Fund Vouchers in the amount of \$278,363.97.

Commissioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman	X		X			
Mr. Abramski, Secretary						X
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer		X	X			

02-18-26: Approval of the (additional) Operating Fund Vouchers in the amount of \$27,056.55.

Commissioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman	X		X			
Mr. Abramski, Secretary						X
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer		X	X			

CORRESPONDENCE:

Received an invoice from the Borough and a copy of their Resolution 2025-355.

February 17, 2026

Mr. Mabie advised looking back at similar resolutions to maintain continuity in terms and repayment plans.

- Mr. Tapp and myself have been working to update our status as Supervising Certifying Officer and Certifying Officer for the pension and health benefits. I was finally granted admin access and Emily has been enrolled in pension and Keriann has been removed from the health insurance. We will be credited back to her termination date
- Delinquent notices went out in the mail today. There are currently 1290 accounts over \$50.00 delinquent.
- While I was making the bills list, I noticed that our Pitney Bowes Purchase Power line of credit account (postage and supplies) charges us \$20.99 every time we refill the postage meter. I called Pitney Bowes to try to negotiate either a higher per-fill amount (we are limited to \$200) or a lower transaction fee. Our postage use is concentrated around the bills and delinquency notices. On December 17th, when we were mailing our yearly bills, we were charged \$146.93 in fees. I was told by Pitney Bowes that the refill amount was set by the company and the only option to avoid the transaction fee per refill was to prepay on our account. I spoke to Wayne. He was actually surprised that we weren't prepaying postage. I looked back into the payment history and up until October of 2024, we were prepaying on our account. I'm not sure why we stopped. I am just asking permission to go back to that. We wouldn't receive invoices to attach to our purchase orders but I would check with Wayne or Brian Logan to see what the auditors would like for documentation

Emily: *nothing to report*

Mr. Hess:

- Waiting on the weather but we are ready to move forward with the flat roof at the bid threshold.
- The wall that needs to be repaired, is not load-bearing and can wait until the flat roof is done.
- While looking for the as-built plans of the sewer system for the Borough, Patricia reached out to Frank Baer and was informed that all his records were transferred to Morgan Engineering when they bought his firm. I have reached out to Frank Sedeghi at Morgan and hopefully, the plans we need have been digitized already and we can get them quickly.
- I attended the mayor's meeting. A big concern is the bathing beach closure. Human waste was found in samples taken. The mayor wants the Authority to begin a program of testing and abatement to rectify the issue.

Mr. Tap commented that the underground stream, that can be accessed through Clancy's basement, needs to be tested. Tom Kirchgessner reminded the commissioners of the