

January 20, 2026

**BEACHWOOD SEWERAGE AUTHORITY
REGULAR MEETING MINUTES**

Salute to the Flag

Sunshine Law:

Notice of this meeting and all other regularly scheduled meetings has been given in accordance with the "Open Public Meeting Act of 1975" by the following methods:

1. Notice has been posted on the bulletin board in the Borough Hall.
2. Notice has been filed in the office of the Borough Clerk.
3. Notice has been forwarded to the Asbury Park Press.
4. All individuals supplying a self-addressed envelope will receive notice.

Roll Call:

R. Tapp, Chairman
D. Keenan, Vice Chairman
T. Abramski, Secretary *via telephone*
C. Schmidt, Treasurer
J. Risk, Commissioner of Field Operations and Equipment
T. Kirchgessner, Field Maintenance Supervisor
M. Frost, Line Maintenance Operator
J. Carlson, Line Maintenance Assistant *in class*
K. Kirchgessner, Bookkeeper *on leave/present*
P. Grodberg, Clerk
E. Kalman, Clerk
J. Hess, P.E., Engineer
B. Mabie, Attorney

Approval of the minutes for the Public Meeting held on December 16, 2025

<u>Commissioner</u>	<u>Motion</u>	<u>2nd</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman		X	X			

January 20, 2026

seeking approval for both the depth and on both side and rear setback requirements a single-family dwelling at 427 Briar Way.

REPORTS:

Mr. Tapp:

- Dental plan- This year we enrolled employees in Delta Dental coverage. Mr. Tapp asks if it is possible to allow commissioners; who are part time employees, to participate if they cover the expense through payroll deduction. Mr. Mabie suggests reaching out to the Borough. As long as they are not opposed, it should be voted on.
- Wants to get back to working on the building. Mr. Hess will address this in his report.

Mr. Abramski:

- Nothing to report at this time.

Mr. Keenan:

- ACH payments – we are still interested in ACH payments for residents. Ocean First is able to handle this. Patricia supplied me with a breakdown of how we receive our online payments. The next step will be determining what we are being charged per transaction and weighing it against the cost of ACH transactions.

Mr. Risk:

- Nothing to report at this time.

Mr. Schmidt:

- Nothing to report at this time.

Mr. Hess:

- Mr. Hess has looked over the reports and bids prepared while he was on leave and is concerned that breaking up the project into smaller aggregate contracts violates Local Public Contract laws. He is also concerned that if the roof contract is broken down into the flat and shingled roof sections, there may be issues regarding the joints and who would be responsible should there be any issues of leaking, etc. The contractor who bid on the flat is requesting the contracts for both jobs. There is no guarantee of this. They must be awarded the contracts based on bids. It was asked if the contractor was willing

January 20, 2026

MEETING OPEN TO THE PUBLIC FOR QUESTIONS AND COMMENTS:

<u>Commissioner</u>	<u>Motion</u>	<u>2nd</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman		X	X			
Mr. Abramski, Secretary			X			
Mr. Risk, Commissioner			X			
Mr. Schmidt, Treasurer	X		X			

As there is no members of the public in attendance, at this time; 5:20 pm, Mr. Tapp motions for an Executive Session to which Keriann Kirchgessner has been asked to participate.

<u>Commissioner</u>	<u>Motion</u>	<u>2nd</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Tapp, Chairman	X		X			
Mr. Keenan, Vice-Chairman		X	X			
Mr. Abramski, Secretary			X			
Mr. Risk, Commissioner			X			
Mr. Schmidt, Treasurer			X			

Motion to resume public meeting at 6:29 pm

<u>Commissioner</u>	<u>Motion</u>	<u>2nd</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Tapp, Chairman			X			