

June 16, 2026

BEACHWOOD SEWERAGE AUTHORITY
REGULAR MEETING MINUTES

Salute to the Flag

Sunshine Law:

Notice of this meeting and all other regularly scheduled meetings has been given in accordance with the "Open Public Meeting Act of 1975" by the following methods:

1. Notice has been posted on the bulletin board in the Borough Hall.
2. Notice has been filed in the office of the Borough Clerk.
3. Notice has been forwarded to the Asbury Park Press.
4. All individuals supplying a self-addressed envelope will receive notice.

Roll Call:

R. Tapp, Chairman
D. Keenan, Vice Chairman
T. Abramski, Secretary
C. Schmidt, Treasurer
J. Risk, Commissioner of Field Operations and Equipment *absent*
T. Kirchgessner, Field Maintenance Supervisor
M. Frost, Line Maintenance Operator
J. Carlin, Line Maintenance Assistant
P. Grodberg, Bookkeeper
E. Kalman, Clerk *on leave*
A. Romano, Part-time Clerk
J. Hess, P.E., Engineer
B. Mabie, Attorney

Also in attendance: Councilmen Gerald LaCross and Thomas Prince as liaisons from the Borough of Beachwood and Mike Dziubeck, from Artheon

Approval of the minutes for the Public Meeting held on May 19, 2026, 2026.

Commissioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman	X					

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Mr. Keenan, Vice-Chairman					X	
Mr. Abramski, Secretary		X				
Mr. Risk, Commissioner						XX
Mr. Schmidt, Treasurer			X			

RESOLUTIONS:

06-33-26

Approval of the Operating Fund Vouchers in the amount of \$154,858.51.

Commissioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman			X			
Mr. Abramski, Secretary		X				
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer	X					

CORRESPONDENCE:

On June 4th, we received the OCMUA Notice of Public Hearing on proposed 2027 rates and charges for June 23, 2026 at 6pm.

REPORTS:

Mr. Tapp:

- Building repairs
- Cedar Street – Toms River has videoed; Tom will send Mr. Hess in an email.
- Can lining of the pipes by Toms River be funded through IBank?

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Mr. Abramski: nothing to report

Mr. Keenan: nothing to report

Mr. Risk: absent

Mr. Schmidt: nothing to report

Mr. Hess:

- Flat portion of the roof is done
- Contractor for the wall will be here tomorrow and should be finished by Friday.
- He will check on the status of the window replacement.
- He will complete the state reporting before his retirement.
- He was at the mayor's engineering meeting. The mayor is pushing to have us replace Cedar Street sewer. Wants a program to rehabilitate the sewer system.
- Mr. Hess introduced Mike Dziubeck. He and Kieth Chiarello will be taking over with us after John retires at the end of the month. Both are very familiar with IBank funding.

Mr. Mabie: nothing to report

Tom K.:

- Installed 6 CC4 boxes
- Repaired the main at Harpoon and Capstan
- Repaired the Main at Barnegat and Lookout
- Replaced 2 broken manhole casings and raised 1
- The flat roof was repaired
- Joe Bahr is working on the electric
- We have replaced the transfer switch at the Cedar Street pump station
- Toms River MUA installed 6 clamps
- Jet Vac is sending a quote for a trailer. Tom will request a second quote for a van.

Matt:

- Jim and I went to the NJWEA jetting workshop on Monday

Jim:

- Registering to take the C1 exam

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Patricia:

- Audit – There was a misunderstanding regarding the start date of the 2025 audit. Wayne had told me the auditors would be in the office starting Monday, June 8th. They actually have not scheduled the on-site portion of the audit yet but it is expected to be in the next 2 weeks. Everything is ready for them in the conference room.
- Commercial bills – Jim did the meter reads this morning and I will be doing the commercial bills tomorrow with the expectation of them being in the mail by Friday.
- 808 Sunset Rd./email from Kendy-There was an issue with account #1716-0, at 808 Sunset Road that was brought to our attention yesterday, Monday June 15th. A check was sent from Fortis Title in late November 2025. It was not posted to the account or deposited until January 15, 2026. The account went to Tax Sale when it should not have.
- I did respond to Kendy's email, assuring her that we are making daily deposits and WIPP transfers (adhering to NJ statute requires it be done within 48 business hours). Emily and I have both stressed that in training Grace, and now Abbey, as well as, the list we received from Brian Logan after the 2024 audit. We are all committed to doing things correctly now.
- Delinquent accounts – In May we had 1,449 delinquent accounts. Today we have 1,052. 397 accounts have been brought current.

Abbey:

- Frank Ventrice of Pacific Avenue called to inform "the supervisors" that Jim and Matt were professional and very helpful. He really appreciates them coming out so quickly; Jim stopped on his way to another job to assess the situation. It was not an emergency so he returned with Matt and they took care of the issue later the same day.

Emily: *on leave*

Mr. Dziubeck:

- Began explaining the process of applying for loans through IBank. The application process is quite lengthy and can take up to a year. We should plan for a Pre-application meeting start the process prior to bonding. (*See Resolution 06-35-26*).
- Mr. Tapp asked if the lining of pipes and the new van can be financed through IBank.

Mr. Prince shared his experience with IBank. The Borough has been working on funding for the new water treatment plant. He concurs that it is a very lengthy process.

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MEETING OPEN TO THE PUBLIC FOR QUESTIONS AND COMMENTS:

Motion: T. Abramski Second: C. Schmidt

All in favor: Ayes

Absent: J. Risk

At this time Mr. Tapp asks for Executive Session:

Commissioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman	x					
Mr. Keenan, Vice-Chairman			X			
Mr. Abramski, Secretary		X				
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer			X			

Return to Regular Session: 5:44 pm

Commissioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman	x					
Mr. Keenan, Vice-Chairman			x			
Mr. Abramski, Secretary		x				
Mr. Risk, Commissioner			x			x
Mr. Schmidt, Treasurer			x			

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As a result of Executive Session:

Resolution 06-34-26

Resolution authorizing Matthew Frost to be enrolled in a New Jersey Department of Environmental Protection approved Wastewater Collection System Operator C-2 licensing course and examination

Commissioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman			X			
Mr. Abramski, Secretary		X				
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer	X					

Resolution 06-35-26

Resolution authorizing and directing the Authority Engineer to conduct a preliminary assessment of the Authority's infrastructure, facilities, equipment, vehicles, technology systems, and related assets and to identify known and reasonably anticipated repair, rehabilitation, replacement, modernization, and capital improvement needs.

Commissioner	Motion	2 nd	Ayes	Nays	Abstain	Absent
Mr. Tapp, Chairman			X			
Mr. Keenan, Vice-Chairman			X			
Mr. Abramski, Secretary	X					
Mr. Risk, Commissioner						X
Mr. Schmidt, Treasurer		X				

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MOTION TO ADJOURN:

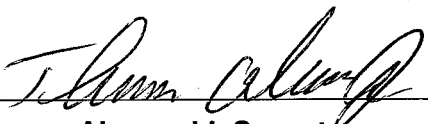
Motion: R. Tapp Second: T. Abramski

All in favor: Ayes

Absent: J. Risk

Time meeting closed: 5:46 pm

Respectfully submitted,


A handwritten signature in black ink, appearing to read "Thomas Abramski", is written over a horizontal line.

Thomas Abramski, Secretary

